

VISVA-BHARATI
CENTRAL LIBRARY

Memo No. CL/ 184 /2015-16/(3)

Date May 21, 2015

The Registrar
Visva-Bharati
Santiniketan

Sub: Annual Report of the Central Library for the period from 1st April 2014 to 31st March 2015.

Ref: Memo No Admn/Stat.12/168/2014-15, dated 12/02/2015

A print copy of the Annual Report of the Central Library, Visva-Bharati for the period of 1st April 2014 to 31st March 2015 along with CD (MS-WORD formatting) are enclosed as required by you.

(Dr. V. K. Thomas)
University Librarian, Visva-Bharati
Santiniketan

Visva-Bharati Library Network

The origin of Visva-Bharati Library Network is traced back to Rabindranath Tagore starting a college (Visva-Bharati) in Santiniketan in the year 1921 with the proceedings of the Nobel Prize he won in 1913. The Library was developed and enriched with great care by Gurudev himself. On his death in 1941, his personal collection was added to this library.

Currently, the Library Network comprises of the Central Library, 12 Sectional (Bhavana) Libraries and 30 Seminar Libraries. All the libraries in the system are fully automated and networked. Though located at various places in the two campuses, they function virtually as a single unit.

It has been a year of path breaking developments in the Library Network. Organisation of Librarians' Day (17 Aug) and Book Fair (21-24 Jan), setting up of Tagore Displays (mini-museum) and Cafeteria, initiation of Physical Verification of Books across all libraries, lunching of three new information services & scholarship database, introduction of iThenticate (plagiarism detection software), digitization and database creation of theses, replacement of individual subscription of journals by tendering system, introduction of Wi-fi and air-conditioning in Central and some other Sectional Libraries, launching of new library website, provision of bay guides in Central Library (stack-wise and subject-wise), introduction of feedback system (hard copy & Internet), completion of Library Cadre Review Committee Report, extended photocopying service are some highlights of the year.

Library Timing:

Central Library:

All days except weekly holidays (Wednesdays & Sundays) : 7 am - 8 pm

Wednesdays and Sundays: 10 am - 5 pm *The Central Library is open all days of the year except three closed holidays viz., Republic Day, Independence Day and Gandhi Jayanti*

Sectional Libraries: Most of them are open during 9.30 am – 6 pm. Weekly off days differ from library to library. However, all are closed on Wednesdays.

Annual Report of the Central Library for the period 2014-15
(1st April 2014 to 31st March 2015)

1. Total Number of Books /Periodicals added during the Year 2014-15	
a) Books purchased (Print)	1,253
b) E-books purchased (Perpetual) & subscription	Nil
c) Books received as gift	379
d) Titles of journal subscribed (for Central Library 144+for Sectional Libraries 79)	223
e) Issues of journals received as gift	11,015
f) CD/DVDs (contained in journals) subscribed	20
Total (a+c)*	1,632
2. Total Number of Books / Periodicals accessioned as on 31. 03. 2015	
a)	
Books: Purchased :	4,24,875
Books: Gift :	8,212
Total Books (Print) :	4,33,087
E-Books: Purchased :	3,836
E-Books- Subscribed :	1,15,000
Total E-Books :	1,18,836
b) Accessioned Issues of Journals & Newspaper (Subscribed) :	10,772
c) Accessioned Issues of Journals (Gift) :	11,015
d) Accessioned for Bound Journals :	63
3. Total Number of Books transferred to Departmental /Sectional Libraries Seminar Libraries	 715
4. Issue and Return of Books/ Periodicals	
a) Books: Issued	20,465
b) Books: Returned	19,532
c) Books consulted at Reference Section (Ref. Doc., Gen. Stack doc.)	6,855
d) Books consulted at Reading Room	1,283
e) Periodicals consulted (loose issues, bound volumes & online)	6,914
5. Photocopy Services with number of documents and pages	
a. Photocopy of loose issues (Periodical)	123 (1,235 pages)
b. Photocopy of documents from Stack and Reference	209 (3,596 pages)
6. Other Modern Technology-based Services	
a) Number of CD / DVD consulted at Periodical Section	10
b) Total users Browsed E-Journal / Database at Periodical	8532
c) Total UGC-INFONET e-journals full-text downloads or views by users	127920
d) Total Users Used OPAC search Facilities	15120
e) Inter Library Loan service through DELNET & BCL	20
f) Number of document digitized on reader's request	17
e) Total pages digitized on reader's request	389

7. Total Hits of JCCC@INFLIBNET and J-Gate Browsing

a) Inflibnet:	127920
b) JGate Plus:	13045
c) Sage online journals:	1704
d) Indiatst:	2747
e) SRMO:	142

8. Membership for Inter - Library Loan (ILL) / Document Delivery Service (DDS)

- American Library, Kolkata
- British Council Library, Kolkata
- DELNET, New Delhi
- JCCC@INFLIBNET

9. Library Members *

• Total Registered Members	7,233
<i>(Teachers – 608, Scholars – 771, Students – 5036, Staff – 655, Others -163)</i>	
• Total number of Readers who visited Reading Room	19,226
• Total number of Readers who visited Periodical Section	24,517
<i>(Including 8,532 for surfing e-resources, 1,810 for Current Journals and 119 for theses consultation)</i>	
• Total number of Readers who visited at Reference Section	6,216
• Total number of Readers who used the Stacks	22,050
• Total number of users who accessed the library resources through library home page (172.16.2.2)	22,864

