



Visva-Bharati

(Where the world makes its home in a single nest)

Library e-Newsletter

2015: Volume 2, Issue 10: October

News at a Glance

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Part IV

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Note

Visva-Bharati Library e-Newsletter is published monthly and uploaded on the Library website:

<http://172.16.2.132/library/index.php>
(Intranet)

<http://14.139.211.2/index1.html>
(Internet)

Editorial Board

Editor:

Dr V. K. Thomas, University Librarian

Associate Editors:

Dr. Nimai Chand Saha, Dy. Librarian

Dr. Partha Pratim Ray, Dy. Librarian

Know Your Library / FAQs: Part IV

BORROWING OF DOCUMENTS

Timing for borrowal of books?

Timings for all transactions, including book issue and return, are concurrent with the library opening hours.

How many books can I borrow from the Library, and which items are not lent?

There are different entitlements for different categories of users.

Category of Members	Vols. at a time	Duration
Adhyapakas	20	One academic year
Scholars-in-Residence / Emeritus Professors / Adjunct Professors	10	One academic year or tenure of appointment, whichever is less
Librarian / Deputy Librarians / Assistant librarians / Information Scientist	20	30 days
Research Associates / Research Scholars / M. Phil Students / Research Fellows (Project) & Pool Officers / Post-doctoral Scholars	8	30 days
Ph.D. Students (Provisional)	4	30 days
Visiting Teachers / Guest Teachers / Part-time Research Teacher Candidates (PRTC)	5	30 days
Post-graduate, Honours / Post Diploma / B.Ed Students	6	30 days
Certificate and Diploma Students of Language Groups, Kala, Sangit, Students of Patha-Bhavana (Senior) & Siksha Satra (Senior)	2	30 days
Students of Patha-Bhavana (Junior) & Siksha Satra (Junior)	1	30 days
Students of Uttar Siksha Sadan	4	30 days
Administrative Staff (Dept. Heads)	5	30 days
Non-Academic Staff including Library Staff, Other Members as specified in rule 2	2	30 days
House Tutor (Requisition Countersigned by respective Principal)	5	7 days
Institutional Members	10*	30 ays

* Two books per card

Restricted documents

Books marked 'Reference', and loose issues of journals and magazines are not issued.

CD-ROMs, DVDs, theses and dissertations are also not to be checked out.

How do I renew / reissue a book and how many times can I renew the same title?

Books that are not yet overdue or have not been requested by another borrower can be renewed twice, expiry of which they need to be returned back to the Library.

Can I issue / reissue books if I have overdue document(s)?

No, you can't.

How can I reserve books, which have already been checked out by other members?

A book can be reserved by making a request with details of the document (like title, author, publisher, accession no and call number) and depositing the letter at the Library Counter. You will be informed on phone as the book in question is returned by the borrower.

How can I keep abreast of the due dates?

You will receive e-mail alerts when books are overdue for return (provided your e-mail address is entered in the membership database). One can also get to know of his / her circulation statistics from the library webOPAC <http://172.16.2.2:8080/jopacgw/GwtOPAC/GwtOPAC.html> under Patron / My Account tab, enter your card number and click. This option enables a member to check her / his checkouts, due date etc. It also facilitates changing of password of your account. [See page 5 of Sept 2015 issue on how to add your E-mail ID or check account)

What should I do if the book I have borrowed got lost?

Report immediately to the Assistant Librarian (Reference Section). You may need to make it good to the University by replacing the book with the latest edition and / or making the payment as per the rules.

Am I permitted to bring in personal books, laptops, etc. inside the Central Library?

Yes, one is allowed to bring his / her course materials, personal books, books already issued to them, personal photocopies (loose as well as bound), magazines, journals, books of other library etc. inside the Reading Room (1st Floor) in Central Library. (No permission needs to be sought). For other places in Central Library special permission may be sought from the Reference Librarian, on daily basis using 'Personal Book Entry Slip'.

However, bags and folders are strictly prohibited. They should be left at the Property Counter.

Is there any formal arrangement for gaining access to other libraries in Kolkata?

Visva-Bharati is an institutional member of the following:

British Council Library and American Centre. Collect the Library Card of BCL/AC from the Central Library against an application on plain paper. [The card needs to be returned on the next working day]. You can borrow books and documents. One can search the catalogue database from the given URL of American Library

(<http://kolkata.usconsulate.gov/resources/library-catalogue.html>) and request the Librarian, VB for ILL (Inter Library Loan) (Performa can be downloaded from the Central Library Website at <http://172.16.2.2/> or <http://14.139.211.2/>). American Library will bear postal charges for dispatching borrowed items to institutional members, and returning of the same is made by requester themselves.

