

VISVA-BHARATI
CENTRAL LIBRARY

Memo No. CL/ 131 /2016-17/(3)

Date 07 June 2016

Joint Registrar
Secretary, Editorial Committee,
Visva-Bharati, Santiniketan

Sub: Annual Report of the Central Library for the period from 1st April 2015 to 31st March 2016.

Ref: Memo No Admn/Stat.12/22/2016-17, dated 16/05/2016

A print copy of the Annual Report of the Central Library, Visva-Bharati for the period of 1st April 2015 to 31st March 2016 along with CD (MS-WORD formatting) are enclosed for information and necessary considerations.

University Librarian
Visva-Bharati, Santiniketan

Visva-Bharati Library Network

The origin of Visva-Bharati Library Network is traced back to Rabindranath Tagore starting a college (Visva-Bharati) in Santiniketan in the year 1921 with the proceedings of the Nobel Prize he won in 1913. The Library was developed and enriched with great care by Gurudev himself. On his death in 1941, his personal collection was added to this library.

Currently, the Library Network comprises of the Central Library, 12 Sectional (Bhavana) Libraries and 30 Seminar Libraries. All the libraries in the system are fully automated and networked. Though located at various places in the two campuses, they function virtually as a single unit.

It has been a year of path breaking developments in the Library Network. New library home page has been developed in lieu of old one (<http://14.139.211.2/library/index.php>); VB Library Network has opened a MediaWiki account (http://14.139.211.2/mediawiki/index.php/Main_Page); RSS (feed) on Arts & Culture, Science, Environment, Health & Medicine, Physical & Technology, Library and Information Science and Society & Education has been introduced in the Library Website; VB Library Network has Launched Face book Account; Users' friendly Bay Guide has been introduced at Central Library VB; Introduction of Remote Access (Open Athens) & Discovery Services; all the modules of the LibSys (Library Management Software) are in operation in Central Library; Introduction of Library on palm through Library on Mobile; Completion of uploading of digitized resources of Central Library, Kala Bhavana Library, Rabindra Bhavana Library and Sangit Bhavana Library; Application of QR code on library services and resources; Initiative has been taken to upload Ph. D. theses in the Shodh Ganga Database; Physical Stock (Book) Verification of five sectional libraries (namely: Darshan Sadana, Patha Bhavana, Cheen Bhavana, Hindi Bhavana, Sangit Bhavana) have been completed through out-sourcing agency; More than 700 hundred login has been created to ensure easy and quick access of full texts digitized resources through National Digital Library (NDL: <https://ndl.iitkgp.ac.in/>); The policy of writing-off of damage Books, Missing Books, Books lost and cost realized from the borrower had been adopted through the Standing Committee set up by the authority; Introduction of URKUND anti-plagiarism software in place of iThenticate; Special drive for Audio recording of Syllabus based Books in Bengali version for the visually challenged students has been taken-up; etc.

Library Timing:

Central Library:

All days except weekly holidays (Wednesdays & Sundays) : 7 am - 9 pm

Wednesdays and Sundays: 10 am - 5 pm [*The Central Library is open all days of the year except three closed holidays viz., Republic Day, Independence Day and Gandhi Jayanti, Poush Utsav, Basantotsav, Gandhi Punyaha, etc.*]

Sectional Libraries: Most of them are open during 9.30 am – 6 pm. Weekly off days differ from library to library. However, all are closed on Wednesdays.

Annual Report of the Central Library for the period 2015-16
(1st April 2015 to 31st March 2016)

1. Total Number of Books /Periodicals added during the Year 2015-16		
a) Books purchased (Print)		1,062
b) E-books purchased (Perpetual) & subscription		Nil
c) Books received as gift		876
d) Total books added during the year (a+c)		1,938
e) Titles of journal subscribed (for Central Library 191 (including 40 Magazine, and 18 Newspaper) and for Sectional Libraries 110)	301	
f) Issues of journals received as gift		11,165
g) CD/DVDs (contained in journals) subscribed		24
2. Total Number of Books / Periodicals accessioned as on 31. 03. 2015		
a)	Books: Purchased :	4,25,937
	Books: Gift :	9,088
	Total Books (Print) :	4,35,125
	E-Books: Purchased :	3,836
	E-Books- Subscribed :	1,15,000
	Total E-Books :	1,18,836
b)	Accessioned Issues of Journals & Newspaper (Subscribed) :	11,424
c)	Accessioned Issues of Journals (Gift) :	11,165
d)	Accessioned for Bound Journals :	43
3. Total Number of Books transferred to Departmental /Sectional Libraries		
	Seminar Libraries	24
4. Issue and Return of Books/ Periodicals		
a)	Books: Issued	35,889
b)	Books: Returned	31,897
c)	Books consulted at Reference Section (Ref. Doc., Gen. Stack doc.)	1,990
d)	Books consulted at Reading Room	1,777
e)	Periodicals consulted (loose issues, bound volumes & online)	3,229
5. Photocopy Services with number of documents and pages		
a.	Photocopy of loose issues (Periodical)	146 (1,225 pages)
b.	Photocopy of documents from Stack and Reference	219 (3,894 pages)
6. Other Modern Technology-based Services		
a)	Number of CD / DVD consulted at Periodical Section	12
b)	Total users Browsed E-Journal / Database at Periodical	8982
c)	Total UGC-INFONET e-journals full-text downloads or views by users	101576
d)	Total Users Used OPAC search Facilities	16184
e)	Inter Library Loan service through DELNET & BCL	11
f)	Number of document digitized on reader's request	14
e)	Total pages digitized on reader's request	71

7. Total Hits of JCCC@INFLIBNET and J-Gate Browsing

a) Inflibnet:	101576
b) JGate+:	13045
c) Sage online journals:	1879
d) Indiatat:	6582