10. Temporary Members / Scholars who visited during the Period

Total No. of days/times Library used/visited by 258 temporary members	258
	2,645
• No. of Persons: International	26
[Bangladesh – 5, USA – 4, France – 4, UK – 3, and 1 each from Brazil, Italy, Romania, Japan, Australia, Czech, Germany, Korea, Vietnam, London.]	
➤ No. of days used/visited:	32
• No. of Persons: West Bengal:	189
➤ No. of days used/visited:	1,750
• No. of Persons: Other States	43
➤ No. of days used/visited:	863

11. Library Hours

- On weekdays [except weekly off days (Wednesdays and Sundays) and holidays]:
7.00 a.m. - 8.00 p.m.
- Weekly off days - Wednesdays, Sundays: 10.00 a.m. - 5.00 p.m.
- Other holidays: 10.00 a.m. - 5.00 p.m. (Only Reading Room)
- Total no. of days Library was open in the year: (a) 243 regular/2-shift days + 109 offdays/one-shift days = 352 days

12. Documents Processing

(Books Classified & Catalogued and added to the Catalogue database by Central Library by using library software (LibSys) during 2014 –15)

Books: Purchased	1,266
Books: Gift	187
Retro-conversion/Editing/Updating	4,141
Total number of Books catalogued	5,594
Total Uploading of Digitized Books	9,927

13. Braille Unit:

No. of User	No. of days visited	Used time (in hour)	Document scan & read (pages)
08	131	306.74	4833

Braille Unit at Central Library is operational since August 2012. A second Braille Library Unit has also been started at Vinay Bhavana Library from 21 February 2014.

14. Publications

- a) Monthly Library e-Newsletter (12 issued released)
- b) Souvenir on the occasion of Librarians’ Day – 2014
- c) Library Bulletin – ‘Current Periodicals-2015’ for Visva-Bharati subscribed Journals.

15. Exhibition of Books, Digitization and Celebrations:

- a) 17 exhibitions of books and allied materials on important personalities were organized.
- b) Uploading of digitized books on the Library server has been partially completed. Theses available in softcopy were uploaded.
- c) Celebrations: Librarians’ Day (17 August 2014); The Library Day (20 December 2014); National Unity Day (October 31, 2014); Swachha Bharat Abhiyan (2 October 2014) and Gandhi Punya (10 March 2015).

16. Library Automation:

Visva-Bharati Library is connected with the Campus- wide Fiber Optic Network named GitanjaliNet (INFLIBNET). Library system has 110 PCs, 25 printers (including 2 network printer cum copiers), 1 slip printer and 20 barcode printers), one document camera, one web camera, two LCD Projectors at its Central Library and 12 Sectional Libraries. Library offers services and facilities of browsing e-journals, online-databases, e-books to its users. On-line searching, e-mail facilities for academic and research purposes, etc. have also been provided by the Library.

Library Management Software LibSys-7 (Unicode Web compliant) is being used for automating the library activity and services. All daily library operations and services i.e. Acquisition of library documents, Cataloguing, Serial control, Circulation, OPAC, e-mail alert on overdue books etc. are going on smoothly on this Library Management Software. Library catalogue database covering almost total holdings of Central Library, other Sectional Libraries and Granthan Vibhaga are accessible now on Intranet throughout campus network (172.16.2.2) and the full library catalogue database will be available on Web very soon with the help of Computer Centre, Visva-Bharati.

Presently, Visva-Bharati Library catalogue database holds 5,39,779 titles of documents containing 6,60,805 individual accession numbers including 48,417 bound volumes of journals and ~~1,938~~ theses. Number of 'Current Periodicals-2015' contains 144 titles, 40magazines, and 18 daily newspapers, etc. In addition, e-books have been added to the collection (3,836 titles in perpetual mode) and 1,15,000 titles through various consortia) from world famous publishers/aggregators (Elsevier, Cambridge Online, Springer, Sage, Taylor & Francis, Oxford University Press and British Council Library) which have been linked (alphabetical, subject-wise, publisher-wise) in the library web page for browsing from the campus.

Central Library has made an **Institutional Repository** of syllabuses of various courses. Question papers of different examinations held at Visva-Bharati since 2007 are also added to this Institutional Repository. These question papers / syllabuses can be accessed, downloaded and/or printed over the Campus Network through Central Library web page. This **Institutional Repository** is being regularly used by the library members. The Visva-Bharati Library invites its faculty members and research scholars to upload their publications in Institutional Repository (**Open Archive**) and encourages others to browse such publications. The Open Archive now contains near about ~~120~~ articles of faculties.

a. Library Digitization:

Under the 'Mega Digital Library project of India', CDAC, Kolkata the operator of this project, has completed scanning and digitizing work of 11,362 titles of old documents of the Central Library containing around 51 lakhs pages, in two phases i.e. phase-I and phase-II. Metadata of these digitized documents (9,927) were created and were uploaded on the Library server and are made available on the Campus Network. Uploading of 19,762 digitised books received from other Bhavanas are on.

b. E-Resources: -

The library has the following e-resources, which are regularly browsed through Library Home Page (<http://14.139.211.2> or <http://172.16.2.2>).