Interested students, research scholars and Faculty members may collect the Borrowers Card from the Librarian, V. B. at Central Library to utilize the British Council Library service. Importantly, we can also access (password based: <http://172.16.2.2/bcl.html>) more than 85,000 e-books and 7,000 e-journals from their website (5 users at a time).

Any arrangement to get books from other libraries / Inter-library loan system (ILL)?

Yes, there is a very fruitful arrangement called 'Inter – Library loan (ILL)' facility based on a paid arrangement. [Detailed write-up is given in June 2014 issue of Library E-Newsletter and in the website]

DELNET: Log onto DELNET [Password: http://172.16.2.222/delnet_Password.html) and search the required databases like books, periodicals, articles and theses. On locating the material/document you look for, send the details to the Central Library for their requisition (Mr. Sujit Kujur: sujit.kujur@visva-bharati.ac.in / 9800379878 OR Mr. Koushik Ghosh: koushik.ghosh@visva-bharati.ac.in / 9474042139).

The charges: Inter-Library Loan for books: Courier charges both the way will be borne by the indenter/user. Photocopy of articles: At the cost of Rs. 2/- per pages + courier charges borne by the indenter).

JCCC (<http://jgateplus.com/search>): J-Gate Custom Content for Consortium (JCCC) – Quite effective and free as well. On locating your requisite article by search, click on the down arrow situated in right side of each article thereby you will find the option for download the full text article. If the article is not available online, but one of the ILL designated libraries is subscribing to that journal, user will be directed to send ILL request to nearest ILL Centre.

British Council Library (<http://www.library.britishcouncil.org.in/>)

Interested students, research scholars and Faculty members may collect the Borrowers Card from the Librarian, V. B. at Central Library to utilize the British Council Library service. Importantly, we can also access (password based: <http://172.16.2.2/bcl.html>) more than 85,000 e-books and 7,000 e-journals from their website (5 users at a time). Library users can access these e-books from Central Library / Visva-Bhartai Network.

American Library: Interested students, research scholars and Faculty members may collect the Borrowers Cards from the Librarian, V.B. at Central Library to utilize the American Library at Kolkata. Books / materials available on the database of American Library can be borrowed on ILL too. One can search the catalogue database from the given URL of American Library (<http://kolkata.usconsulate.gov/resources/library-catalogue.html>) and request the Librarian, V.B. for ILL (Performa can be downloaded from the Central Library Website at <http://172.16.2.132/library/index.php> American Library will bear postal charges for dispatching borrowed items to institutional members, and returning of the same is made by requester themselves.

GREY LITERATURE IN PSB LIBRARY*, VISVA-BHARATI: A STUDY

Introduction

Grey literature means the publication by all levels of government, academics, business and industry in print and electronic formats, but which is not controlled by commercial publishers. Grey literature publications are non-conventional, fugitive, and sometimes ephemeral publications. They may include, but are not limited to the following types of materials: reports (pre-prints, preliminary progress and advanced reports, technical reports, statistical reports, memoranda, state-of-the art reports, market research reports etc.), bibliographies, bulletin, conference documents (papers, posters, proceedings), theses, technical specifications and standards, non-commercial translations, bibliographies, technical and commercial documentation, and official documents not published commercially (primarily government reports and documents).

The 12th International Conference on Grey Literature at Prague in December 2010 discussed electronic publication aspects of grey literature. According to Prague Definition *Grey literature stands for manifold document types produced on all levels of government, academics, business and industry in print and electronic formats that are protected by intellectual property rights, of sufficient quality to be collected and preserved by library holdings or institutional repositories, but not controlled by commercial publishers i.e., where publishing is not the primary activity of the producing body.*

Genesis of *Palli Siksha Bhavana (Institute of Agriculture) Library starts with the establishment of Institution of Rural Higher Education in 1957. Thus as a old prime agriculture education and research centre the Library received regularly a good number of grey literature of different kinds not only from India but also from abroad. An effort to highlight these documents is the objective of this study.

