VISVA-BHARATI
CENTRAL LIBRARY

Memo No. CL/   /2011-12/(3)   Date April 28, 2011.

The Registrar
Visva-Bharati
Santiniketan

> Sub: *Annual Report of the Central Library for the period from 1st April 2010 to 31st March 2011.*
>
> Ref: *Memo No.Admn/stat/12/241/2010-11, Dated February 17, 2011.*

I enclose herewith one print copy of the Annual Report of the Central Library, Visva-Bharati for the period from 1st April 2010 to 31st March 2011 along with CD (MS-WORD) formatting for your kind information and necessary action.

(Dr. Subodh Gopal Nandi)
Librarian, Visva-Bharati
Santiniketan

Annual Report of the Central Library for the period 2010-11
(1st April 2010 to 31st March 2011)

1. Total number of books /Periodicals during the year 2010-11:
   a) Books Purchased (Print)   **6216**
   b) E-Books Purchased   **643**
   c) Books received as gift   **313**
   d) Titles of Journal subscribed(For Central Library 267 + for Sectional Libraries 53) **320**
   e) Titles of Journals received as gift   **850**
   f) CD/DVDs (containing Journals) Subscribed   **55**
   g) CD/DVDs (containing Journals) as gift   **03**

2. Total number of books / Periodicals Accessioned as on 31.3. 2011:
   A.   Purchased - Books   :   **415799**
                 Gift - Books   :   **4293**
                 Total Books (Print)   :   **420092**
                 Purchased E-Books   :   **2187**
   B. Accessioned Issues of Journals & Newspaper (Subscribed) :   **12545**
   C. Accessioned Issues of Journals (Gift)   :   **2493**
   D. Accessioned for Bound Journals   :   **334**

3. Total number of books transferred to Departmental /Sectional Libraries:
   a) Departmental / Sectional Libraries   **NIL**
   b) Seminar Libraries   **1038**

4. Issue and Return of Books/ Periodicals:
   a) Title Issued (Books)   **31855**
   b) Title Returned (Books)   **31849**
   c) Reserve for reissue   **2867**
   d) Title consulted at Reference Section (Ref. Doc., Gen. Stack doc.)   **7310**
   e) Title consulted at Reading Room (Books)   **19215**
   f) Periodical consulted (loose issues, bound volumes & Online)   **2540**

5. Photocopy Services with number of documents and pages:
   a. Photocopy of Loose issues (Periodical)   **74 (646 pages)**
   b. Photocopy of Reference Documents   **312 (3225 pages)**
   c. Photocopy of Documents from Stack (Text Books)   **758 (10618 pages)**

6. Other Modern Technology-based Services:
   a) Number of CD / DVD consulted at Periodical Section   **25**
   b) Total users Browsed E-Journal / Database at Periodical + Ref. Sec. 1131+ 698=**1829**
   c) Total Pages down loaded by the users at Periodical + Ref. Sec.   5655+1777=**7432**
   d) Total Users Used OPAC search Facilities   **4002**
   e) Inter Library Loan service through DELNET   **028**
   f) Number of document digitized on reader's request   **027**
   e) Total pages digitized on reader's request   **679**

7. **Total Hits of JCCC@INFLIBNET and J-Gate Browsing**
   a)   JCCC@INFLIBNET   -   4735
   b)   J-Gate
         a. Successful Logins   -   96812
         b. Journal Listing   -   81984
         c. TOC Views   -   56535
         d. Search DB   -   31605
         e. Search DB Results   -   64733
         f. Abstract Views   -   13214
         g. Full text Views   -   169972

1. **Membership for Inter Library Loan (ILL) / Document Delivery Service (DDS):-**
   - American Library, Kolkata
   - DELNET, New Delhi

2. **Library Members *:**
   - Total Registered Members   **6257**
   (Teachers –573; Research Scholars – 465; Students – 4351; Staff –756 & Others –112)
   - Total numbers of Readers visited at Reading Room   59625
   - Total numbers of Readers visited at Periodical Section   **13323**
   - Total numbers of Readers visited at Reference Section   **27752**
   - Total numbers of Readers entered into the stack room   **16094**
   - Total users access the library resources through home page (172.16.2.2)   **7237**
     (Automatic records taken on and from June 08, 2010)

3. **Temporary Members / Scholars Visited during the period :**   **1485**
   - No. of Persons: International   **25**
     [USA – 2, London – 1, Bangladesh – 9, Israel – 1, Spain – 2,
     Bangkok – 1, UK – 1, German – 1, Sweden – 1, Nepal – 2,
     Italy – 1, Canada – 1, Russia – 1, Japan – 1]
     ➢ No. of days used/visited: **42**
   - No. of Persons: West Bengal: **87**
     ➢ No. of days used/visited: **1354**
   - No. of Persons: Other States   **20**
     ➢ No. of days used/visited: **89**
   - No. of Person: Distinguished University Guests   **03**
     ➢ No. of days used/visited: **03**

4. **Library Hours:**
   a. On weekdays (Thursday to Tuesday):
      (i) Reading Room & Periodical Reading Room from 7 a.m. to 8 p.m.
      (ii) All other Section of the Central Library from 7 a.m. to 5 p.m.
   b. Wednesday and other holidays:
      Reading Room and Periodical Reading Room from 10 a.m. to 5 p.m.
   c. Total No. of days Library open: (a) 253 days + (b) 55 days =   **308 days**