• E-journals through UGC InfoNet Consortia (INFLIBNET)	-	8,500 +
• Free e-journals from publishers	-	47 +
• E-Books Purchased (Perpetual) & Subscription/consortia	-	1,18,836
• Subscribed e-journals through J-Gate	-	37,000+
• Free online books	-	869 +
• DVDs of Old Digitized Documents of Central Library	-	238
• CD-ROMs	-	620 +
• Digitized Books	-	29,689

c. Data bases access facilities:-

- ARTstor
- American Library, Kolkata
- British Council Library, Kolkata

- Cambridge Online
- DELNET, New Delhi
- Elsevier Science
- Emerald Management
- India Stat.Com
- J-Gate
- JSTOR
- ISID: Inst of Industrial Development
- Nature Archive 1987-1986
- Odia Patrapatrika Sangraha (digital compilation of Odiya periodicals) 1856-1950
- Oxford University Press
- SAGE e-Reference
- Sage Research Method Online (SRMO)
- Springer
- Taylor and Francis
- Wiley Blackwell

17. Seminar / Workshop / Exhibition / other programmes organized by Central Library, Visva-Bharati :

- i) Seventeen (17) Users Learning Programmes on ‘How to use Library Resources’ were organised for new library members of different departments on July 17, 22 & 31, August 22, September 04, 05, 06, 08, 13, 19 & 25, October 31, November 07 & 21, 2014 and January 17, 2015. Total 591 students and 26 faculty members of Patha Bhavana (Students of Library and Information Science as Vocational subject), Education, Physical Education, Sangit Bhavana, Cheena Bhavana, Geography, CJMC, Economics, Rural Development, Rural Extension Centre, Environmental Science, Social Work, Odiya, and Bengali have attended the programme.
- ii) Thirteen (13) different programmes for library professional of Visva-Bharati Library Networks have been organized on Orientation, Demonstration on software and services and sensitization on gender issues, lecture, talks, workshop on office cleanliness etc. on May 24, June 23, July 21, September 09, October 18, November 20 & 21, December 20, 2014; January 06, February 17, March 02, and March 10, 2015.
- iii) Six (06) teams consisting 203 candidates (including faculties and students) of different institutes like Tri-Bhutan, Kathmandu, Pokhra and Tura University Nepal; Kalna College, Arambag College Netaji Mahavidyalaya, Salesian College, Darjeeling, students under DST INSPIRE programme, students of MLIS from Burdwan University have visited Central Library, Visva-Bharati as a part of their educational tour on September 09, October 21, November 10, 2014 January 03, 09 & 23, 2015.
- iv) Conference Hall, Central Library was used as venue for twenty six (26) functions spread over the Reporting Year.

18. Conference/ Seminar/ Workshop/ Invited Lecture etc. attended by the Library staff:

All Staff: All staff of the Visva-Bharati Library Network participated and acted in one or other capacity in a) the one-day seminar jointly organized by IASLIC, BLA, WBPLEA, in collaboration with RRRLF, Kolkata and Visva-Bharati Library Network on the occasion of observing 'Librarians' Day-2014, with the theme 'Primary Role of Library and Librarians' on August 17, 2014 at Natyaghar, Visva-Bharati, Santiniketan, and b) the Book Fair organised during 21-24 January 2015 at Central Library, VB

Dr. Nimai Chand Saha

- i. Invited as an expert to provide necessary guidance for the development of the college library and as a speaker to deliver a lecture on 'User Friendly College Library: Why and How?' in a seminar on "Modern Library in the perspective of NAAC" organized by Bankura Christian College, Bankura, on March 03, 2015.
- ii. Invited as resource person to chair a technical session and to deliver a lecture in a two-day UGC sponsored National Conference organized by Library and Information Centre, SSPM's C.T. Bora College, Shirur, Dt. Pune, Maharashtra, during January 09-10, 2015, and chaired in the 3rd technical Session entitled as 'Digital Library Practices' and also delivered invited lecture on 'Joint Use Library Services: A Tool to Satisfy the Users in the 21st Century'.
- iii. Invited as speaker in a seminar on "Public Library Services in West Bengal" organized by District Library Officer at DRDC Hall, Suri, Birbhum on November 27, 2014 and delivered lecture on 'Public Library and Academic Library Services in the 21st Century: Are they Run Jointly?'
- iv. Invited as speaker in the 28th State Conference of Blood Donors, jointly organized by Burdwan District Blood Donors Organization Co-ordination Committee and Durgapur Sub-division Voluntary Blood Donors Forum in association with Federation of Voluntary Blood Donors Organization West Bengal, during October 17-19, 2014 and delivered a lecture on "Role of Volunteers in Protecting Human Values"
- v. Invited as resource person to act as Assistant Seminar Director, and to deliver one invited speech on 'Work flow of School Libraries and Status of Librarians': With special reference to recommendations of First ABSLA National Seminar' in a two-day National Conference organized by ABSLA, during September 06-07, 2014 and conducted all the technical sessions as an Assistant Seminar Director.
- vi. Invited as resource person to chair a technical session and deliver a lecture in a two-day National Conference organized jointly by KLA & SVKM's NMIMS, Shirpur, Dhule, Maharashtra, during June 13-14, 2014 and chaired in the 5th technical Session entitled as 'Innovative Library Practices' and presented an invited paper entitled "Marketing as a Strategy towards Making Users' Friendly University Library Services: Practical Preview from Central Library, Visva-Bharati".
- vii. Invited as guest & speaker by Santiniketan Institute of Polytechnic on the occasion of 'Job Fair' and delivered lecture on the topic "Job Fair: the Way to have a Job" at the campus of the Institute on April 06, 2014.
- viii. Invited as guest & speaker by Gobindapur Sephali Memorial Polytechnic on the occasion of inaugural ceremony of the 'Job Fair' and delivered lecture on the topic "Job Fair: An Overview" at the campus of the Institute on April 02, 2014.