8. Membership for Inter - Library Loan (ILL) / Document Delivery Service (DDS)

- American Library, Kolkata
- British Council Library, Kolkata (More than 7,000 e-journal and 1,00,000+ e-books)
- DELNET, New Delhi
- JCCC@INFLIBNET
- Indiatat.com
- J-gate (More than 37,000 e-journals)
- Odia Patra Patrika Sangraha (Digital Compilation of Odiya Periodicals) – 1856 - 1950

9. Library Members *

- Total Registered Members 19,238
(*Teachers – 714, Scholars – 2354, Students – 15224, Staff – 813, Others -133*)
- Total number of Readers who visited Reading Room 20,111
- Total number of Readers who visited Periodical Section 35,196
(*Including 18,982 for surfing e-resources, 3,229 for Current Journals and 394 for theses consultation*)
- Total number of Readers who visited at Reference Section 4,790
- Total number of Readers who used the Stacks 28,526
- Total number of users who accessed the library resources through library home page (172.16.2.2) 18,182

10. Temporary Members / Scholars who visited during the Period 383

- Total No. of days/times Library used/visited by 383 temporary members 3,747
- No. of Persons: International 25
[Bangladesh – 7, France – 3, USA – 2, Nambia - 2, UK – 2, Thailand – 2, Sweden – 2, and 1 each from Italy, Japan, Germany, Malayasia, Nepal.]
 - No. of days used/visited: 108
 - No. of Persons: West Bengal: 297
 - No. of days used/visited: 2,862
 - No. of Persons: Other States 75
 - No. of days used/visited: 395

11. Library Hours

- On weekdays [except weekly off days (Wednesdays and Sundays) and holidays]:
7.00 a.m. - 9.00 p.m.
- Weekly off days - Wednesdays, Sundays: 10.00 a.m. - 5.00 p.m.
- Other holidays: 10.00 a.m. - 5.00 p.m. (Only Reading Room)

- d. Total no. of days Library was open in the year: (a) 241 days regular/2-shift days + (b) 100 days Weekly off-days/one-shift days + (c) 10 days other holidays one shift only reading room = 351 days

12. Documents Processing

(Books Classified & Catalogued and added to the Catalogue database by Central Library by using library software (LibSys) during 2015 –16)

Books: Purchased	1,062
Books: Gift	897
Retro-conversion/Editing/Updating	8,056
Total number of Books catalogued	10,015
Total Uploading of Digitized Books	10,880

13. Braille Unit:

No. of User	No. of days / times visited	Used time (in hour)	Document Recording (pages)		
			No. of books	No. of Pages	No. of Students involved in recording
09	196	346.32	15		11

Braille Unit at Central Library is operational since August 2012. A second Braille Library Unit has also been started at Vinay Bhavana Library from 21 February 2014.

14. Publications

- Monthly Library e-Newsletter (12 issues released)
- Library Bulletin – ‘Current Periodicals-2016’ for Visva-Bharati subscribed Journals.
- Library users manual has published
- Library reference manual has published

15. Exhibition of Books, Digitization and Celebrations:

- 17 exhibitions of books and allied materials on important personalities were organized in the Reference Section.
- Uploading of digitized books on the Library server has been partially completed. Theses available in softcopy were uploaded.
- Celebrations: The Library Day (20 December 2015); National Unity Day (October 31, 2015); Swachha Bharat Abhiyan (2 October 2015) and Gandhi Punya (10 March 2016).

16. Library Automation:

Visva-Bharati Library is connected with the Campus- wide Fiber Optic Network named GitanjaliNet (INFLIBNET). Library system has 113 PCs, 46 printers (including 2 network printer cum copiers, 1 slip printer and 20 barcode printers), one document camera, one web camera, one digital camera, two LCD Projectors at its Central Library and 12 Sectional Libraries. Library offers services and facilities of browsing e-journals, online-databases, e-books to its users. On-line searching, e-mail facilities for academic and research purposes, etc. have also been provided by the Library.

Library Management Software LibSys-7 (Unicode Web compliant) is being used for automating the library activity and services. All daily library operations and services i.e. Acquisition of library documents, Cataloguing, Serial control, Circulation, OPAC, e-mail alert on overdue books etc. are going on smoothly on this Library Management Software. Library catalogue database covering almost total holdings of Central Library, other Sectional Libraries and Grantham Vibhaga are accessible now on Intranet (<http://172.16.2.2:8380/opac/>) / Internet (<http://14.139.211.2:8380/opac/>).

Presently, Visva-Bharati Library catalogue database holds 5,65,622 titles of documents containing 6,85,858 individual accession numbers including 48,417 bound volumes of journals and 1,869 theses. Number of 'Current Periodicals-2016' contains 243 titles, 40 magazines, and 18 daily newspapers, etc. In addition, e-books have been added to the collection (3,836 titles in perpetual mode and 1,15,000 titles through various consortia) from world famous publishers/aggregators (Elsevier, Cambridge Online, Springer, Sage, Taylor & Francis, Oxford University Press and British Council Library) which have been linked (alphabetical, subject-wise, publisher-wise) in the library web page for browsing from the campus.

Central Library has made an **Institutional Repository** of syllabuses of various courses. Question papers of different examinations held at Visva-Bharati since 2007 are also added to this Institutional Repository. These question papers / syllabuses can be accessed, downloaded and/or printed over the Campus Network through Central Library web page. This **Institutional Repository** is being regularly used by the library members. The Visva-Bharati Library invites its faculty members and research scholars to upload their publications in Institutional Repository (*Open Archive*) and encourages others to browse such publications. The Open Archive now contains near about 132 articles of faculties.

a. E-Resources:

The library has the following e-resources, which are regularly browsed through Library Home Page (<http://14.139.211.2> or <http://172.16.2.2>).