5. **Books Classified & Catalogued and added to the Catalogue database by Central Library by using library software (LibSys) during 2010 –11:**
Newly purchased and processed (with LibSys) books **3884**
*[Note: * Data are also available in tabular form – Annexure - I]*

6. **Publication:**
   a. Library Bulletin – 'Current periodicals-2010' for subscribed Journals.
   b. 'Workshop study Material' – published for the three-day workshop on "Public Library / Village Library Organization in Changing Scenario" Jointly Organized by RRRLF, Kolkata and Central Library, Visva-Bharati during March 03-05, 2011

7. **Library Digitization: Central library**
a. **Library Automation:**
Visva-Bharati Library has connected with the Campus wide Fiber Optic Network named GitanjaliNet (INFLIBNET). Library has 92 PCs, 39 printers, one copier, one document camera, one LCD Projector, etc. for its Central Library and 12 Sectional Libraries. Library offers services and facilities of browsing e-journals, e-databases, e-books, to its users procured by the library. On-line searching, e-mail facilities for academic and research purposes, etc. have also been provided by the library. Library Management Software LibSys (Unicode compliant) is being used for automating the library activity and services. All daily library operations and services i.e. Acquisition of library documents, Cataloguing, Serial control, Circulation, OPAC, etc. are going on smoothly by using this Library Management Software. Library catalogue database covering almost total holdings of Central Library and other Sectional Libraries are accessible now on Intranet throughout campus network (172.16.2.2) and the full library catalogue database will be available on Web very soon with the help of Computer Centre, Visva-Bharati. Presently, Visva-Bharati Library catalogue database holds 523003 titles of documents containing 636936 individual accession numbers including 43334 bound volumes of journals and 1591 theses. Number of 'Current Periodicals-2011' contains 320 titles. In addition, 2187 titles of purchased E-books and 5000+ titles of subscribed E-books have been procured by the library from the world famous publishers/aggregators (Elsevier, Cambridge Online, Springer, Sage, Tailor & Francis, DELNET Balani InfoTech and Oxford University Press) which have been linked with the library web page for browsing the e-books throughout the campus. The Visva-Bharati Library invites its faculties and research scholar's to upload their publications in *Library Repository* and encourages the users' to browse *Open Access Resources* through its library homepage.

b. **Library Digitization:**
Under the 'Mega Digital Library project of India', first phase, Central Library has completed scanning and digitizing work of 5200 titles of old documents of the Library containing 26 lakhs pages. Till now we have received 102 DVDs at first phase and metadata of that digitized documents are being made and available on library web page through the Campus network. CDAC, Kolkata the operator of this project has started the second phase work. During the period, the Agency has already scanned and digitized 2231 old documents of Central Library containing total 947072 pages and the total 42 DVDs are to be received by the Library soon.

Central Library has made an **Institutional Repository** on Syllabus under different Course-curriculum of Visva-Bharati. The question papers of different Examinations held at Visva-Bharati since 2007 onwards are also added to this Institutional Repository. These question papers / Syllabus can be accessed, downloaded and/or printed over the Campus Network through Central Library web page.

The library has the following e-resources, which are regularly browsed through Central Library Home Page (http://172.16.2.2).

c. **E-Resources: -**
- E-journals through UGC InfoNet Consortia   -   6400 +
- Free e-journals from publishers   -   1050 +
- On-line e-journals on subscription basis   -   78 +
- Purchased (Perpetual mode) E-Books   -   2187
- Subscribed E-books & E-journals (DELNET)   -   5100
- Subscribed e-journals through J-Gate   -   20000+
- Subscribed e-journals through Emerald   -   200+
- Free online books   -   869 +
- DVDs of Old Digitized Documents of Central Library   -   102
- CD-ROMs   -   620 +

d. **Data bases access facilities:-**
- American Library, Kolkata
- DELNET, New Delhi
- Balani Infotech (E-brary)
- Emerald Management
- India Stat.Com
- J-Gate
- Sage Research Method Online (SRMO)
- SAGE e-Reference
- Taylor and Francis
- Elsevier Science
- Springer
- Cambridge Online
- Oxford University Press

8. **Seminar / Workshop / Exhibition / other programmes organized by Central Library, Visva-Bharati :**
   i. **Celebration of 150th birth anniversary of Gurudev Rabindranath Tagore;**
      a. A three-day workshop on "Public Library / Village Library Organization in Changing Scenario" Jointly Organized by RRRLF, Kolkata and Central Library, Visva-Bharati held at Conference Hall, Central Library, Visva-Bharati during March 03-05, 2011.
      b. A four-day book exhibition programme was organized on the occasion of 150th birth anniversary of Gurudev Rabindra Nath Tagore with the collection of '*on and by Tagore*' during Poush Mela – 1417 i.e. December 23-26, 2010.

c. A special lecture was delivered by Prof. Somendranath Bandyopadhay on the topic 'Rabindranath, Grantha O Granthagar' arranged by Central Library, Visva-Bharati at the Conference Hall on December 23, 2010 at 10.30am.

ii. **Library Day observed** on 20 December 2010.

iii. **Four 'In-house LibSys Training Programmes'** arranged for the Orientation and Up-dation of the existing library staff members. Total duration was sixteen days and one and half hours in a day during calendar year 2010 on July 10-15; July 16-19; August 12-16; and October 01-05. Total 38 staff members of Central Library and Sectional Libraries were participated in the said program.

iv. **Three 'Users Learning Programmes'** arranged on 'How to use Library Resources' for new library members of different departments on August 07, September 02 and September 23, 2010. Total 173 students and 03 faculty members of Physical Education dept. English Dept. and Bio-technology dept. attended the Programme.