- ix. Delivered lectures on Library Orientation Programme for the Faculties, Scholars and Students as organized by the Central Library during the period.

Smt. Suchismita Sarkar

Attended 4th 3-Week Refresher Course in Library & Information Sciences at Jamia Millia Islamia, New Delhi from 10 Feb. 2015 to 3 March 2015

Ms. Sabahat Nausheen

- i. Organized gender sensitization Programme “Gender Issue and Us” on 21 July 2014 at Conference Hall, Central Library along with ICC for Prevention of Sexual Harrasment of Women at Work place(PSHWW).
- ii. Delivered a lecture for the Gender sensitization Programme for Casual workers of the Central Library.
- iii. Successfully completed Probodh part of Hindi from Rajbhasha Cell, VB in November, 2014.
- iv. Completed 21st Orientation Programme (26th February-25th March 2015) from UGC academic Staff College North Bengal University with ‘Grade A’.

Sri Koushik Ghosh

- i. Delivered lectures on Library Orientation Programme for the Faculties, Scholars and Students as organized by the Central Library during the period.
- ii. Participated in one day Regional training and awareness programme on J-Gate@UGC-INFONET organized by Informatics Publishing Limited at K. P. Basu Memorial Hall, Jadavpur University, Kolkata on 16th July, 2014.
- iii. Participated as a resource person in the convention of “Paschim Banga Sadharaner Granthagar O Karmi Kalyan Samiti” , Birbhum District Branch, at Bolpur Town Library, on dated 03.08.2014.
- iv. Participated a seminar on “ **Public Library Services in West Bengal** ” organized by Office of the District Library officer, Birbhum, Suri, in collaboration with Raja Rammohun Roy Library Foundation (RRRLF), Kolkata at D.R.D.C. Hall, Suri on dated 5.08.2014.
- v. Participated a seminar cum awareness programme on “ **Public Library Services in West Bengal** ” organized by Office of the District Library officer, Birbhum, Suri, in collaboration with Raja Rammohun Roy Library Foundation (RRRLF), Kolkata at D.R.D.C. Hall, Suri on dated 27.11.2014.
- vi. Participated in two days International Conference on “Exploring Home and the World: Rabindranath and Comparative Literature” organized by Centre for Comparative Literature, Visva-Bharati on February 6-7, 2015.

Sri Smritimoy Ghosh

- i. Participated and presented a paper in the Two days National Seminar on “Towards Library Centric Education in Secondary level” organized by All Bengal School Librarians’ Association, during 06-07 September, 2014 at S. P. Mukherjee Institute, Kolkata.

- ii. Participated and presented a paper in the UGC sponsored National Conference on “Challenges in 21st Century Librarianship ” at C.T. Bora College, Shirur, Dist-Pune, Maharashtra , during 09-10 January, 2015

Sri Suman Sarkar

- i. Participated and presented a paper entitled ‘Digital Library and Digital Preservation: Challenges and Strategies’ in the UGC sponsored National Conference on “Challenges in 21st Century Librarianship” at C.T. Bora College, Shirur, Dist-Pune, Maharashtra , during 09-10 January, 2015.

Sectional Library

Sri Keshab Chandra Sinha

- i. On the occasion of Sriniketan Anniversary, performed as Convener in Gramin Kabi O Sahityik Sammelan Sub-committee for organizing International Gramin Kabi O Sahityik Sammelan in 2014 & 2015 at Sriniketan.
- ii. As a member of the Visva-Bharati Research Publication Unit, organized three Display & Stall with the Publications of Visva-Bharati Research Publication in Poush Utsav (December 23-26, 2014), Book fair organized by the Central Library, Visva-Bharati during January 21-24, 2015 and in Sriniketan Maghmela during February 06-08, 2015.
- iii. Attended in the IASLIC 26th National Seminar at Guwahati University during November 25-28, 2014.

Smt. Kanika Debnath

Attended 4th 3-Week Refresher Course in Library & Information Sciences at Jamia Millia Islamia, New Delhi from 10 Feb. 2015 to 3 March 2015

Sri Ajay Kumar Sharma

- i. Participate and presented an invited lecture on "Role of School Libraries in Promoting Education with Special Reference to Right to Education Act", in 2nd ABSLA National Seminar on "Towards Library-Centric Education in Secondary Level" held at Dr. Shyamaprasad Mukherjee Institution, Kolkata held during 06-07 September 2014.