• E-journals through E-ShodhSindhu (INFLIBNET)	-	8,500 +
• Free e-journals from publishers	-	47 +
• E-Books Purchased (Perpetual) & Subscription/consortia	-	1,18,836
• Subscribed e-journals through J-Gate	-	37,000+
• Free online books	-	869 +
• DVDs of Old Digitized Documents	-	1074
• CD-ROMs	-	620 +
• Digitized Books	-	29,689

b. Data bases access facilities:

- American Library, Kolkata
- British Council Library, Kolkata
- Cambridge Online
- DELNET, New Delhi
- Elsevier Science
- Emerald Management

- India Stat.Com
- J-Gate
- JSTOR
- ISID: Inst of Industrial Development
- Nature Archive 1987-1986
- Odia Patrapatrika Sangraha (digital compilation of Odiya periodicals) 1856-1950
- Oxford University Press
- SAGE e-Reference
- Sage Research Method Online (SRMO)
- Springer
- Taylor and Francis
- Wiley Blackwell

17. Seminar / Workshop / Exhibition / other programmes organized by Central Library, Visva-Bharati :

- Nine (09) Users Learning Programmes on ‘How to use Library Resources’ were organised for new library members of different departments on August 13, 22, September 01, 28, 29 (two), October 05, 10, November 03, 2015. Total 246 students and 6 faculty members of CJMC, Rural Development, Rural Extension Centre, Social Work, Hindi Bhabana, Sangit Bhavana, Cheena Bhavana, have attended the programme.
- Three special Library Orientation Programme on the occasion of NAAC has been arranged on April 16 and 17 (two) for Library staff, Faculty Members and Scholars respectively. Total 118 candidates containing Library Staff – 32, Faculty Members – 33 and Research Scholars – 53, have been participated in the respective programme.
- Two two-days Intensive Library Orientation Programme for Ph. D. Scholars have been organized during 28-29 January and 01-02 February 2016. The first round was co-ordinated by Ms. Sabahat Nausheen 49 participants (contains scholars and faculty members) have attended the programme. The second round was co-ordinated by Smt. Suchismita Sarkar 47 participants (contains scholars and faculty members) have attended the programme.
- Fifteen (15) different programmes for library professionals of Visva-Bharati Library Networks have been organized on Orientation, Demonstration on software and services, lecture, talks, Observations (Library Day, Birth day anniversary of Sardar Vallabhbai Patel) workshop on office cleanliness etc. on April 11, 20; May 03, July 28 (two), August 24, September 01, 15 (two), 29, October 06, 09, 31, November 20 & 21, December 19, 2015.
- Three (06) teams consisting 152 candidates (including faculties and students) of different institutes from China and Taiwan, and students under DST INSPIRE programme, have visited Central Library, Visva-Bharati as a part of their educational tour on September 14, November 02, 2015, February 19, 2016.
- Two three-day intensive workshops on ‘personality development and communication skill’ for the library staff have been organized during 23-25 July 2015 and 10-12 September 2015, total 53 (first round 29, second round 24) participants from VBLN have been participated.

- Conference Hall, Central Library was used as venue for twenty two (22) functions spread over the Reporting Year.

18. Conference/ Seminar/ Workshop/ Invited Lecture etc. attended by the Library staff:

All Staff: All staff with little exception of the Visva-Bharati Library Network participated and acted in one or other capacity in

- a) One lecture session was organized by VBLN, Santiniketan on 19 December 2015 to observe “Library Day-2015”. Smt. Soma Mukherjee had been invited to deliver the lecture on ‘Professionalism in Library Services’.
- b) One lecture session was organized by VBLN, Santiniketan on 24 August 2015 at 4pm and a lecture entitled ‘Ten Technologies the Librarian should know’ presented by Dr. J. Arora, Director, INFLIBNET, Ahmedabad.
- c) Two day users’ awareness programme on “Access to E-resources under UGC INFONET Digital Library Consortium” was jointly organized by INFLIBNET, Ahmedabad and VBLN Santiniketan on 24-25 August 2015, the programme was coordinated by Sri Ajay Kumar Sharma.
- d) Two three - day Intensive Workshop on Personality Development and Communication Skill was organised in Central Library, Visva-Bharati, during 23 – 25 July and 10-12 September 2015 jointly with IASLIC (Indian Association of Special Libraries and Information Centres), Kolkata for the benefit of the staff of the Visva-Bharati Library Network (VBLN). The first one was coordinated by Sri. Sujit Kujur and Dr. Sanat Bhattacharya, Assistant Librarians and attended by 29 participants of VBLN. The second one was coordinated by Smt. Kanika Debnath and Smt. Suchismita Sarkar, Assistant Librarians and attended by 24 participants of VBLN. There were 11 sessions (14 hours) spread over the each of the three days programme.
- e) One lecture session on “Future is Open: Towards Open Library System” was arranged at Central Library on 11 April 2015. Dr. Partha Sarathi Mukhopadhyay, HOD, DLIS has been invited as speaker for the session and total 26 number staff of the VBLN have been attended the session.

Dr. Nimai Chand Saha

- Invited as Resource Person in the One-day workshop on ‘Organizing Rural Libraries in Present Perspectives: Challenges & Future Direction’ organize by Lifelong Learning and Continuing Education (REC - Rural Extension Centre), Visva-Bharati, and deliver one lecture on “Rural Library Services of Visva-Bharati Sriniketan Past, Present and Future” held on 19 March 2016 at the Department.
- Invited as guest & speaker by Santiniketan Institute of Polytechnic on the occasion of ‘Job Fair’ and delivered lecture on the topic “Implications of Job fair in recent days” at the campus of the Institute on 28 February 2016.
- Acted as resource person for two two-days Library Orientation Programme for PhD Course work at Central Library, VB on 1-2 February and 28-29 January 2016 and delivered lectures on ‘Organisation of Thesis; Literature Review’.