v. **One 'E-demo Programme'** organized by the Central Library jointly with the Elsevier Science, Kolkata. Mr. Ramy Hassanien, Netherlands delivered lecture on 'Science Direct Platform' and also interact with the Faculties, Research Scholars and Library professionals of Visva-Bharati on July 04, 2010.

vi. **Two demo programmes were organized** by the Central Library for the introduction of Brail Library Unit, where Smt Kanchan Gaba, Secretary, National Association for Blind (West Bengal) and Sri Amiyo Biswas, Vice President, Blind Persons' Association, Kolkata were present and demonstrate the overview of the Brail Library Unit. The targeted students, university officials and library professionals were present in the said Programme on April 11 & 12, 2010.

vii. Central Library was used as venue for the Lecture on 'Jatiya Siksha, Andolan o Rabindranath' delivered by Prof. Anisuzzaman, Bangladesh, on March 31, 2011.

viii. Central Library was used as venue for the Lecture on 'Padmini : History and Myth' delivered by Prof. Ratnabali Chatterjee, Dept. of Islamic History & Culture and Former Director, Women Studies, University of Calcutta, Kolkata, on March 21, 2011.

ix. Central Library was used as venue for the Lecture on 'Prabodh Chandra Bagchi & Sino-Tibetan studies in India' delivered by Prof. Suniti Kumar Pathak, an eminent Biddhist Scholar and Thinker, on March 24, 2011.

x. Central Library was used as venue for the Lecture on 'Communal threat and Secular ressistance: from Noakhali to Gujrat' delivered by Prof. Mridula Mukherjee, Director, Nehru Memorial Museum and Library, New Delhi, on March 05, 2011.

xi. Central Library was used as venue for the film show on 'Sthaniyo Sambad' delivered by Prof. Moinak Biswas, Dept. of Film Studies, Jadavpur University Kolkata, on February 26, 2011.

xii. Central Library was used as venue for the Special Lecture on 'Communication and Leadership' delivered by Master Del Pe, renowned Communication management Personality, USA, on February 10, 2011.

xiii. Central Library was used as venue for the Lecture on 'Tagore as world poet: His reception in Eastern and Central Europe' delivered by Dr. Imre Bhanga, Dept. of Oriental Studies, University of Oxford, UK, on February 05, 2011.

xiv. Central Library was used as venue for the Lecture on 'Translation of Tagore's work in Russian language' delivered by Prof. Brossalina Elena Kirillovna, Head, Dept. of

Indian Philology, Faculty of Indian and African Studies, Saint-Petersburg University, Russia, on February 03, 2011.

xv.   Central Library was used as venue for the Lecture on 'Rabindranath Tagore and the formation of National identity in Bangladesh' delivered by Prof. Fakrul Alam, University of Dhaka, Bangladesh, on January 17, 2011.

xvi.   Central Library was used as venue for the Lecture on 'Life Style Changes' delivered by Dr. Shankar Nandi, Eminent Cardiologist, Boston, USA, on January 11, 2011.

xvii.   Central Library was used as venue for the Lecture on 'Rabindranath o Upanishada' delivered by Prof. Karunasindhu Das, Vice-Chancellor, Rabindra Bharati University, Kolkata, on December 24, 2010.

xviii.   Central Library was used as venue for the Lecture on 'Solar Energy Research: Challenges and Opportunities' delivered by Dr. Tapas Kumar Mallick, Dept. of Mechanical Engineering; EPS, Heriot-Watt University, Edinburgh, on December 12, 2010.

xix.   Central Library was used as venue for the Lecture on 'The text of English Gitanjali' delivered by Dr. William Radice, School of Oriental and African Studies, University of London, UK, on November 18, 2010.

xx.   Central Library was used as venue for the Lecture on 'Disaster Management: Cardio Pulmonary Resuscitation (CPR) Trauma Care' delivered by Dr. Sourav Kole, In-charge, ITU and Medical Coordinator, Bellevue Clinic, Kolkata on April 18, 2010.

xxi.   Central Library was used as venue for the Lecture on 'Canserer andhokar theke aaloi fera' delivered by Dr. Satyabrata Dasgupta, Former Head, Surgical Dept. Medical College, Kolkata on April 17, 2010.

xxii.   Central Library was used as venue for the Lecture on 'Advanced Homeopathy in the perspective of the modern world' delivered by Dr. Parimal Banerjee, reputed Homeopath, Kolkata on April 10, 2010.

9.   **Conference/ Seminar/ Workshop/ Invited Lecture etc. attended by the Library staff:**

Dr. Subodh Gopal Nandi

a) Participated and presented the paper 'Academic Library Services: Some New Thoughts' to Golden Jubilee National Seminar on "Emerging Issues in Library and Information Science & Services organized by Department of Library and Information Science, University of Burdwan held during April 8-9, 2010 at Burdwan.

b) Invited and acted as one of the Panelist to Golden Jubilee National Seminar on "Emerging Issues in Library and Information Science & Services organized by Department of Library and Information Science, University of Burdwan held during April 8-9, 2010 at Burdwan.

c) Delivered Lecture on the topic 'Overview and necessity of the In-house Training program' arranged by the Central Library, Visva-Bharati, for the Orientation and Up-dation of the existing staff members of Visva-Bharati Library System, on July 10, July 16 and August 14, 2010.