Grey Literature in PSB Library

PSB Library regularly receives good number of grey literature of different types. Types of grey literature includes: brochures (such as International Symposium on Current Advances in Radiobiology, Steam Cells and Cancer Research, School of Life Science, JNU; Indian Wheat Database etc), conference proceeding (Bio-pesticide International Conference , Palayankotta, Tamil Nadu organized by CSIR, DST, ICMR, UGC; Proceedings of Indian National Science Academy; Proceedings of IRRI Symposiums etc), institutional publications (like Vision 2050 of National Institute of Research on Jute and Allied Fibers, 2014), information bulletin of ICAR, documentation service of IRRI (International Rice Research Institute, Philippines), research highlights on Sugarcane Breeding Crops

Research Institute for the Semi-Arid Tropics); CRIDA (Central Research Institute for Dry land Agriculture).

PSB Library received different subject specific newspapers such as Poultry Jagat, Gram Safar, Poultry News, Pashudhan Barta, Gram Safar in English and Hindi. Library also received Bengali news weekly on sociology/social work like Eklabya, Padarpan, Panchyati Raj Update, and Ajay.

Out of different types of grey literature at PSB Library annual report and newsletter of different research centres/organizations occupy a pre-dominant place. A selective list of these two kinds of literature is given below:

Table: 1 Annual Report

Sl. No.	Organization/Institutions	Sl. No.	Organization/Institutions
1	National Centre for Integrated Pest Management, New Delhi	11	Central Institute of Research on Cotton Technology, Mumbai
2	Directorate of Cold Water Fisheries, Nainital	12	Central Research Institute of Jute and Allied Fibers, Kolkata
3	Central Institute of Cotton Research, Nagpur	13	Central Institute for Research on Buffaloes, Hisar
4	Central Institute of Freshwater Aquaculture, Bhubaneswar	14	National Bureau of Plant Genetic Resources, New Delhi
5	Fertilizer Association of India, New Delhi	15	Directorate of Wheat Research, Karnal
6	National Bureau of Fish Genetic Resources, Lucknow	16	Central Institute of Brackish Water Aquaculture, Chennai
7	Indian Grassland and Fodder Research Institute, Jhansi	17	International Rice Research Institute, Metro Manila(Philippines)
8	Central Potato Research Institute, Shimla	18	Centre for Agricultural Research in Dry Areas, Aleppo(Syria)
9	Directorate of Soybean Research, Indore		
10	Sugarcane Research Institute, Coimbatore		

Table: 2 Newsletters

Sl. No.	Title	Organization/Institutions
1	Organic Farming Newsletter	National Centre of Organic Farming, Ghaziabad
2	CIRB Newsletter	Central Institute for Research on Buffaloes, Hisar
3	Fertiliser Marketing News	The Fertiliser Association of India, New Delhi
4	CIFA News	Central Institute of Freshwater Aquaculture, Bhubaneswar
5	DCFR News	Directorate of Coldwater Fisheries Research, Nainital
6	DWR News	Directorate of Wheat Research, Karnal
7	NIRJAFI News	National Institute of Research on Jute and Allied Fiber Technology, Kolkata
8	NBPGR Newsletter	National Bureau of Plant Genetic Research, New Delhi
9	NCIPM Newsletter	National Centre for Integrated Pest Management, New Delhi
10	IMMA News	Indian Micro Fertiliser Manufactures Association, Pune
11	Kamdhanu: PDC Newsletter	Project Directorate on Cattle, Meerut
12	Youth: The YVK Newsletter	Vishwa Yuvak Kendra, New Delhi
13	NBT Newsletter	National Book Trust, New Delhi
14	ICAR News	Indian Council of Agriculture Research, New Delhi
15	TNVASU-Newsletter	Tamil Nadu Veterinary and Allied Science University, Chennai
16	IGFRI Newsletter	Indian Grassland and Fodder Research Institute (ICAR), Jhansi
17	FFTC Newsletter	Food and Technology Center, Taipei(Taiwan)
18	Literacy and Population Newsletter	National Documentation Centre of Literature and Population Education, New Delhi

Discussion

Generally, grey literature lacks strict bibliographic control, meaning that basic information such as author, publication date or publishing body may not be easily discerned. Similarly, the nonprofessional layouts and formats, low print runs, and non-conventional channels of distribution of grey literature make the organized collection of such publications challenging compared to journals and books.