- Invited as resource person and delivered lecture on the topic “Problems and Prospects of School Library Services: A Glimpse” in the 7th State Conference organized by All Bengal School Librarians’ Association (ABSLA) on December 20, 2015 at Raktakarabi Mancha, Rampurhat, Birbhum.
- Invited as Resource Person and delivered lecture on the topic “Towards quality education: the role of books at school level” in a State Level seminar organized by 30th Birbhum District Book Fair Committee at Bolpur Dakbangla Maidan, Bolpur, Birbhum on December 07, 2015.
- Invited as guest & speaker by Santiniketan Institute of Polytechnic on the occasion of ‘Cultural Evening’ and delivered lecture on the topic “Role of Cultural Programme in the Education programme” at the campus of the Institute on November 29, 2015.
- Invited and participated in the Taylor & Francis Interactive Digital Library Event on the theme ‘The Evolving Librarian: Trends, Challenges, and New Environment & Partnerships ’on 19 November 2015 at Kolkata.
- Invited as guest & speaker on the occasion of 46th State Conference of West Bengal Public Library Employees Association (WBPLEA) and delivered lecture on “Different Aspects of Public Libraries in the 21st Century” Prospects” at the Purashree, Kalna, Burdwan on November 14, 2015.
- Invited as guest & speaker by District Library Officer, Dakshin Dinajpur on the occasion of observation of ‘Public Library day – 2015’ and delivered lecture on the topic “Public Libraries in the 21st Century: Problems and Prospects” at the Natyatirtha (Manmatha Mancha), Balurghat on August 31, 2015.
- Invited as inaugurator & speaker by N. S. B. Ed. College, Abhirampur on the occasion of Inauguration ceremony of the College and delivered inaugural speech at the campus of the college on August 15, 2015.
- Invited as guest & speaker by N. S. Polytechnic College, Abhirampur on the occasion of Inauguration ceremony of Job Fair and Felicitation Programme for the students of H. S. Pass (2015) and delivered lecture on the topic “Job Fair: Past, Present & Future” at the campus of the Institute on July 11, 2015.
- Invited for expert suggestions for the proper development & arrangement of the College Library of Bankura Christian College, Bankura on July 07, 2015.
- Invited as resource person on a regional ‘capacity building programme for librarians’- 2015’ organized by Deputy Commissioner, NVS, Regional Office, Patna at the Jawahar Navodaya Vidyalaya, Durgapur and deliver a lecture ‘Towards developing users’ friendly college library: ways and means’ at the campus of the School on May 03, 2015. Total 42 participants have attended the programme.
- Invited as guest & speaker by N. S. Polytechnic College, Abhirampur on the occasion of Inauguration ceremony on College Foundation day and Felicitation Programme for outstanding Achievement / Contribution and delivered lecture on the topic “Career Counseling: Different Aspects” at the campus of the Institute on May 01, 2015.
- Invited as an expert to provide necessary guide for the development of the college library and as speaker to deliver a lecture on ‘Empowering College Library Users’: Urban-Rural Imbalance’ in a seminar organized by Jamini Roy College, Bankura, on April 08, 2015.

Academic attachments:

- Delivered 12 lectures (one hour each) as a resource person on different aspects Research methods for the candidates of M. Phil - 2015 of the Department of Odiya, Visva-Bharati from 21 November – 05 December 2015.
- Delivered 30 lectures (one hour each) as a resource person on different aspects Research methods to the students of Ph.D. course work 2015 of the Department of Physical Education, Visva-Bharati from 21 November 2015 -16 January 2016.
- Delivered 02 lectures (two hours) as a resource person on ‘Best Use Library Resources for Research Activities’ to the students of Ph. D. course work 2015 of the Centre of Women’s Studies, Visva-Bharati on September 26 and 29, 2015.
- Incorporated as member of the Board of Studies of the Centre for Journalism & Mass Communication, Visva-Bharati from 2013.
- Research Co-guide at the Centre for Journalism & Mass Communication, Visva-Bharati from 2013.

AWARD

Received **UNIVERSAL ACHIEVERS GOLD MEDAL AWARD – 2015**, from Universal Achievers Foundation (UAF), New Delhi on July 25, 2015, at Hotel Vijaya Residency, Bangalore, Karnataka.

Smt. Suchismita Sarkar

- Attended 3-Week Refresher Course in Library & Information Sciences at North Bengal University, Siliguri from 26 November 2015 to 16 December 2015.
- Acted as resource person and coordinator in the one two-days Library Orientation Programme for Ph. D. Course work at Central Library, VB on 28-29 January 2016.
- Acted as resource person for one two-days Library Orientation Programme for Ph. D. Course work at Central Library, VB on 1-2 February 2016 and delivered lecture on ‘Sources of Information’.

Ms. Sabahat Nausheen

- Completed Refresher Course in Library and Information Science (26th November-16th December 2015) from UGC academic Staff College North Bengal University with ‘Grade A’.
- Presented Paper on “application of Emotional Intelligence for Better Library Services” at the refresher Course in NBU.
- Acted as resource person for two two-days Library Orientation Programme for PhD Course work at Central Library, VB on 28-29 January and 1-2 February, 2016 and delivered lecture on ‘Remote Access & Discovery Service’.
- Invited as resource person in “workshop on Organising Rural Libraries in Present Perspective, Challenges and Future Direction” organized by REC, VB, Sriniketan on 19 March 2016.

Other Information

- Took over as In-Charge of PSV Library (Additional Charge) on 29.04.15.

- Attended ‘Pragya’ Examination in November -2015 as part of the Hindi Training Programme, organized by Rajbhasha Cell, Govt. of India.

Sri Sujit Kujur

- Presented an invited lecture as a resource person on "Capacity Building Programme for Librarians", held at Jawahar Navodaya Vidyalaya, Durgapur during 02-06 May 2015 organized by Deputy Commissioner, NVS, Regional Office, Patna.
- Participated in "23th Orientation Programme" at UGC-HRDC, University of North Bengal from 30.07.2015 to 26.08.2015.
- Participated in one the Tailor & Francis Interactive Digital Library Event on “ The Evolving Librarian: Trends, Challenges, New Environment & Partnership” organized by Taylor & Francis Group in Kolkata, held at Park Hotel, Kolkata during November 19, 2015.
- Acted as resource person for two two-days Library Orientation Programme for Ph. D. Course work at Central Library, VB on 1-2 February and 28-29 January 2016 and delivered lecture on ‘End Note; Web of Science’.