d) Invited and participated to "E-Content 2010: a Seminar on E-Resources & Discovery Solutions organized by Informatics (India) Limited, Bangalore held on August 04, 2010 at the Hyatt Regency, Kolkata.

e) Attended the meeting invited by the Vice-Chancellor of Assam University, as an expert member held on 12 August 2010 at the campus of Assam University, Silchar.

f) Attended the meeting invited by the Head, Department of Library & Information Science, Burdwan University as an External Member and the meeting held on August 19, 2010 at DLIS, Burdwan University, Burdwan.

g) Visited the Special Library of National Centre for Radio Astronomy, TIFR, Pune on August 30, 2010.

h) Visited the Special Library of Inter-University Centre for Astronomy and Astrophysics, Pune on August 31, 2010.

i) Delivered Lecture on the topic 'Skill Development of Library Professionals' arranged by the Central Library, Visva-Bharati, for the Orientation and Up-dation of the existing staff members of Visva-Bharati Library System, on October 03, 2010.

j) Attended the meeting invited by the Principal, Memari College as an External Member on November 2, 2010 at Memari College, Memari.

k) Invited as guest in the Seminar "Necessity of Public Library to Continue Reading Habits and Collection of Information" organized by Nagendranath Sadharan Pathagar, Akalpoush, Burdwan and RRRLF, Kolkata held during November 11-13, 2010 and delivered lecture on 'Public Library Organization and Services' on November 12, 2010.

l) Invited as Resource person in three day Seminar on "Rabindra Nath Tagore and the New Dance Form of Santiniketan" organized by Department of Rabindra Sangit, Dance and Drama, Sangit Bhavana, Visva-Bharati held during November 19-21, 2010 and delivered lecture on 'Role of Library to explore Information on the Subject Dance' on November 20, 2010.

m) Participated and presented poster on 'Developing Digital Library at Visva-Bharati University Library' (jointly authored by Achintya K. Mandal and Subodh Gopal Nandi) in the International Conference on "Digital Library Management (ICDLM)" organized by TERI, New Delhi and RRRLF, Kolkata held on January 11-13, 2011 at Science City, Kolkata.

n) Organizing Secretary of Three-day Workshop on the topic "Village Library organization on changing scenario: some proposals" jointly organized by RRRLF, Kolkata and Central Library, Visva-Bharati, on the occasion of 150 years birth Centenary Celebration of Gurudev Rabindranath Tagore during March 03-05, 2011.

o) Delivered lecture on March 03, 2011 on the topic "Village Library organization on changing scenario: some proposals" in a three-day workshop jointly organized by RRRLF, Kolkata and Central Library, Visva-Bharati, on the occasion of 150 years birth Centenary Celebration of Gurudev Rabindranath Tagore during March 03-05, 2011.

p) Attended the Meeting invited by the Vice-Chancellor of Assam University, as an expert member held on March 10, 2011 at Society for Promotion of Wastelands Development (SPWD), New Delhi.

q) Invited as Resource person in N.S.S. National Seminar on "Community Service: Tagore and Gandhi" organized by National Service Scheme, Visva-Bharati held during March 21-23, 2011 and delivered lecture on 'Social Service – an Overview' on March 23, 2011 at Indira Gandhi Centre for National Integration, Visva-Bharati.

Award:
a) Best Poster Awarded on 'Developing Digital Library at Visva-Bharati University Library' (jointly authored by Achintya K. Mandal and Subodh Gopal Nandi) in the International Conference on "Digital Library Management (ICDLM)" organized by TERI, New Delhi and RRRLF, Kolkata held on January 11-13, 2011 at Science City, Kolkata.

Sri Nimai Chand Saha
a. Invited as Resource Person and delivered lecture on March 05, 2011 on the topic "Need, nature and sources of Information for village library users in changing context" in a three-day workshop jointly organized by RRRLF, Kolkata and Central Library, Visva-Bharati, on the occasion of 150 years birth Centenary Celebration of Gurudev Rabindranath Tagore during March 03-05, 2011.
b. Participated and presented the paper entitled "Evaluation of some selected Open Source Institutional Repository Software's: A drive" in the three-day National Seminar jointly organized by the IICB, Kolkata and Bose Institute, Kolkata for 27th Annual Convention of the Society for Information Science during November 24-26, 2010 at Bose Institute, Kolkata.
c. Invited as Resource Person and delivered lecture on "Skill Requirement for Disseminating Rural Library Services : E-era Perspectives" in a Seminar jointly organized by RRRLF, Kolkata and Palli Mangal Kendra Pathagar, Anukhal, Burdwan on the Occasion of its Centenary Celebration on October 30, 2010.
d. Presented Ph.D. Pre-submission Seminar (second/final) on the research title 'Application of Information and Communication Technologies in university libraries in West Bengal: The Human Resource Perspective' at the DLIS, BU, Burdwan on October 06, 2010.
e. Delivered Lecture on the topic 'Open Environment & Visva-Bharati Library: Present status' in the 'In-house LibSys Training Programme' arranged by the Central Library, Visva-Bharati, for the Orientation and Up-dation of the existing staff members of Visva-Bharati library system, on October 03, 2010.
f. Invited and participated to "E-Content 2010: a Seminar on E-Resources & Discovery Solutions organized by Informatics (India) Limited, Bangalore held on August 04, 2010 at the Hyatt Regency, Kolkata.
g. Delivered Lecture on the topic 'Status of Library Automation: Visva-Bharati Library' in the 'In-house LibSys Training Programme' arranged by the Central Library, Visva-Bharati, for the Orientation and Up-dation of the existing staff members of Visva-Bharati library system on July 11, 2010 and August 13, 2010.
h. Delivered Lecture on the topic 'ICTs application in Visva-Bharati Library Automation: Present status' in the 'In-house LibSys Training Programme' arranged by the Central Library, Visva-Bharati, for the Orientation and Up-dation of the existing staff members of Visva-Bharati library system on July 17, 2010.
i. Invited as inaugurator of Library Building & Resource Person and delivered lecture on "Rabindranath Tagore and Rural Library" in a Seminar organized by Baidyapur Lakshmikanta Smriti Sadharan Pathagar, Baidyapur, Burdwan on the Occasion of its Library Building Inauguration and 150 years birth Centenary Celebration of Rabindranath Tagore on June 20, 2010.