Many of the problems of accessing grey literature have decreased since the late 1990s as government, professional, business and learned organization bodies have increasingly published their reports and other official or review documents free on the World Wide Web. Grey reports are thus far more easily found online than they were, and at radically lower cost, at least in the immediate aftermath of their publication. Some selected links of grey literature

on agriculture, forestry, fisheries, and veterinary sciences given below:

1. Center for International Forestry Research <http://www.cifor.org>
2. Global Agricultural Research Partnership <http://www.cgiar.org>
3. Joint EWRI-AFS Fish Passage Reference Database <http://scholarworks.umass.edu/fishpassage/>
4. Pacific Fisheries Environmental Laboratory <http://www.pfeg.noaa.gov/research/publications/greyliterature.html>
5. Pacific Regional Aquaculture Information Service for Education <http://praise.manoa.hawaii.edu/grayweb.php>
6. The Rhino Resource Center <http://www.rhinoresourcecenter.com/>
7. Wildlands CPR <http://www.wildlandscpr.org/bibliographic-database-search>

Conclusion

Grey literature has a role of its own as a means of distributing scientific and technical information. Professionals insist on its importance for two main reasons: research results are often more detailed in reports, doctoral theses and conference proceedings than in journals, and they are distributed in these forms up to 12 or even 18 months before being published elsewhere. Even some results simply are not published anywhere else. The relative importance of grey literature is largely dependent on research disciplines and subjects, on methodological approaches, and on sources used. In some fields, especially the life sciences and medical sciences, there has been a traditional preference for conventional distribution media (journals), while in others, such as agriculture, aeronautics and the engineering sciences in general, grey literature resources tend to predominate.

In conclusion, PSB Library can boast of its huge resources of grey literature and can play an important role in research and development in agriculture related subjects in Eastern India. A creation of database of this kind of resources is utmost need of the hour.

(Dr. Partha Pratim Ray)

New Arrivals (Books and Periodicals)

[Books](#) (click)

[Journals](#) (click)

Some Recent Library Activities / Developments

➤ Orientation Programmes:

- Citing & Referencing through EndNote

A session on *Citing & Referencing through EndNote* by Sri Sujit Kujur, Asst. Librarian was organized in the Conference Hall, Central Library at 3 pm on 6 Oct. Twenty six persons attended the programme.

- Referencing and Bibliographies

Two sessions were organized for the benefit of Research Scholars at the Conference Hall of Central Library. The programme was handled by Dr. Nimai Chand Saha, Dy. Librarian. Participants who attended the programmes were 16 on the first day and 18 on the second day.

The sessions:

- a) 9 Oct at 3 pm: *Referencing and Bibliographies: A Theoretical and Practical Approach* and b) *Theses Writing: A Critical Look at Various Components*.
- b) 10 Oct at 3 pm: *Searching E-resources: The Magic of 'Discovery Service'*, and b) *Library Services & Resources*.

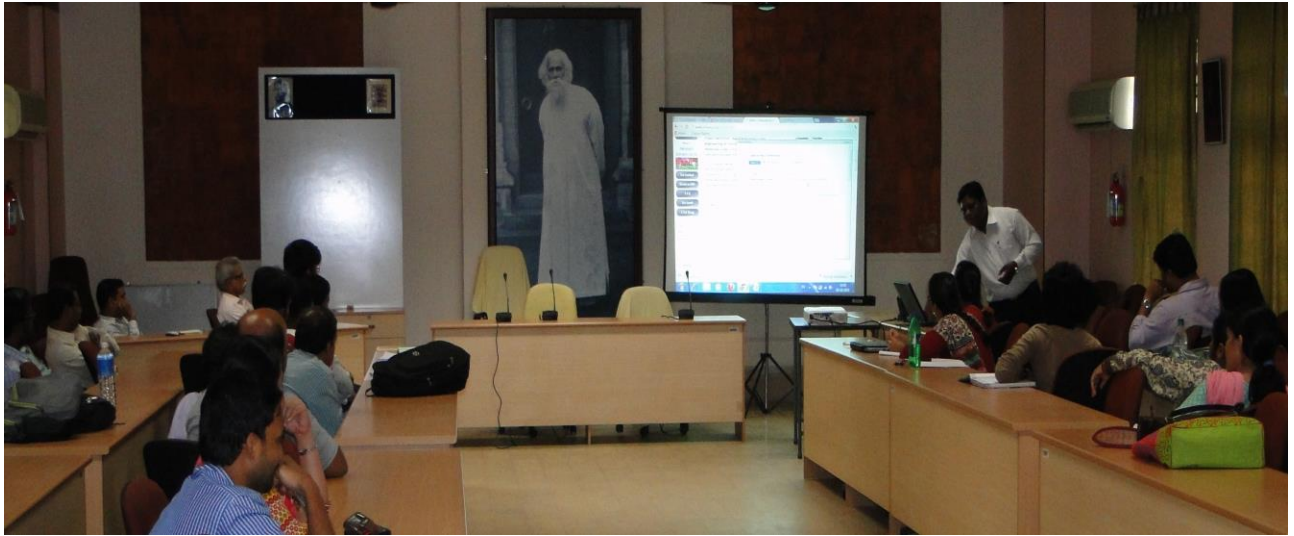
- **Exhibition of Books and Celebration:** Central Library organized special exhibitions on Annie Besant on 1 October (her 168th birthday), Mahatma Gandhi on 2 October (Gandhi Jayanti), and Dr. A. P. J. Abdul Kalam on 15 October (his 84th birthday). The exhibition included books and allied materials, quotations and photographs. A week-long programme on birthday of Vallabhbhai Patel (Rashtriya Ekta Diwas) was inaugurated by Prof. Swapan Kumar Datta, Hon'ble Pro Vice-Chancellor on 31 Oct., details of which will be given in the next issue.
- **Visit to Sectional Libraries:** University Librarian, Dr. V. K. Thomas and Deputy Librarian, Dr. Nimai Chand Saha visited all the 12 Sectional Libraries during the month (8 and 13 Oct) to discuss issues related to updating of old catalogues and also progress of works.
- **Volunteers for Audio Books:** In response to appeal for volunteers (students and staff) who are willing to do audio recording of syllabus-based books, mainly in Bengali and Hindi, for the benefit of the visually disabled at VB, 4 have responded (one staff and three students). They have already started the recording. More are welcome. The prospective volunteers could extent their service at their convenient days and time. (There are 2 Braille Libraries in VB). Contact: Mr Sujit Kujur, 9800379878 / sujitkujur@gmail.com. (photo at page 8)

