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Google Scholar: A step-by-step guide

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4. **My Library" Feature:** One of Google Scholar's many advantages is the "My Library" function, which lets users build their own personal database. With the help of this function, users can save papers, articles, and other publications to their Google Scholar account that they find intriguing or pertinent.
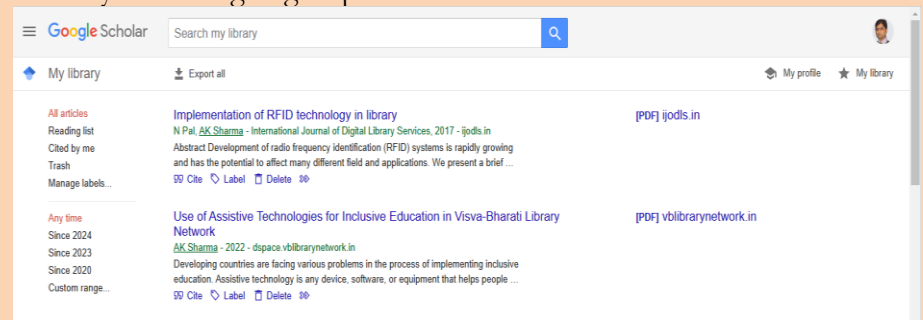
Users can arrange their study materials and have easy access to them at any time by setting up a personal database. Additionally, they can manage their references and citations for later use by using the "My Library" function.

5. **Related Articles Feature for Discovering New Sources:** In addition to its many other capabilities, Google Scholar's "Related Articles" feature is one of the most helpful tools available to scholars. Researchers' knowledge and comprehension of the issue are increased when they use this tool to find new sources that are relevant to their study topic.
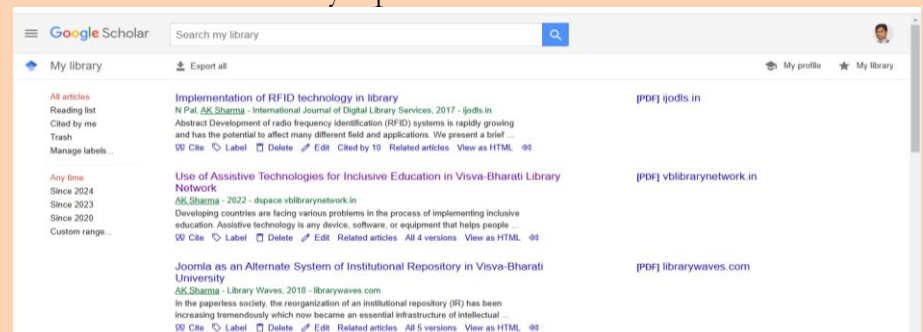
Google Scholar's "Related Articles" tool suggests other articles that are closely linked to the topic after evaluating the content of the article the user is presently viewing. These suggestions are based on the authors, journals, and other sources that are cited in the article, as well as the keywords and phrases that are used in the piece.

6. **Google Scholar Metrics:** Google Scholar Metrics give authors a simple way to rapidly assess the impact and visibility of recent articles in academic journals. Scholar metrics help authors decide where to publish their new research by compiling recent citations to numerous publications.
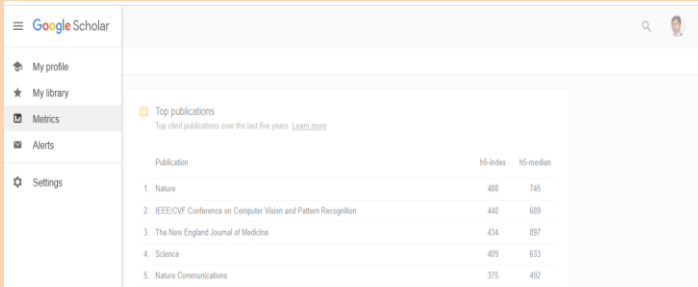
To get started, you can browse the top 100 publications in several languages, ordered by their five-year h-index and h-median metrics. To see which articles in a publication were cited the most and who cited them, click on its h-index number to view the articles as well as the citations underlying the metrics. One can also explore publications in research areas of your interest.