j. Participated and presented the paper entitled "University Library Services with special reference to Visva-Bharati Library: today's scenario and tomorrow's planning" in the two-day Golden Jubilee National Seminar, organized by DLIS, Burdwan University, Burdwan, during April 08-09, 2010.

Susanta Kumar De
a. Invited as Resource Person and delivered lecture on March 04, 2011 with the title "Circulation Section in library" in a three-day workshop jointly organized by RRRLF, Kolkata and Central Library, Visva-Bharati, on the occasion of 150 years birth Centenary Celebration of Gurudev Rabindranath Tagore during March 03-05, 2011.
b. Acted as coordinator in the Feedback/interactive session of In-House LibSys Training Programme organized by Central Library, Visva-Bharati on October 05, August 16, July 19 and July 15, 2010.

Kanika Debnath
a. Invited as Resource Person and delivered lecture on March 04, 2011 with the title "Book Classification" in a three-day workshop jointly organized by RRRLF, Kolkata and Central Library, Visva-Bharati, on the occasion of 150 years birth Centenary Celebration of Gurudev Rabindranath Tagore during March 03-05, 2011.
b. Participated in In-House LibSys Training Programme during October 01-05, 2010 held at GitanjaliNet, Central Library, Visva-Bharati.
c. Delivered lecture in In-House LibSys Training Programme on "Data entry by using catalogue module of LibSys: Practical approach" on August 18, 2010, July 12, 2010, and July 14, 2010, held at GitanjaliNet, Central Library, Visva-Bharati.
d. Delivered lecture in In-House LibSys Training Programme on "Data entry by using catalogue module of LibSys: Practical approach" on July 12, 2010, held at GitanjaliNet, Central Library, Visva-Bharati.
e. Delivered lecture in "In-House LibSys Training Programme" on "Data entry by using catalogue module of LibSys: Practical approach" on July 18, 2010, held at GitanjaliNet, Central Library, Visva-Bharati.

Achintya Kumar Mandal
a. Delivered lecture in In-House LibSys Training Programme on "KOHA: The Open way" on October 05, 2010, held at GitanjaliNet, Central Library, Visva-Bharati.
b. Delivered lecture in In-House LibSys Training Programme on "Scenario of University Library Automation: Issues & Challenges" on July 16, 2010, held at GitanjaliNet, Central Library, Visva-Bharati.
c. Delivered lecture in In-House LibSys Training Programme on "Installation of LibSys: Hands on" on August 12, 2010, and July 10, 2010, held at GitanjaliNet, Central Library, Visva-Bharati.

Tapas Kumar Das
a. Invited as Resource Person and delivered lecture on March 04, 2011 with the title "Reference Service : Practice and Recent trends" in a three-day workshop jointly organized by RRRLF, Kolkata and Central Library, Visva-Bharati, on the occasion of 150 years birth Centenary Celebration of Gurudev Rabindranath Tagore during March 03-05, 2011.

b. Delivered lecture in In-House LibSys Training Programme on "Virtual Reference Services: an insight view" on October 05, 2010, August 12, 2010 and July 19, 2010, held at GitanjaliNet, Central Library, Visva-Bharati.

c. Delivered lecture in In-House LibSys Training Programme on "People's Network Enquiry: An Overview" on July 15, 2010, held at GitanjaliNet, Central Library, Visva-Bharati.

d. Attended UGC sponsored Refresher Course on 'Management of Information Resources in Digital Era' in Academic Staff College, Jadavpur University during August 17 – September 06, 2010   and delivered lecture on "Electronic Information Resource Management in Visva-Bharati Library: an overview" on September 03, 2010.

Ajay Kumar Sharma

a. Invited as Resource Person and delivered lecture on March 05, 2011 with the title "Computer : Prathamik Dharona" in a three-day workshop jointly organized by RRRLF, Kolkata and Central Library, Visva-Bharati, on the occasion of 150 years birth Centenary Celebration of Gurudev Rabindranath Tagore during March 03-05, 2011.

b. Delivered lecture in In-House LibSys Training Programme on "Serial module of LibSys: an overview" on October 04, 2010, held at GitanjaliNet, Central Library, Visva-Bharati.

c. Delivered lecture in In-House LibSys Training Programme on "UGC Infonet: an overview" on August 14, 2010, July 18, 2010 and July 12, 2010 held at GitanjaliNet, Central Library, Visva-Bharati.

Honorary / Special attachment

a. Honorary Appointment as Webmaster of All Bengal School Librarians' Association (ABSLA) since October 2010.