Sri Koushik Ghosh

- Presented an invited lecture as a resource person on "Capacity Building Programme for Librarians", held at Jawahar Navodaya Vidyalaya, Durgapur during 02-06 May 2015 organized by Deputy Commissioner, NVS, Regional Office, Patna.
- Participated in "100th Orientation Programme" at UGC-HRDC, The University of Burdwan from July 03-30, 2015.
- Participated in one the Tailor & Francis Interactive Digital Library Event on “ The Evolving Librarian: Trends, Challenges, New Environment & Partnership” organized by Taylor & Francis Group in Kolkata, held at Park Hotel, Kolkata during November 19, 2015.
- Participated in two-day Orientation Programme on “The Myriad Ideas of Rabindranatha Tagore” organized by Tagore studies unit, Visva-Bharati, held at Lipika Auditorium, Visva-Bharati, Santiniketan on 18th and 27th March, 2016.
- Acted as resource person for two two-days Library Orientation Programme for Ph. D. Course work at Central Library, VB on 1-2 February and 28-29 January 2016.

Other Involvements:

- Honorary member of Local Library Authority of Birbhum district, nominated by Department of Mass Education Extension & Library Services, Government of WB from December, 2011.
- Performed duties as a Joint Convener in Traditional Cultural Programme Committee at Pous Utsava-2015.

Sri Ramprasad Mazumdar

- Acted as resource person in two workshops on ‘The New Version (Migration Version) of LibSys 7’ on 28 July 2015 at the Conference Hall, Central Library at 11.00am (attended 24 Library staff) and 3.00pm (attended by 22 Library staff).

- Acted as resource person for two two-days Library Orientation Programme for Ph. D. Course work at Central Library, VB on 1-2 February and 28-29 January 2016 and delivered lectures on ‘WebOPAC (Books, E-Books, Bound Journals, Digitized Books, Institutional Repository, New arrivals, Account Keeping etc.)’.

Sri Smritimoy Ghosh

Participated and presented a paper in the 18th National Convention on Knowledge, Library and Information Networking (NACLIN – 2015) On “Reinventing Libraries for Future: Innovation, Trends and Technologies” during 24-26 November 2015 at Gulbarga University, Gulbarga, Karnataka.

Sri Jishnu Mondal

Participated and presented a paper in the 18th National Convention on Knowledge, Library and Information Networking (NACLIN – 2015) On “Reinventing Libraries for Future: Innovation, Trends and Technologies” during 24-26 November 2015 at Gulbarga University, Gulbarga, Karnataka.

Sectional Library

Dr Partha Pratim Ray

- Delivered two lectures as resource person on different aspects of “Sources of Information & writing of Scientific Papers” to the students of Ph. D. course work of the Dept of Social Work, Visva-Bharati, July 2015.
- Delivered one lecture as resource person on different aspects of Technical Writing with Special Emphasis on Citation Style to the students Ph. D. course work of Visva-Bharati, 2015.
- Delivered lecture in Orientation Programme at PSB library on Visva-Bharati Library Rules, Regulations and Resources with Special References to E- resources on 16 July 2015 at 2.30pm in the Journal Section of PSB Library to Bsc (Ag) Students.
- Participated in the Seminar as Content Writer at Netaji Subhash Open University, Kolkata on 11 Sept 2015 to develop contents of BLISc in Cataloguing Theory.
- Delivered six lectures in the Dept of Library and Information Science, University of Kalyani under lecture Series for the session 2015-16.
- Delivered two lectures as resource person on different aspects of Technical writing with special emphasis on Citation Style to the students of Ph. D. Course work ,Visva-Bharati on 28 January and 1February 2016.
- Delivered a lecture on “Organnizing Rural Libraries in Present Prespectives: Challenges and future direction “at Rural Extension Centre, PSV, Visva-Bharati on 19 March 2016.

Sri Keshab Chandra Sinha

Participated in the Gramin Kabi Sahityik Sammelan by Karmi Sangha at Sriniketan on 7th February 2016.

Smt. Kanika Debnath

Attended 3-Week Refresher Course in Library & Information Sciences at North Bengal University, Siliguri from 26 November 2015 to 16 December 2015.

Ajay Kumar Sharma

- Invited as Resource Person and Delivered lecture on 'Literature Survey; VB Library Services; ILL, Library Website, Open Access Resources and their Harvesting' in Two Day Library Orientation Programme for Ph. D Course Work, organized by the Visva-Bharati Library Network on February 01, 2016 and January 29, 2016 at the Conference Hall, Central Library, Visva-Bharati.
- Invited to attend as guest in 7th Biennial State Conference of the All Bengal School Librarians' Association (ABSLA) will be held at Raktakarabi Mancha, Rampurhat on December 20, 2015.
- Co-ordinated & Participated in Two day user awareness programme on "Access to E-resources under UGC-Infonet Digital Library Consortium" jointly organized by Visva-Bharati Library Network and Inflibnet Centre, Ahmedabad, held at Conference Hall, Central Library, Visva-Bharati during August 24-25, 2015.
- Participated in Three Day programme on "PERSONALITY DEVELOPMENT AND COMMUNICATION SKILLS" jointly organized by IASLIC in collaboration with Visva-Bharati Library Network, held at Conference Hall, Central Library, Visva-Bharati during 23-25 July 2015.
- Invited for expert suggestions for the proper arrangement & development of the College Library of Bankura Christian College, Bankura on July 07, 2015.
- Presented an invited lecture as a resource person on "Capacity Building Programme for Librarians", held at Jawahar Navodaya Vidyalaya, Durgapur during 02-06 May 2015 organized by Deputy Commissioner, NVS, Regional Office, Patna.