7. **Settings in Google Scholar:** One can set preferences for search results, Languages, Library links, Account, and Browser extensions.
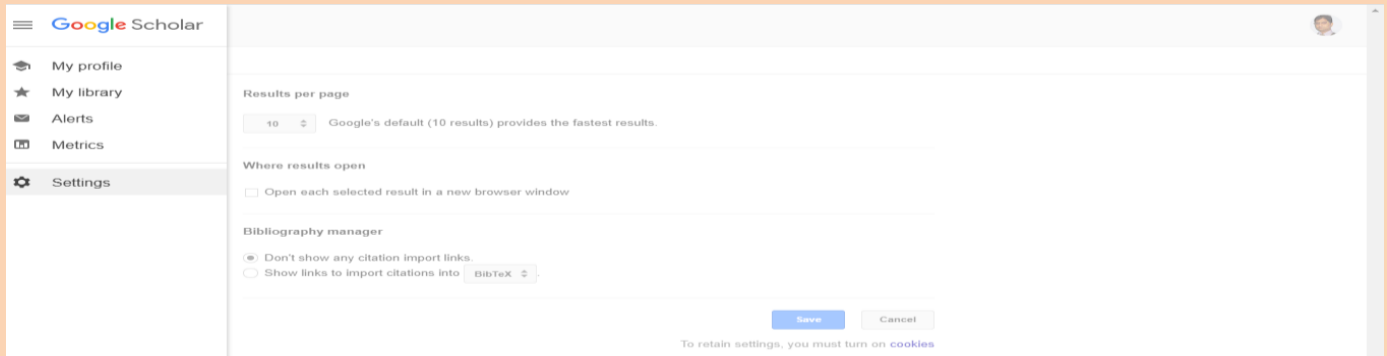

7.1 Search results: One can customize view of search resuts in per page. Google's default (10 results) provides the fastest results which can be changed to 20 results per page also.

Whether user can view each search result in the same page or want to open a new bowser window for each selected results. They can set the preferences to show download the bibliography managers or turn it off. Not only that, they can also set the specific bibliography manager (like BibText, EndNote, Refman, and Refwork) in which all search results will download.


7.2 Languages: One can customize the language also arrording to ones preferred searching languages. By default, Google is providing the English language as default language that can be changed in different languages as shown in the below picture.
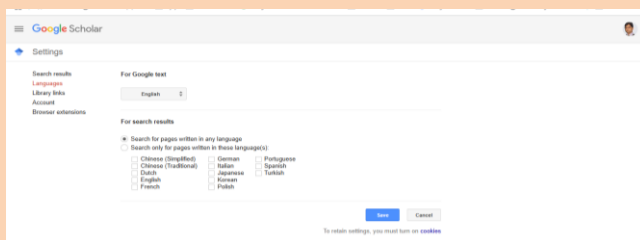

Users can set the preferences to search the pages written in any language or in particular any language also.

7.3 Library links: Google Scholar allows to connect search results to library's holdings through remote access, so that you can access the full text of articles made available by your institutional subscriptions.
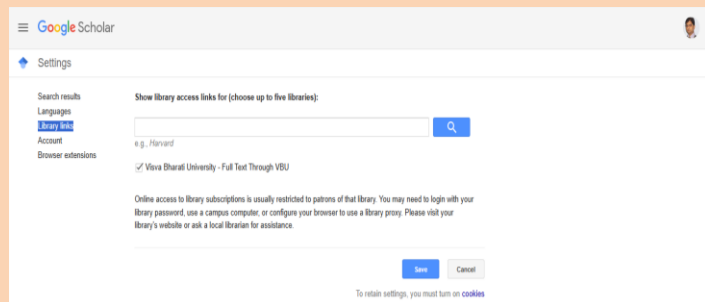
In Settings, there is an option for Library Links on the left-hand side. Enter University/ Institution name in the search box, and press the magnifying glass to search. Select University/ Institution when it appears. This ensures that search results will include links to the databases in the University/ Institution collection that have full text copies of the articles discover.