Sanat Bhattacharay

a. Invited as Resource Person and delivered lecture on March 03, 2011 with the title "Acquisition in the Library" in a three-day workshop jointly organized by RRRLF, Kolkata and Central Library, Visva-Bharati, on the occasion of 150 years birth Centenary Celebration of Gurudev Rabindranath Tagore during March 03-05, 2011.

b. Attended the national Seminar on "Granthagar bimukhota: Karon O Samadhan" organized by the DLIS, Jadavpur University in association with Central Library, Jadavpur University, Kolkata during February 04-06, 2011.

c. Delivered lecture in In-House LibSys Training Programme on "Acquisition Module of LibSys: an overview" on October 01, 2010, held at GitanjaliNet, Central Library, Visva-Bharati.

Ramprasad Majumdar

a. Invited as Resource Person and delivered lecture on March 05, 2011 with the title "Computer : Practical aspects" in a three-day workshop jointly organized by RRRLF, Kolkata and Central Library, Visva-Bharati, on the occasion of 150 years birth Centenary Celebration of Gurudev Rabindranath Tagore during March 03-05, 2011.

b. Delivered demonstration in In-House LibSys Training Programme on "Serial Module: Hands on" and "Acquisition Module: Hands on" on October 03 and October 04, 2010, respectively held at GitanjaliNet, Central Library, Visva-Bharati.

c. Delivered demonstration in In-House LibSys Training Programme on "Data entry: Practical" and "Different Modules of LibSys and their activities: Hands on" on August 16, and August 13, 2010 respectively, held at GitanjaliNet, Central Library, Visva-Bharati.

a. Delivered demonstration in In-House LibSys Training Programme on "Data Entry by using catalogue Module of LibSys: Practical approach" on July 19, 18, 15, and 12, 2010, held at GitanjaliNet, Central Library, Visva-Bharati.

10.   Publications

Subodh Gopal Nandi

1. "Academic Library Services: Some New Thoughts". *In* Proceedings of the Golden Jubilee National Seminar on Emerging issues in Library and Information Science & Services held during April 8-9, 2010 at Department of Library and Information Science, University of Burdwan, Burdwan. P.18 (Abstract).

2. "Traditional Knowledge Sources and its Management Methods". *In* Kaul, H.K. and Anuradha, V. (ed.): Proceedings of 13th National Convention on Knowledge, Library and Information Networking (NACLIN-2010) held during June 15-18, 2010 at the BITS-Pilani, Goa Campus, Goa. P.100-112.

3. "Community Information Needs and Role of Academic Libraries". *In* Academic Libraries: a New Venture towards Community Development in the Twenty-first Century. Mahisadal: Central Library Department, Mahisadal Girls' College, August 2010. P.111-124.

4. "The Visva-Bharati Library". *Muse India (ISSN: 0975-1815).* Issue 33; Sept-Oct. 2010. [http://www.museindia.com/viewarticle.asp?myr=2010&issid=33&id=2156].

5. "History of Public Library". *In* souvenir Golden Jubilee Celebration of Nagendranath Sadharan Pathagar held during November 11-13, 2010 at Akalpoush, Burdwan. P.27-31. [In Bengali].

6. "Pariborta chitrapate gramin granthagar sangathan: Kichhu prastab', Proceedings of the Workshop on Village Libraries on Changing Scenario, organized jointly by the Central Library , Visva-Bharati and RRRLF, Kolkata held during 03-05 March 2011. Pp. 35-39. [In Bengali].

7. "Visva-Bharati Library System: Automation and Some Other Issues". *In* Proceedings of National Seminar on 'Implementation of ICT in Libraries/Information Centres' held on February 2, 2011 at Department of Library & Information Science, North Bengal University, Siliguri (Abstract).

Nimai Chand Saha

Article in Books:

1. **Saha, Nimai Chand;** Sharma, Ajay Kumar & Debnath, Kanika (2010); Major Initiatives for the Education & Development of the Rural Communities in the 21st Century: Indian Perspective, In Aditya Tripathi; H.N.Prasad & Rajni Mishra (Eds.), Open Source Library Solutions, New Delhi: Ess Rss Publications. pp. 300-320.

Conference Proceedings:
1. **Saha, Nimai Chand.** "Paribortita prekshapate gramin tathyer byabharkari, chahida, prakrity O utsya', Proceedings of the Workshop on Village Libraries on Changing Scenario, organized jointly by the Central Library , Visva-Bharati and RRRLF, Kolkata held during 03-05 March 2011. Pp. 44-47. [In Bengali].
2. **Saha, Nimai Chand,** Ghosh, Sanjib & Paul, Nirmalendu 'Evaluation of some selected Open Source Institutional Repository Software's: A drive'. *In* the proceeding of 27th Annual Convention of Society for Information Science (SIS) which was jointly organized by IICB, Kolkata and Bose Institute, Kolkata during November 24-26, 2010. [abstract].
3. **Saha, Nimai Chand,** 'Gramin granthagar O kabiguru Rabindranath Thakur' (Bengali version). *In* the souvenir of centenary celebration of Pallimangal Kendra Pathagar, Anukhal, Burdwan, held during October 29-31, 2010. [In Bengali].
4. **Saha, Nimai Chand,** Sharma, Ajay Kumar & Sarkar, Suchismita: 'University Library Services with special reference to Visva-Bharati Library: today's scenario and tomorrow's planning'. *In* the proceeding of Golden Jubilee National Seminar, held at DLIS, Burdwan University, Burdwan, during April 08-09, 2010. [Abstract].
5. **Saha, Nimai Chand,** Konar, Utpal & Mukherjee, Alik Kumar: 'Redesigning of LIS courses for skill requirement of Library services in the Digital Era: how far is it possible?' *In* the proceeding of Golden Jubilee National Seminar, organized by DLIS, Burdwan University, Burdwan, during April 08-09, 2010. [Abstract].