Sri Pradip Hembram

- i. Participated and presented a paper entitled ‘Digital Library and Digital Preservation: Challenges and Strategies’ in the UGC sponsored National Conference on “Challenges in 21st Century Librarianship ” at C.T. Bora College, Shirur, Dist-Pune, Maharashtra , during 09-10 January, 2015.

Sri Atanu Kumar Sinha

- i) Invited by Rural Extension Centre at the monthly seminar of the Rural Librarians & Assistant Librarians of Rural Library Services on 17th January 2015 and gave a power point presentation on ‘Your Library is Your Temple’.

Sri Soumitra Kumar Chakraborty

- i) Participated in a Seminar on Gramin Kabi O Sahittik Sammelan by Karmi-Sangha, Sriniketan, on 7th February, 2014 at Sriniketan.

19. Publications

Dr. Nimai Chand Saha

Conference Proceeding:

Entitled 'Towards Library Centric Secondary Education', edited by Partha Sarathi Mukherjee, Nimai Chand Saha, , et al., for a two-day National Conference organized by All Bengal School Librarians' Association (ABSLA), during September 06-07, 2014 at Kolkata [ISBN: 978-93-5196-959-4].

Souvenir:

Saha, N. C. (Associate Editor). On the occasion of observing 'Librarians' Day-2014, an one day seminar was jointly organized by IASLIC, BLA, WBPlea, in collaboration with RRRLF, Kolkata and Visva-Bharati Library Network on August 17, 2014 and a souvenir was published for the said seminar.

e-Newsletter

Act as an Associate Editor of Monthly Library e-Newsletter since April 2014.

Chapter in a Book

- i. Saha, Nimai Chand (2014). Treasury of Open Access Resources for Rural Development in the Changing Scenario: A Preview. *Advances in Extension Education and Rural Development*. [ISBN: 978 – 81 – 7754 – 531 – 9]
- ii. Saha, Nimai Chand (2014); Nazrul Jibone Premer Anagona. In Srijit Mukherjee (Ed.), Durgapur: ABOSAR, pp. 85-90. [Bengali Version]. [ISBN- 9 788192 818115].

Article in International/National Peer Reviewed Journal:

- i. Saha, Nimai Chand; *Empowering College Library Users in the Present Electronic Information Era: Ways and Means*. In *International Journal of Digital Library Services (IJODL)*, 5(1); 157-166. January - March, 2015, Volume-5, Issue-1, ISSN: 2250-1142
- ii. Ghosh, Sanjib; Saha, Nimai Chand; Open Access Institutional Repository: Case Study of Central Library, IIT Kharagpur. In *International Journal of Information Sources and Services*, 2(1). ISSN 2349-428X (Print)
- iii. Saha, Nimai Chand; Joint Use Library Services: A Tool to Satisfy the Users in the 21st Century. In *CTBC's International Research Journal*, 2(1). Special Issues on Challenges in 21st Century Librarianship: January 2015. P 11-22.
- iv. Sarkar, Suchismita; Paul, Nirmalendu; Saha, Nimai Chand; Digital/Virtual Reference Services in the Current Context: An Outline. In *CTBC's International Research Journal*, 2(1). Special Issues on Challenges in 21st Century Librarianship: January 2015. P 201-210.
- v. Ghosh, Smritimoy; Saha, Nimai Chand; Preview of Acquisition of Print Books in the University Library: With Special Reference to Central Library, Visva-Bharati. In *CTBC's International Research Journal*, 2(2). Special Issues on Challenges in 21st Century Librarianship: January 2015. P. 221-230.

Conference Proceedings:

- i. Saha, Nimai Chand: 'Work flow of School Libraries and Status of Librarians': With special reference to recommendations of First ABSLA National Seminar'. In the proceeding of second ABSLA National Seminar held at A.C. Teachers' S.P.Mukherjee Institution, Phoolbagan, Kolkata-54, W.B. during September 06-07, 2014. 15-24p.

- ii. Ghosh, Smritimoy & Saha, Nimai Chand: 'Comparative Study of two School Libraries: Case study of Schools at Visva-Bharati '. *In the proceeding of second ABSLA National Seminar held at A.C. Teachers' S.P.Mukherjee Institution, Phoobagan, Kolkata-54, W.B. during September 06-07, 2014. 15-24p.*
- iii. Mukherjee, Alik & Saha, Nimai Chand: 'Maintenance & Physical Verification of Library Collections: Some Tips'. *In the proceeding of second ABSLA National Seminar held at A.C. Teachers' S.P.Mukherjee Institution, Phoobagan, Kolkata-54, W.B. during September 06-07, 2014. 15-24p. ISBN: 978-93-5196-959-4.*
- iv. Saha, Mrinal Kanti & Saha, Nimai Chand: 'Developing Reading Habits of School Students: It is a Joint Responsibility'. *In the proceeding of second ABSLA National Seminar held at A.C. Teachers' S.P.Mukherjee Institution, Phoobagan, Kolkata-54, W.B. during September 06-07, 2014. 15-24p.*
- v. Saha, Nimai Chand: "Marketing as a Strategy towards Making Users' Friendly University Library Services: Practical Preview from Central Library, Visva-Bharati". *In the proceedings of National Conference organized jointly by KLA & SVKM's NMIMS, Shirpur, Dhule, Maharashtra, during June 13-14, 2014. P. 301-305.*
- vi. Mondal, Bipul Chandra & Saha, Nimai Chand: "Balancing the Demand and Supply of Library Services in the 21st Century: A Challenge". *In the proceedings of National Conference organized jointly by KLA & SVKM's NMIMS, Shirpur, Dhule, Maharashtra, during June 13-14, 2014. P. 275-278.*