8. **Searching in Google Scholar:** Google Scholar offers an easy-to-use platform for accessing scholarly literature, allowing researchers to search across diverse sources like journal articles, books, theses, and conference papers. It streamlines research by consolidating searches and is especially valuable for locating open-access content free from paywalls.
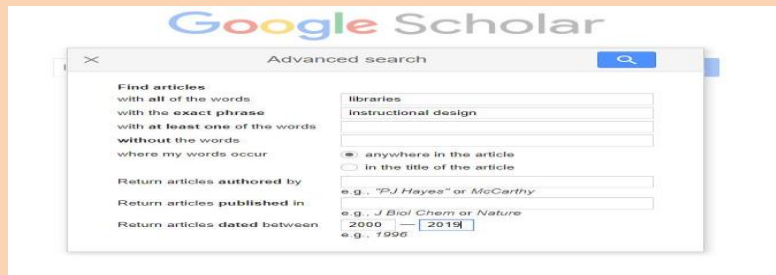
Within Google Scholar one may conduct searches by keyword, author and article title. Search results are normally sorted by relevance, not by date. To find newer articles, try the following options in the left sidebar:
- click "Since Year" to show only recently published papers, sorted by relevance;
- click "Sort by date" to show just the new additions, sorted by date;
- click the envelope icon to have new results periodically delivered by email.

One can access Advanced Search option by clicking the dropdown menu symbol in the upper left corner [≡] and choosing "Advanced Search". In Advanced Search one has the ability to narrow or broaden ones search by searching for ones key terms or phrases anywhere in the article, or in the title of the article. One may also choose to limit ones search by author, publication or date range.

Recent activities:
➢ **PhD. Scholars Lecture Series:** The fourth lecture under the banner "Visva-Bharati Ph.D. Scholars Lecture Series" (VBPSLS) has been organized on 22 November 2024 at 3.30 pm at the Conference Hall, Central Library, with the title- **"Bolpur Food Movement: In Search of an Untold History"**. Mr. Rahul Ghosh, Ph.D. Scholar, Dept. Bengali, Bhasha Bhavana, Visva-Bharati and Assistant Professor, Nabagram Hiralal Paul College, Konnagar, Hooghly, WB. Dr Subhranshu Santra, Assistant Professor, Department of Lifelong Learning and Extension, Palli Samgathan Vibhaga and Vice Principal, Palli Samgathan Vibhaga, Visva-Bharati, was kind enough to chair the session. Total fifty-one (51 out which 44 physically and 07 virtually) participants have attended the session. The session was highly interesting and the interactive. Considering the academic business of the campus and request from the scholars, the program was arranged in blended mode. The following links are self explanatory in support of the said program.
   ❖ Notice on the Library website- https://vblibrarynetwork.in/images/pdf/Scholars_Talk_4_22112024.pdf
   ❖ University website- https://visvabharati.ac.in/files/875201124_Notice_4th_Scholars_Talk_22112024.pdf
   ❖ Zoom Meeting link - https://zoom.us/j/93296602174?pwd=Emqz2kpXAxLG4a9zQUdW4tubegFkYh.1
      Meeting ID: 932 9660 2174, Passcode: 123456
   ❖ Lecture available on the VBLN YouTube Channel- https://youtu.be/I8g3KeRbxVE?si=m8CRTFdSfKxry_ZE

➢ **Special Lecture:** one special lecture on "Green Library: Concept to Concern" has been arranged by Visva-Bharati Library network on 27 November 2024 at the Conference Hall, Central Library, Visva-Bharati at 3.30 pm. Dr Susanta Kumar Senapati, Ex-Principal Technical Officer and Head of Library Services, Ex-Associate Professor, Academy of Scientific & Innovation Research (An Institution of National Importance), Roorkee -247667, Uttrakhand, India, was kind enough to deliver the lecture. Total thirty-seven participants have been attended the session which was truly interactive and informative. Lecture available on the VBLN YouTube Channel- https://youtu.be/eSQzaYMcy0Q?si=XdbpTLgyV2BlnVds

➢ **Library Orientation Program:** As part of the Deeksharambh program-2024, Library Orientation Program has been arranged for the UG students of Agriculture i.e. Palli Siksha Bhavana, Sriniketan on 19 November 2024. The session was attended by seventy-three students with four faculty member as escorts. The program was highly needful to the newly admitted students.