Other Involvements

- Joint Assistant Editor of the Visva-Bharati Library e-Newsletter (Vol-3, Issue -2, February 2016 and Vol-2, Issue -8, August 2015 Issues).
- Associate Editor of the journal entitled as "International Journal of Information Sources and Services (IJSS)".
- Member of the Editorial board of journal entitled as "International Journal of Digital Information and Knowledge Management".
- Member of the Editorial board of the journal entitled as "Sangeet Galaxy".
- Editor of the journal entitled as "International Journal of Digital Library Services".
- Webmaster of Visva Bharati Library Network. (<http://14.139.211.2/library/index.php>)
- Webmaster of ABSLA (All Bengal School Librarian,s Association). (<http://www.absla.org/>)
- Webmaster of Cheena Bhavana, Visva-Bharati. (<http://visva-bharati.wix.com/cbvbs>)

Sri Tapas Kumar Das

Acted as resource person for two two-days Library Orientation Programme for Ph. D. Course work at Central Library, VB on 1-2 February and 28-29 January 2016 and delivered lectures on 'JGate Plus & Face book'.

Dr. Sanat Bhattacharya

- Delivered the lecture as a resource person on “Capacity Building Programme for Libraries” which was held at Jawahar Navodaya Vidyalaya, Durgapur-12 from 02/05/2015 to 06/05/2015
- Presented the paper in National Seminar on “Emerging Trends in Academic Libraries (Celebrating Libraries Day)” held on 21st August, 2015 organised by Central Library, IIT Kharagpur.
- Attended the Taylor & Francis Interactive Digital Library Event organised by Taylor & Francis Group in Kolkata on 19th November, 2015.
- Participated 58th UGC Sponsored orientation programme from 07/09/2015 to 07/10/2015 at Human Resources Development Centre (HRDC), Jadavpur University, Kolkata.

Sri Soumitra Kumar Chakraborty

- Participated in 2nd International Conference on 'The Scotland-India Continuum of Ideas: Tagore and his circle' as part of the UGC-UKIERI initiative on 25th July, 2015.
- Participated in the Gramin Kabi Sahityik Sammelan by Karmi Sangha at Sriniketan on 7th February 2016.

19. Publications

Dr. Nimai Chand Saha

Book

Ghosh, Smritimoy; & Saha, Nimai Chand (2015). School Library Services in Visva-Bhaarti at 21st Century. Germany: Lap Lambert Academic Publishing GmbH & Co. KG. ISBN - 978-3-659-81781-6.

Souvenir

Saha, Nimai Chand. Bartaman Prekkshapate Janagranthagar Pariseba in 34th Birbhum District Book Fair Souvenir-2015-16. Organised by Birbhum District Local Library Authority at Duck Bungalow Maidan, Bolpur during December 04-10. pp. 13-15. Also acted as president of the Souvenir Sub-committee of the said Book Fair.

Chapter in a Book

- Saha, Nimai Chand (2016). Present status of the College Library and Empowering of Users’: Grounds Reality. In User Empowerment through Information Technologies (IT) in College Libraries, by Ranajit Kumar Mandal (Ed.). Ghatal Rabindra Smriti Mahavidyalaya, Ghatal, 2016; p. 102-113. ISBN – 978-81-92695-00-6.
- Saha, Nimai Chand & Sarkar Suchismita (2016). Some Tips on Empowering Users’ of College Library in the 21st Century. In User Empowerment through Information Technologies (IT) in College Libraries, by Ranajit Kumar Mandal (Ed.). Ghatal Rabindra Smriti Mahavidyalaya, Ghatal, 2016; p.114-126, ISBN – 978-81-92695-00-6.

Article in International/National Peer Reviewed Journal

- Saha, Nimai Chand and Sarkar, Suchismita (2016). “Staff Development Programme at Central Library, Visva-Bharati: Study based on Intensive Workshops in Communication

Skill & Personality Development. *Vidyawarta: International Multilingual Research Journal*, Vol. 01(15). Jan-March 2016. pp.39-47, ISSN No 2394-5303.

- Saha, Nimai Chand; De, Suman (2015). Development of Digital Library by using GSDL in Library 2.0 environment: *A practical approach. Library Herald. Vol. 53 (3)* September 2015. pp. 245-267. Print ISSN: 0024-2292. Online ISSN: 0976-2469. Article DOI: 10.5958/0976-2469.2015.00028.7.

e-Newsletter

Act as an Associate Editor of Monthly Library e-Newsletter during the year 2015-16.

Smt. Suchismita Sarkar

Chapter in a Book

Saha, Nimai Chand & Sarkar Suchismita (2016). Some Tips on Empowering Users' of College Library in the 21st Century. In User Empowerment through Information Technologies (IT) in College Libraries, by Ranajit Kumar Mandal (Ed.). Ghatal Rabindra Smriti Mahavidyalaya, Ghatal, 2016; p.114-126, ISBN – 978-81-92695-00-6.

Article in International/National Peer Reviewed Journal

Saha, Nimai Chand and Sarkar, Suchismita (2016). “Staff Development Programme at Central Library, Visva-Bharati: Study based on Intensive Workshops in Communication Skill & Personality Development. *Vidyawarta: International Multilingual Research Journal*, Vol. 01(15). Jan-March 2016. pp.39-47, ISSN No 2394-5303.

e-Newsletter

Acted as an Assistant Editor of Library e-Newsletter of Vol. 2, Issues – 4: April 2015 and Vol. 3, Issues – 2: February 2016.

Ms. Sabahat Nausheen

Acted as an Assistant Editor of Library e-Newsletter of Vol. 2, Issue – 8: August 2015 and Vol. 3, Issues – 3: March 2016.