Academic Distinction:

- i) Appointed as Guest Lecturer in the Department of Library and Information Science, University of Burdwan, Burdwan for the academic session 2014-15 and taking two classes in a week for the MLISc course.
- ii) Delivered 36 lectures (one hour each) as a resource person on different aspects Research methods for the candidates of Ph. D. course work 2014 of Centre for Journalism and Mass Communication, Visva-Bharati from July 05- October 09, 2013.
- iii) Delivered 30 lectures (one hour each) as a resource person on different aspects Research methods to the students of Ph.D. course work 2013 of the Department of Physical Education, Visva-Bharati from July 25-October 09, 2013.
- iv) Delivered one lecture (two hours) as a resource person on 'Best Use Library Resources for Research Activities' to the students of Ph. D. course work 2014 of the Department of Odiya, Visva-Bharati on November 01, 2013.
- v) Incorporated as member of the Board of Studies of the Centre for Journalism & Mass Communication, Visva-Bharati from 2013.
- vi) Appointed as Research Co-guide at the Centre for Journalism & Mass Communication, Visva-Bharati from 2013.
- vii) Selected as an academic member of Athens Institute for Education and Research (ATINER), Greece, belongs to Education Research Unit and Mass Media & Communication Research Unit.

AWARD

Received **INDIRAGANDHI SADBHAVANA GOLD MEDAL AWARD – 2014**, from Global Economic Progress & Research Association (GEPR), New Delhi on November 19, 2014, at Hotel Citadel. Anand Rao Circle, Bangalore, Karnataka.

Sri Sujit Kujur

Acted as an Assistant Editor of Library e-Newsletter of Vol. 1, Issues – 5: May 2014; Vol. 2, Issues – 1: January 2015; and Vol. 2, Issues – 2: February 2015.

Sri Smritimoy Ghosh

- i. Ghosh, Smritimoy and Saha, Nimai Chand. Comparative Study of Two School Libraries: Case study of schools at Visva-Bharati. in the Proceedings of 2nd ABSLA National Seminar-2014, pp.90-102. ISBN: 978-93-5196-959-4.
- i. Ghosh, Smritimoy and Saha, Nimai Chand. Preview of acquisition of Print Books in the University Library: With special reference to Central Library, Visva-Bharati, in the CTBC's International Journal, vol-2, Issue-2, Jan-2015, ISSN-2350 0905

Sectional Library

Keshab Chandra Sinha

- i) Saha, Nimai Chand & Sinha, Keshab Chandra. (2014). Study of Rural Libraries: With Special reference to Chalantika Library of Gurudeva Rabindranath Tagore at Surrounding Villages of Sriniketan, Visva-Bharati. In *Vidyawarta: Interdisciplinary Multilingual Referred Journal*, 5(1), P. 156-165 [ISSN - 2319 9318].
- ii) Debnath, Kanika & Sinha, Keshab Chandra. (2015). Collection & Usage of E-resources in the Knowledge Society: Visva-Bharati Library Perspective. In *CTBC's International Research Journal*, 2(1), [Special Issue].
- iii) Acted as an Assistant Editor of Library e-Newsletter of Vol. 1, Issues – 6: June 2014

Smt. Kanika Debnath

- i) Debnath, Kanika & Sinha, Keshab Chandra. (2015). Collection & Usage of E-resources in the Knowledge Society: Visva-Bharati Library Perspective. In *CTBC's International Research Journal*, 2(1), [Special Issue].

Tapas Kumar Das

- i) Das, Tapas Kumar (2014). Citizen would rather be online than in Line: Initiatives of Effective e-Governance for good governance in West Bengal. In *Vidyawarta: Interdisciplinary Multilingual Referred Journal*, 4(9), 26. [ISSN - 2319 9318].
- ii) Acted as an Assistant Editor of Library e-Newsletter of Vol. 1, Issues – 3: March 2014.
- iii) Kala Bhavana Library Brochure – 2014.
- iv) Kala Bhavana Library Profile – 2015, In view of NAAC visit.

Ajay Kumar Sharma

- ii. Open and Distance Learning of Library and Information Science (LIS) Education in India, by Ajay Kumar Sharma, In Ashish Kumar Sharma (Eds.), *Current Trends in Library & Information Science in Digital Era*, New Delhi: Satyam Publishing House, 2015. ISBN: 9789383754595.
- iii. Role of School Libraries in Promoting Education with Special Reference to Right to Education Act, by Ajay Kumar Sharma & Jitendra Kumar, In *Proceeding of the 2nd ABSLA National Seminar on Towards Library-Centric*

Education in Secondary Level, held at Dr. Shyamaprasad Mukherjee Institution, Kolkata held during 06-07 September 2014. Pp. 44-53. ISBN: 978-93-5196-959-4.