Susanta Kumar De
1. **De, Susanta Kumar.** "Granthagarer prachalan bibhaga" Proceedings of the Workshop on Village Libraries on Changing Scenario, organized jointly by the Central Library, Visva-Bharati and RRRLF, Kolkata held during 03-05 March 2011. Pp.4-7.

Kanika Debnath

Article in Books:
1. Saha, Nimai Chand, **Sharma, Ajay Kumar** & Debnath, Kanika (2010); Major Initiatives for the Education & Development of the Rural Communities in the 21st Century: Indian Perspective, In Aditya Tripathi; H.N.Prasad & Rajni Mishra (Eds.), Open Source Library Solutions, New Delhi: Ess Rss Publications. Pp. 300-320.

Tapas Kumar Das
1. **Das, Tapas Kumar.** "Granthagarer anulay seba: prachalit O paribartita prekshapat', Proceedings of the Workshop on Village Libraries on Changing Scenario, organized jointly by the Central Library , Visva-Bharati and RRRLF, Kolkata held during 03-05 March 2011. P.25.

Ajay Kumar Sharma
Article in Books:
1. Saha, Nimai Chand, Sharma, **Ajay Kumar & Debnath**, Kanika (2010); Major Initiatives for the Education & Development of the Rural Communities in the 21st

Century: Indian Perspective, In Aditya Tripathi; H.N.Prasad & Rajni Mishra (Eds.), Open Source Library Solutions, New Delhi: Ess Rss Publications. pp. 300-320.

Conference Proceedings:

1. **Sharma, Ajay Kumar.** "Computer : Prathamik Dharona", Proceedings of the Workshop on Village Libraries in Changing Scenario, organized jointly by the Central Library , Visva-Bharati and RRRLF, Kolkata held during 03-05 March 2011. Pp. 40-41.
2. **Sharma, Ajay Kumar,** Nayak, Biplav and Roy, Shubhajit (2010); "Library Portals: Bridging the information resources in a single nest", Proceedings of the National Conference on Knowledge Management in the Globalized Era, held during 21st to 23rd April 2010. Pp. 239-244.
3. Saha, Nimai Chand**, Sharma, Ajay Kumar** & Sarkar, Suchismita: 'University Library Services with special reference to Visva-Bharati Library: today's scenario and tomorrow's planning'. *In* the proceeding of Golden Jubilee National Seminar, held at DLIS, Burdwan University, Burdwan, during April 08-09, 2010 [Abstract]**.**

Sanat Bhattacharay

1. **Bhattacharay, Sanat.** "Grantha Acquisition" Proceedings of the Workshop on Village Libraries on Changing Scenario, organized jointly by the Central Library, Visva-Bharati and RRRLF, Kolkata held during 03-05 March 2011. Pp.42-43.

(Dr. Subodh Gopal Nandi)
University Librarian
Visva-Bharati, Santiniketan

Information regarding column 1, 4 & 9

Acquisition Section: -

Number of books purchased subject wise: -

Subject	Number
Languages	2502
Humanities and Social Sciences	1505
Science	662
Home Science	
Computer Science	164
Commerce & Management	
Education	133
Engineering & Technology	
Medical Sciences	15
Agriculture Sciences	
Veterinary Sciences	
Law	
Others (Music, Arts, Religion etc.)	1235
Total: -	**6216**

Periodical Section: -

Foreign Journals	115
Indian Journals	104
Magazines	25
News Papers	23
Total subscribed for Central Library: -	**267**

Circulation Section: -

Category	Teacher	Scholar	Student	Staff	Others	Grand Total
Library Users	608	418	4282	764	102	**6174**
Books issued to	3614	4919	20590	3105	288	**32516**
Books returned from	3659	3466	21073	2880	223	**31301**

Users visit at different sections of Central Library (month-wise):

Month	Reading Room	Periodical Section	Stack Room	Reference Section
April-2010	3999	1742	996	3300
May-2010	3090	1302	699	2858
June-2010	2385	1377	333	2746
July-2010	1077	566	1089	1414
August-2010	1761	1188	2804	2020
September-2010	3858	1308	2368	2306
October-2010	960	548	890	922
November-2010	3933	1331	1415	1946
December-2010	3507	739	1030	2280
January-2011	3108	999	1828	2574
February-2011	3129	1172	1273	2452
March-2011	4026	1037	1369	2934
Total: =	**34839**	**13325**	**16094**	**27752**

ANNEXURE – II

Staff Members of Central Library (Category wise)

