

B.P.Ed. Examination, 2018
Semester-II
Physical Education
Course: CC-203
(Organization and Administration)

Time – 3 Hours

Full Marks – 70

Questions are of value as indicated in the margin
Answer one question from each unit

Unit-I

1. What do you mean by Organisation and Administration? Why it is important in Physical Education? 5+10=15

Or

What is planning? Discuss on staffing, directing, communicating, co-ordination, controlling and innovating in the field of Physical Education. 5+10=15

Unit II

2. What do you mean by Office Management? Discuss the function of office management. 5+10=15

Or

What do you mean by Budget? Prepare a budget for Interschool Football Competition for 40 teams. 5+10=15

Unit-III

3. Discuss about the facilities and equipment management in Physical Education Programme. 15

Or

What is Time Table management? Discuss the importance and factors affecting time table in Physical Education Programme. 5+10=15

Unit-IV

4. Write short notes on any two of the following: 7.5 x 2=15
- a) Principles of Program Planning in Physical Education
 - b) Importance of tournament
 - c) Post-Competition Work
 - d) Prepare a single knock-out fixture with 11 (eleven) teams for a competition
 - e) Intramural Competitions

Unit-V

5. Answer **any 10** questions. 10x1=10
- a) Directing, communicating, staffing, co-ordination, controlling, evaluating innovation are main area of administration. (Yes/No)
 - b) Organisation/Administration/Staffing/None is leadership, guidance and control of the efforts of a group of individuals towards some common goals.
 - c) Administration/Budget/Organisation/None means financial Plans in terms of work to be accomplished and services to be performed.
 - d) Planning/Organisation/Staffing/None means set up the objectives in systematic manner to achieve the ultimate goal.
 - e) How many team will get bye in knock-out fixture for 17 teams? – (13/14/16/15 teams)
 - f) National Inter University tournaments organized by IOC/AIU/UGC/SGFI
 - g) How many matches will be held in 23 teams in single knock-out fixture? -- (21/22/23/24)
 - h) FIFA/FISU/FINA/WUG is responsible to organize World Universiade Games.
 - i) All India Interschool Basketball tournament (Inter Zonal) fixture is prepare according to knock-out cum League/League cum Knock-out system/League cum League/None.
 - j) In office management function includes Planning, Controlling, Evaluating, Innovating etc. (Yes/No/ Partially Yes/None)
 - k) Highest body of Indian Football – (IFA/AIFF/FIA/AIFA)
 - l) Pyramid type is a – (a) Knock-out; (b) League; (c) Combination; (d) Challenge Type competition