- iv. Acted as an Assistant Editor of Library e-Newsletter of Vol. 1, Issues – 4: April 2014; and Vol. 2, Issues – 3: March 2015.

Academic/Administrative Attachments:

- i. Assistant Editor of the Visva-Bharati Library e-Newsletter (April 2014 & March 2015 Issues).
- ii. Associate Editor of the journal entitled as "International Journal of Information Sources and Services (IJSS)".
- iii. Member of the Editorial board of journal entitled as "International Journal of Digital Information and Knowledge Management".
- iv. Member of the Editorial board of the journal entitled as "Sangeet Galaxy".
- v. Editor of the journal entitled as "International Journal of Digital Library Services".
- vi. Webmaster of Central Library, Visva-Bharati.
- vii. Webmaster of ABSLA (All Bengal School Librarians' Association).

Sri Asish Hazra

- i) Acted as an Assistant Editor of Library e-Newsletter of Vol. 1, Issues – 7: July 2014

(Dr. V. K. Thomas)

University Librarian
Visva-Bharati, Santiniketan

ANNEXURE—I

Detailed Information on Point 1

Acquisition Section:

Number of books purchased subject wise: -

Subject	Number
Languages	382
Humanities and Social Sciences	300
Science	238
Home Science	
Computer Science	
Commerce & Management	
Education	
Engineering & Technology	
Medical Sciences	
Agriculture Sciences	
Veterinary Sciences	
Law	45
Others (Music, Arts, Religion, Career Counseling, etc.)	288
Total: -	1632

Periodical Section: -

Foreign Journals	72
Indian Journals	72
Magazines	40
News Papers	18
Total subscribed for Central Library: -	202

Detailed Information on Point 9

Circulation Section: -

Category	Teacher	Scholar	Student	Staff	Pensioner	Grand Total
Library Users	585	667	5176	657	36	7121

User Visits at Different Sections of Central Library (month-wise)

Month	Reading Room	Periodical Section	Stack Room	Reference Section
April-2013	2690	1487	980	561
May-2013	694	1122	956	384
June-2013	452	1140	1032	351
July-2013	1284	1416	1826	660
August-2013	1436	1542	2386	825
September-2013	2442	2064	2702	1113
October-2013	614	1121	908	414
November-2013	2312	1688	1390	438
December-2013	1954	1292	810	243
January-2014	1040	1848	2826	573
February-2014	1256	1913	2020	453
March-2014	1748	2169	1614	711
Total: =	17922	18802	19450	6726

*Detail information.

Information related to Sectional Libraries

Sectional Libraries	Total books as on 31.03.15	Number of books accessioned		Periodical Titles		Books Issued & Returned	Reference services	Total No. of Users
		Purchased	Gift	Subscribed	Gift			
Cheena-Bhavana	45161	--	80	12	02	5045	6081	184
Siksha-Bhavana	16098	121	--	16	02	9006	560	585
Patha-Bhavana	36325	--	229	15	--	17216	8520	1390
Darshan Sadan	9577	--	22	11	--	10690	460	385
Hindi-Bhavana	35264	--	20	07	12	2836	798	299
Sangit-Bhavana	35447	217	186	14	04	6456	5028	1240
PSV	52549	14	85	06	06	131	393	400
Vinaya-Bhavana	20725	69	00	05	25	1326	5839	838
Rabindra-Bhavana	47751	7	76	01	24	--	2981	--
PSB	49048	1518	--	24	24	41518	13744	1058
Kala-Bhavana	16673	--	111	09	05	2645	3526	382
Siksha-Satra	24847	69	35	22	03	24004	13301	964
	389465			142	107			

ANNEXURE – II

Staff Members of Central Library (Category wise)

Sl. No	Name of the Staff Member	Designation
1.	Dr. V.K. Thomas	University Librarian
2.	Dr. Nimai Chand Saha	Deputy Librarian