Sri Sujit Kujur

- Compiled Visva-Bharati Library Network: LIBRARY USER MANUAL 2015
- Compiled Reference collection, VBLN 2015
- Compiled Theses collection, VBLN, 2015
- Acted as an Assistant Editor of Library e-Newsletter of Vol. 2, Issues – 11: November 2015.

Sri Koushik Ghosh

- Library Bulletin – ‘*Reference Manual-2015*’
- **Ghosh, Koushik. Editorial.** 34th Birbhum District Book Fair Souvenir-2015-16. Organised by Birbhum District Local Library Authority at Duck Bungalow Moidan, Bolpur during December 04-10. pp. 1-3 and ‘Unique Cultural Heritage of Birbhum’ in pp. 21-25.
- **Ghosh, Koushik. Unique Culture Heritage of Birbhum.** 34th Birbhum District Book Fair Souvenir-2015-16. Organised by Birbhum District Local Library Authority at Duck Bungalow Moidan, Bolpur during December 04-10. Pp. 21-25.

- **Ghosh, Koushik.** *Granthagar Bhabnai Rabindranath.* Granthagar. Vol: 65 No. 8, November, 2015. pp. 17-18.

Sri Ramprasad Majumder

- Majumdar Ramprasad, **Ghosh Smritimoy** and Mondal Jishnu: “ Application of QR codes in Academic Libraries with special reference to Central Library, Visva-Bharati” In the Proceeding of the 18th National Convention on Knowledge, Library and Information Networking (NACLIN – 2015), pp. 293-304, ISBN: 978-93-82735-06-9
- Acted as an Assistant Editor of Library e-Newsletter of Vol. 3, Issues – 1: January 2016.

Sri Smritimoy Ghosh

Book

Ghosh, Smritimoy and Saha, Nimai Chand “School Library Service in the 21st Century at Visva-Bharati University”. Lambert Academic Publishers, Germany, 2015 ISBN: 978-3-659-81781-6

Paper:

Majumdar Ramprasad, Ghosh Smritimoy and Mondal Jishnu: “ Application of QR codes in Academic Libraries with special reference to Central Library, Visva-Bharati” In the Proceeding of the 18th National Convention on Knowledge, Library and Information Networking (NACLIN – 2015), pp. 293-304, ISBN: 978-93-82735-06-9

Sri Jishnu Mondal

Paper:

Majumdar Ramprasad, Ghosh Smritimoy and Mondal Jishnu: “ Application of QR codes in Academic Libraries with special reference to Central Library, Visva-Bharati” In the Proceeding of the 18th National Convention on Knowledge, Library and Information Networking (NACLIN – 2015), pp. 293-304, ISBN: 978-93-82735-06-9

Sectional Library

Dr. Partha Pratim Ray

- Ranganathan's Five Laws and Tagore's Vision of Library: A Study. SRELS Journal of Information Management. 52, 2; April 2015.p.3-7. ISSN: 0972-2467(Print), 0976-2477(Online).
- Rabindranath's Educational Philosophy and Five Laws. Granthagar. Granthagar.65,3; June.2015. 75-80 p. ISSN: 0017-324X.
- Publication of Rabindranath Tagore: A Bibliometric Study. With B. K. Sen. Annals of Library Science. 62, 3; September 2015. 177-185p.ISSN: 0972-5423 (Print).). 0975-2404(Online).
- Information for Tribal Development: A Case Study of Santals' Attitude and Adjustment. SRELS Journal of Information Management. 52, 5; October 2015.p.3-7. ISSN: 0972-2467(Print), 0976-2477(Online).

- Influence of Manu on Ranganathan's philosophy of library science: An overview. *Annals of Library Science*. 62, 4; December 2015. 213-216p. ISSN: 0972-5423 (Print). 0975-2404(Online).
- Compiled a bibliography with proper users' guide entitled "Research Methodology: a bibliography" available on <http://172.16.2132/library/index.php/services/bibliography>.

Sri Ajay Kumar Sharma

Acted as an Assistant Editor of Library e-Newsletter of Vol. 2, Issues – 8: August 2015; Vol. 3, Issues – 2: February 2016.

Tapas Kumar Das

- i) Kala Bhavana Library Profile – 2015, In view of NAAC visit.

Sri Atanu Kumar Sinha

- i. Evaluation of Library Collection of Palli Samgathana Vibhaga Library, Visva-Bharati: A Survey. *SRELS Journal of Information Management*, Vol. 52(5): pp. 395-401. ISSN (Print): 0972-2467. ISSN (Online): 0976-2477.
- ii. Ranganathaner 'Granthagar Bigyaner pancha niti' ebong Rabindranather Granthagar Chetana. *Granthagar*, 62(8): pp.19-22. ISSN: 0017-324X.
- iii. Tagorean Concept of Knowledge Communication through Rural Library Services: Experiments of Rural Extension Centre, Visva-Bharati. *Indian Journal of Adult Education*, 76(4): pp. 44-53. ISSN: 0019-5006.
- iv. Reflection of Visions of Grundtvig, Rabindranath among the Students of Patha-Bhavana: A Study Based on Circulation Statistics of Samindra Sishu Pathagar (Patha-Bhavana Library). *Souvenir of Patha-Bhavana Re-union, 2015*. pp. 35-43.
- v. Need for Regulation of Environmental Condition in Preservation of Library Collection in Tropical Area: Problem Faced at Sriniketan, Birbhum District of West Bengal. *Library Herald*, 53(4): pp. 441-452. ISSN: (DOI:10.5958/0976-2469.2015.00040.8).
- vi. Digital Preservation Initiatives at Rabindra Bhavana Library, Visva-Bharati: Skills Requirement and Challenging role to Preserve Past Records for the Future Users. Book chapter in "Sustainability of Library and Information Services"; pp. 349-355; ISBN 978-81-92531-37-3.

Sri Soumitra Kumar Chakraborty

'Mayer Janmodin' – a short story by Soumitra Kumar Chakraborty in 'Samkalan' (A collection of selective poems & essays) Published on the occasion of 22nd Gramin Kabi O Sahityik sammelan, Sriniketan on 7th February 2016.