Recent activities:

➢ **Documents / Article Delivery Services:** During the month 19 no. of soft copies of the articles have been collected and delivered through mail as requested by the academics/scholars.

➢ **Similarity Checking through URKUND Software: Similarity Checking through DrillBit Software**: Total 341 units or 105 (total 2685 from 01 October 2023 to 30 November 2024) Documents/Files/ Theses/ Articles/ have been checked through DrillBit during the month and on requirement, library has extended necessary assistance.

➢ **Exhibition and Celebration of Important Days at Reference Section, Central Library:** Organized special exhibitions of books and allied materials including quotations and photographs to celebrate;

   a) Indian Constitution Day on 26 November 2024.
   b) 136th Birth Anniversary of Rathindranath Tagore, First Vice Chancellor of Visva-Bharati on 27 November 2024

➢ **New Additions (Books) during the Month**
    Central Library: Number of Books received as Purchased: 112 (Acc. No. 443457 - 443568)
    Central Library: Number of Books received as Gift: 5 (Acc. No. G113194 – G11323)

➢ **Remarks on the VB Library by a Research Scholar from IGNOU, New Delhi during her visit to Central Library and Sectional Libraries of VBLN for pilot study of research work:** I am Medha Ray, a full-time research scholar in Library & Information Science at Indira Gandhi National Open University (IGNOU), New Delhi. For my pilot study, I selected the Visva-Bharati University Library and over six enriching days, I explored the Central Library and its sectional libraries, engaging in insightful discussions with library professionals on my topic. The robust library network at Visva-Bharati University stands as a pillar of its reputation, seamlessly blending its rich legacy with the advancements of modern technology. Among the practices that impressed me most were the initiatives to engage students through scholars' talks, research assistance, the Library Friends program, extension services, stack arrangements and embedded librarianship.

The library staff's warmth and hospitality made me feel completely at home. From day one, they assisted me in collecting data, generously gave their time, and shared their invaluable insights on practical librarianship. Their dedication embodies Ranganathan's Five Laws of Library Science, and they have successfully created a dynamic and user-centric library system. I bow my head in gratitude to the great Rabindranath Tagore and this esteemed institution for their support and guidance. The time I spent here will always remain memorable, and it has given me a positive outlook as I embark on my PhD journey. I extend my heartfelt thanks to Dr.Nimai Chand Saha and his entire team for their unwavering assistance and for creating such cherished memories. I wish the library all the best for its upcoming innovative projects and hope to contribute to its legacy in the future. Thank you from the bottom of my heart.

New Arrivals (Books and Periodicals)

    Books (click)
    Journals (click)

IMPORTANT LINKS:

➢ **She Research Network in India (SheRNI) (https://sherni.inflibnet.ac.in/)**: SheRNI is the expert profile network system that connects and leverages the knowledge, skills, and expertise of women across various fields in India. This system aims to empower women by providing opportunities for collaboration, mentorship, and knowledge-sharing. The objectives of this project are to create a national-level expert profile system for women faculty members and facilitate the exchange of expertise, insights, and experiences among women experts in diverse fields. The system supports the women scientists/faculty members to build a strong professional network that fosters collaboration, mentorship, and career advancement opportunities.

➢ **edX (https://www.edx.org/)**: Started in 2021, edX is an online e learning platform that provides free and paid courses from top universities, colleges, and organizations, allowing students to explore thousands of courses across multiple subject areas.

CONFERENCES/SEMINARS/TRAINING PROGRAMME:

➢ NOBCON-2024: International Conference on Research and Innovation in Multidisciplinary Domains. ICRIMD – 2024 which will be held at Noble University Campus, Junagadh, Gujarat during December 27-28, 2024. For details, please visit: https://nobleuniversity.ac.in/nobcon/

➢ Re-Imagining Libraries (ReIL-2025): National Conference on Balancing Tradition and Innovation in a Digital Era organized by Tata Memorial Hospital, Mumbai, in Collaboration with the BOSLA) on 10th January 2025. For details, please visit: https://bosla.in

Glimpses of 4th VB PhD Scholars Lecture Series on 22/11/2024

Moments of LOP for UG Students of Agriculture to observe Deeksharambh-2024 on 19/11/2024

Glimpses of Special Lecture Session on 27/11/2024