3.	Smt. Kanika Debnath	Assistant Librarian (Senior Grade) Transferred to Sangit Bhavana Library from May 26, 2014
4.	Smt. Suchismita Sarkar	Assistant Librarian (Senior Grade) Transferred from Sangit Bhavana Library from May 26, 2014
5.	Sri Tapas Kumar Das	Assistant Librarian Transferred to Sangit Bhavana Library from May 26, 2014
6.	Sri Ajay Kumar Sharma	Assistant Librarian Transferred to Sangit Bhavana Library from May 26, 2014
7.	Ms. Sabahat Nausheen	Assistant Librarian (Rejoined on June 21, 2014)
8.	Sri Sujit Kujur	Assistant Librarian
9.	Sri Debabrata Hazari	Promoted as Assistant Librarian and Transferred from Cheena Bhavana Library on June 06, 2014
10.	Sri Koushik Ghosh	Promoted as Assistant Librarian and Transferred from Patha Bhavana Library on May 26, 2014
11.	Dr. Sanat Bhattacharya	Professional Assistant, Transferred as Asst. Librarian and In-charge to Siksha Bhavana Library from May 26, 2014
12.	Sri Biswanath Kisku	Professional Assistant Transferred to Hindi Bhavana Library from May 26, 2014
13.	Smt. Susmita Palit	Professional Assistant Transferred as In-charge to Patha Bhavana Library from May 26, 2014
14.	Ram Prasad Majumdar	Professional Assistant, promoted as Information Scientist (Equivalent to Asst. Librarian) from May 26, 2014
15.	Sri Pradip Hembram	Professional Assistant Transferred to Rabindra Bhavana Library from May 26, 2014
16.	Sri Animesh Roy	Professional Assistant
17.	Sri Amiya Hazra	Professional Assistant Transferred from Vinaya Bhavana Library from May 26, 2014
18.	Sri Asish Thakur	Professional Assistant Transferred as In-charge to Sangit Bhavana Library from May 26, 2014
19.	Smt. Maya Bhattacharya	Professional Assistant Transferred to Sangit Bhavana Library from May 26, 2014
20.	Sri Smritimoy Ghosh	Professional Assistant (resume his duties from July 02, 2014)
21.	Smt Nabita Das Bhandari	Professional Assistant
22.	Sri Jishnu Mondal	Professional Assistant
23.	Smt. Mridula Bhattacharya	Semi-Professional Assistant, Transferred as Professional Assistant from Patha Bhavana Library from May 26, 2014
24.	Md. Asgar Ali	Professional Assistant, transferred from Rabindra Bhavana Library from May 26, 2014
25.	Sri Niladri Pakrashi	Professional Assistant, transferred from PSB Library from may 26, 2014
26.	Sri Prasun Kanti Ghoshal	Promoted as Professional Assistant, transferred from PSV Library from May 26, 2014

27.	Sm. Anshuman Banerjee	Semi-Professional Assistant, Transferred as Professional Assistant to Siksha Bhavana Library from May 26, 2014
28.	Sri Sarada Ranjan Banerji	Semi-Professional Assistant, promoted as professional Assistant from May 26, 2014
29.	Sri Sougata Samanta	Semi-Professional Assistant, Transferred as Professional Assistant to Cheena Bhavana Library from May 26, 2014
30.	Smt. Arpita Chatterjee	Semi-Professional Assistant Transferred Siksha Satra Library from May 27, 2014
31.	Sri Sukanta Dawn	Semi-Professional Assistant Transferred Vinaya Bhavana Library from May 27, 2014
32.	Sri Suman Sarkar	Semi-Professional Assistant
33.	Sri Biswajit Pramanik	Semi-Professional Assistant
34.	Sri Biswajit Majumdar	Semi-Professional Assistant, Transferred from Siksha Satra Library on May 27, 2014
35.	Sri Goutam Laha	Library Attendant, promoted to Semi-professional Assistant and transferred from Darshan Sadana Library from May 27, 2014
36.	Sri Tushar Kanti Pal	Library Attendant, promoted to Semi-professional Assistant and transferred from Siksha Bhavana Library from May 27, 2014
37.	Smt. Tanushree Bhowmik Hazra	Library Attendant, promoted to Semi-professional Assistant and transferred from PSB Library from May 27, 2014
38.	Ms. Nibedita Das	Sr. Office Assistant
39.	Sri Debashis Roy	Jr. Office Asst.-cum Typist
40.	Smt. Lekha Chattaraj	Jr. Office Asst.-cum Typist
41.	Sri Nikhil Saha	Senior Binder
42.	Sri Tapan Kumar Ghosh	Jr. Book Binder, retired on May 31, 2014
43.	Sri Jagabandhu Roy	Sr. Compositor, joined on
44.	Sri Tapan Kumar Ghosh	Jr. Binder, retired on
45.	Sri Santi Ranjan Das	Office Assistant
46.	Sri Susobhan Banerjee	Office Assistant
47.	Sri Rabindra Nath Ghosh	Library Attendant Transferred as Semi-professional Assistant to Hindi Bhavana Library from May 26, 2014
48.	Sri Rabi Shankar Pal	Library Attendant Transferred as Semi-professional Assistant to Rabindra Bhavana Library from May 26, 2014
49.	Sri Jatindra Nath Saha	Library Attendant Transferred as Semi-professional Assistant to Patha Bhavana Library from May 26, 2014
50.	Sri Bama Charan Pal	Library Attendant Transferred as Semi-professional Assistant to Patha Bhavana Library from May 26,

		2014
51.	Sri Subhajit Roy	Library Attendant
52.	Sri Rabi Das	Library Attendant, and transferred from PSB Library from May 26, 2014
53.	Sri Sukumar Majhi	Peon
54.	Sri Biswajit Biswas	Peon
55.	Sri Rathindra Nath Pal	Peon
56.	Saidul Rahman	Peon, retired on December 31, 2014
57.	Sri Somraj Hajra	Sweeper
58.	Sri Dhananjoy Chatterjee	Mopper-cum-Peon (temporary)

Total Number of existing Staff members of Sectional Libraries = 37

(Dr. V.K. Thomas)
University Librarian
Visva-Bharati, Santiniketan