Personalia

Dr. Partha Pratim Ray, Dy.Librarian has been entrusted with the responsibility of Content Writer of Bachelor of Library and Information Science (BLIS) course of Netaji Subhas Open University, West Bengal. He has also published a paper with Prof. B.K.Sen entitled " Publications of Rabindranath Tagore: A Bibliometric Study" in Annals of Library and Information Studies, Vol. 62, September 2015. Link: <http://www.nopr.niscair.res.in>

Conferences/Seminars/Workshops in Library & Information Science

1. National Workshop on *Content Management System Using Joomla* is being organized by VIT University at Chennai during 14-15 November 2015. For more details visit website: www.vit.ac.in or contact Dr. S. Tholkappian, Phone: 9710417795.
2. National Workshop on *Research Ethics, Academic Writing and Data Analysis* will be held at Sree Sankaracharya University of Sanskrit, Kalady, Ernakulam, Kerala during 17-19 November 2015. For more details visit: www.ssus.ac.in or contact Dr A. Vijayakumar, Phone: 09447334114.
3. National Conference on *IPR: Challenges in Digital Environment (NCICDE- 015)* organized by Library Science Centre, Lingayas University will be held at Lingaya's University, Old Faridabad, Haryana during 20- 21 November 2015. For more details visit: <https://www.lingayasuniversity.edu.in>.
4. National Workshop on *Digital Repository (DSpace)* organized by DSB Campus, Kumaun University and Society for Promotion of Library Professionals (SPLP) will be held at DSB Campus, Kumaun University, Nainital during 28-29 November 2015. For details visit: <http://www.splp.in/>.
5. UGC-sponsored Two - Day National Conference on *Qualitative Library and Information Services for Higher Education in Knowledge Society (QLIS-2015)* organized by BPHE Society's Ahmednagar College, Ahmednagar will be held during 3- 4 December 2015. For details: www.aca.edu.in.
6. For NISCAIR's Short Term Training Programme on *Library Automation and Networking* during 14-26 December 2015, contact Head, Education and Training Division, NISCAIR, 14-Satsang Vihar Marg, New Delhi-110067. Email: training@niscair.res.in, narendrakumar@niscair.res.in.
7. The Energy and Resources Institute (TERI) is organizing ICDL 2016 during 14-16 December 2016 at New Delhi. *The theme of the conference is Smart Future: Knowledge Trends that will change the World.* Details at: www.teriin.org/events/icdl.



Class on Citing & Referencing through EndNote on 6 October 2015



Class on Management of Citing and Referencing during 9-10 October 2015



Audio Recording of syllabus-based Books for the Braille Units- A Voluntary Gesture