Sl. No	Name of the Staff Member	Designation
1.	Dr. Subodh Gopal Nandi	University Librarian
2.	Sri Nimai Chand Saha	Deputy Librarian
3.	Sri Susanta Kumar De	Assistant Librarian (Selection Grade)
4.	Sm. Kanika Debnath	Assistant Librarian (Senior Grade)
5.	Sri Achintya Kumar Mandal	Information Scientists (Lien w.e.f. 29.12.2010)
6.	Sri Tapas Kumar Das	Assistant Librarian
7.	Sri Ajay Kumar Sharma	Assistant Librarian
8.	Sri Sanat Bhattacharya	Professional Assistant
9.	Sri Biswanath Kisku	Professional Assistant
10	Smt. Susmita Palit	Professional Assistant
11	Ram Prasad Majumder	Professional Assistant
12	Sm. Nibedita Bose	Professional Assistant (retired on 31.01.2011)
13	Sri Birendra Kishore Biswas	Professional Assistant
14	Sri Dwarka Nath Banerji	Professional Assistant (retired on 30.09.2010)
15	Sri Pradip Hembram	Professional Assistant
16	Sri Tapan Barui	Professional Assistant (Lien w.e.f. 30.04.2010)
17	Sri Pritam Gurey	Professional Assistant (Lien w.e.f. 13.05.2010)
18	Smt Manju Sinha Sarkar	Professional Assistant (Transferred to Kala Bhavana Library on 01.03.2011)
19	Sri Animesh Roy	Professional Assistant
20	Sri Asish Thakur	Prof. Assistant (Joined on 27.11.2010 FN)
21	Smt. Maya Bhattacharya	Prof. Assistant (Joined on 26.11.2010 FN)
22	Sri Smritimoy Ghosh	Prof. Assistant (Joined on 28.02.2011 FN)
23	Smt Nabita Das Bhandari	Prof. Assistant (Joined on 28.02.2011 FN)

Sl. No	Name of the Staff Member	Designation
24	Sri Ram Kumar Roy	Senior Assistant
25	Sm. Soma Mandal	Semi-Professional Assistant (Transferred to Kala Bhavana Library on 03.03.2011)
26	Sm. Anshuman Banerjee	Semi-Professional Assistant
27	Sm Mridula Bhattacharyay	Semi-Professional Assistant (Transferred to Patha- Bhavana Library on 01.03.2011)
28	Sri Sarada Ranjan Banerji	Semi-Professional Assistant
29	Sri Sougata Samanta	Semi-Professional Assistant
30	Sri Ranajit Mandal	Semi-Professional Assistant (Lien w.e.f. 30.04.2010)
31	Sri Nikhil Saha	Senior Binder
32	Sri Santi Ranjan Das	Office Assistant
33	Sri Susobhan Banerjee	Jr. Office Asst.-cum Typist
34	Smt. Arpita Chatterjee	Library Assistant (Joined on 26.11.2010 FN)
35	Sri Soumitra Kr. Chakraborty	Library Assistant (Transferred to Patha Bhavana Library on 26.11.2010).
36	Sri Sukanta Dawn	Library Assistant (Joined on 26.11.2010 FN)
37	Sri Biswajit Pramanik	Library Assistant (Joined on 26.11.2010 FN)
38	Sri Rabindra Nath Ghosh	Library Assistant (Joined on 26.11.2010 FN)
39	Sri Rabi Shankar Pal	Library Assistant (Joined on 26.11.2010 FN)
40	Sri Debashis Roy	Library Assistant (Joined on 26.11.2010 FN)
41	Sri Jatindra Nath Saha	Library Assistant
42	Sri Subir Bhattacharya	Library Assistant (Transferred to Patha Bhavana Library on 27.11.2010).
43	Sri Saradindu Sarkar	Library Assistant (Transferred to Kala Bhavana Library on 28.11.2010).
44	Sri Bama Charan Pal	Library Attendant
45	Sri Subhajit Roy	Library Attendant
46	Sri Chandra Sekhar Roy	Library Attendant (Transferred to Vinaya Bhavana Library on 15.11.2010)
47	Sri Sukumar Majhi	Peon
48	Sri Biswajit Biswas	Peon
49	Sri Uttam Kumar Mondal	Peon
50	Sri Prabir Kumar Chatterjee	Peon (Transferred to P.M. Hospital on 18.12.2010)
51	Sri Rathindra Nath Pal	Peon
52	Saidul Rahman	Peon (Joined on 18.12.2010 FN)
53	Sri Debojyoti Ghosh	Gate-Man
54	Sri Dilip Kumar Hazra	Sweeper
55	Sri Somraj Hajra	Sweeper (Joined on 25.07.2010 FN)
56	Sri Dhananjoy Chatterjee	Mopper-cum-Peon (temporary)

Total Number sanctioned Staff members of Central Library = *74*, presently vacant post = *31*.

ANNEXURE III

Information related to Sectional Libraries:

Sectional Libraries	Total books as on 31.03.11	Number of books accessioned		Periodical Titles		Books Issued & Returned	Reference services	Total No. of Users
		Purchased	Gift	Subscribed	Gift			
Cheena-Bhavana	45001	136	64	14	02	3153	2295	115
Siksha-Bhavana	14947	31	--	15	--	4199	238	2544
Patha-Bhavana	34784	466	20	11	05	18723	8058	1600
Darshan Sadan	13555	74*	00	16	--	9372	10132	254
Hindi-Bhavana	34920	326	113	08	33	2055	578	259
Sangit-Bhavana	34601	2037	12	12	05	8963	4903	371
PSV	50349	603	06	09	05	8545	6709	625
Vinaya-Bhavana	20351	333	26	13	02	5543	2446	649
Rabindra-Bhavana	46921	254	173	01	31	--	1642	--
PSB	45278	1270	--	56	135	30206	19238	846
Kala-Bhavana	16011	303	111	07	09	2868	728	465
Siksha-Satra	24195	629	16	22	--	4883	482	694

*Book transferred to Darshan Sadan Library from the Central Library.

Total Number of Staff members of Sectional Libraries = 56, presently vacant post = 9

(Dr. Subodh Gopal Nandi)
University Librarian
Visva-Bharati, Santiniketan