University Librarian
Visva-Bharati, Santiniketan

ANNEXURE—I

Detailed Information on Point 1

Acquisition Section:

Number of books purchased subject wise: -

Subject	Number
Languages	1157
Humanities and Social Sciences	664
Science	75
Home Science	
Computer Science	15
Commerce & Management	
Education	12
Engineering & Technology	
Medical Sciences	
Agriculture Sciences	
Veterinary Sciences	
Law	15
Others (Music, Arts, Religion, Career Counseling, etc.)	
Total: -	1938

Periodical Section: -

Foreign Journals	68
Indian Journals	65
Magazines	40
News Papers	18
Total subscribed for Central Library: -	191

Detailed Information on Point 9

Circulation Section: -

Category	Teacher	Scholar	Student	Staff	Pensioner	Grand Total
Library Users	714	2354	15224	813	133	19238

User Visits at Different Sections of Central Library (month-wise)

Month	Reading Room	Periodical Section	Stack Room	Reference Section
April-2015	1849	2042	908	568
May-2015	1925	2520	716	408
June-2015	1585	2816	1246	300
July-2015	1239	3555	2524	316
August-2015	1549	3190	2698	342
September-2015	2357	4154	4374	482
October-2015	1231	2457	2486	328
November-2015	1762	2338	1906	360
December-2015	1515	1808	2138	328
January-2016	1146	3279	4370	422
February-2016	1659	3510	2842	558
March-2016	2294	3527	2318	378
Total	20111	35196	28526	4790

*Detail information.

Information related to Sectional Libraries

Sectional Libraries	Total books as on 31.03.16	Number of books accessioned		Periodical Titles		Books Issued & Returned	Reference services	Total No. of Users
		Purchased	Gift	Subscribed	Gift			
Cheena-Bhavana	45446	19	74	12	2	1362	6253	157
Siksha-Bhavana	16868	634	0	-	-	4467	560	188
Patha-Bhavana	36609	224	59	8	1	17945	10730	2437
Darshan Sadan	9592	15	0	-	-	11426	600	405
Hindi-Bhavana	35610	301	45	9	-	3825	1216	320
Sangit-Bhavana	36102	381	86	8	4	7396	7475	1358
PSV	52675	108	17	6	-	183	582	313
Vinaya-Bhavana	20870	145	0	5	25	3990	1550	6354
Rabindra-Bhavana	48015	154	253	9	19	NA	3000	95
PSB	49759	493	0	24	18	43165	14583	1101
Kala-Bhavana	16841	129	38	9	1	3803	2423	8369
Siksha-Satra	25079	232	26	-	-	20163	10474	1029
	393466	2835	598	90	70	115654	58886	22126

ANNEXURE – II

Staff Members of Central Library (Category wise)

<i>Sl. No</i>	<i>Name of the Staff Member</i>	<i>Designation</i>
1.	Dr. V.K. Thomas	University Librarian
2.	Dr. Nimai Chand Saha	Deputy Librarian
3.	Smt. Suchismita Sarkar	Assistant Librarian (Senior Grade)
4.	Ms. Sabahat Nausheen	Assistant Librarian and also take-up Additional Charge of PSV Library from 04 April 2015.
5.	Sri Sujit Kujur	Assistant Librarian
6.	Sri Debabrata Hazari	Assistant Librarian
7.	Sri Koushik Ghosh	Assistant Librarian
8.	Ram Prasad Majumdar	Information Scientist (Equivalent to Asst. Librarian)
9.	Sri Niladri Pakrashi	Professional Assistant
10.	Sri Animesh Roy	Professional Assistant
11.	Sri Amiya Hazra	Professional Assistant
12.	Sri Smritimoy Ghosh	Professional Assistant
13.	Smt Nabita Das Bhandari	Professional Assistant transferred to PSB Library on 28/12/2015
14.	Sri Jishnu Mondal	Professional Assistant
15.	Smt. Mridula Bhattacharya	Professional Assistant
16.	Md. Asgar Ali	Professional Assistant transferred to Kala Bhavana Library on 28/12/2015
17.	Sri Prasun Kanti Ghoshal	Professional Assistant
18.	Sri Sarada Ranjan Banerji	Professional Assistant
19.	Sri Suman Sarkar	Semi-Professional Assistant
20.	Sri Biswajit Pramanik	Semi-Professional Assistant
21.	Sri Biswajit Majumdar	Semi-Professional Assistant
22.	Sri Goutam Laha	Semi-professional Assistant
23.	Sri Tushar Kanti Pal	Semi-professional Assistant
24.	Smt. Tanushree Bhowmik Hazra	Semi-professional Assistant
25.	Ms. Nibedita Das	Sr. Office Assistant
26.	Sri Nikhil Saha	Sr. Book Binder, retired on 31/07/2015
27.	Sri Debashis Roy	Jr. Office Asst.-cum Typist
28.	Smt. Lekha Chattaraj	Jr. Office Asst.-cum Typist
29.	Sri Jagabandhu Roy	Sr. Compositor
30.	Sri Santi Ranjan Das	Office Assistant
31.	Sri Susobhan Banerjee	Office Assistant
32.	Sri Subhajit Roy	Library Attendant
33.	Sri Rabi Das	Library Attendant
34.	Sri Sukumar Majhi	Peon
35.	Sri Biswajit Biswas	Peon
36.	Sri Uttam Kumar Mondal	Peon, transferred from Dept. of Geography on 15/10/2015
37.	Sri Rathindra Nath Pal	Peon

38.	Sri Somraj Hajra	Sweeper
39.	Sri Dhananjoy Chatterjee	Mopper-cum-Peon (temporary) transferred to VC Office on 15/10/2015

Total Number of existing Technical Staff members of Sectional Libraries = 34

University Librarian
Visva-Bharati, Santiniketan