

VISVA-BHARATI
CENTRAL LIBRARY

Memo No. CL/ /2007-08/(3)

Date May 8, 2007

The Registrar
Visva-Bharati
Santiniketan

Sub: Annual Report of the Central Library for the period from 1st April 2006 to 31st March 2007.

Ref: Memo No.G/U-12 (ARC)/321 Dated March 30, 2006.

Forwarded herewith one print copy of the Annual Report of the Central Library, Visva-Bharati for the period from 1st April 2006 to 31st March 2007 along with floppy disk (MS-WORD) formatting for your kind information and necessary action.

(Dr. Subodh Gopal Nandi)
Librarian
Central Library
Visva-Bharati

Annual Report of the Central Library for the period 2006-07
(1st April 2006 to 31st March 2007)

1. Total number of books /Periodicals during the year 2006-2007:	
a) Books Purchased	1377
b) Books received as gift	152
c) Journals subscribed in 2006-2007	310
d) Journals received as gift	976
2. Total number of books / Periodicals Accessioned as on 31.3. 2007:	
Purchased – Books	398841
Gift - Books	3541
Total Books -	402382
Issues of Periodicals Accessioned 2006-2007 -	2601
3. Total number of books transferred to Departmental /Sectional Libraries:	
a) Departmental/Sectional Libraries	08
b) Seminar Libraries	980
4. Issued and Return of Books/ Periodicals:	
a) Title Issued (Books)	28954
b) Title Returned (Books)	27843
c) Title consulted at Reference Section (Books)	30580
d) Title consulted at Reading Room (Books)	13480
e) Periodical consulted (loose issues & bound volumes)	5082
5. Library Members:	
• Total Registered Members	5680
(Teachers – 702; Research Scholars – 351; Students – 3605; Staff – 901 & Others - 121)	
• Total number of Readers visited at Reading Room	43879
• Total number of Readers visited at Periodical Section	11030
• Total number of Readers visited at Reference Section	16902
• Total members of Readers entered into the stack room	14001
6. Temporary Members / Scholars Visited during the period:	
• International	08
[France – 1, Ireland – 1, Japan – 1, Korea – 1, Nepal – 2, UK - 2]	
• National	40
• Participants of Refreshers Courses	08
• Other Casual Readers	40

7. Library Hours:
- a) On weekdays (Thursday to Tuesday):
 - (i) Reading Room & Periodical Reading Room from 7 a.m. to 8 p.m.
 - (ii) All other Section of the Central Library from 7 a.m. to 5 p.m.
 - b) Wednesday and other holidays:
Reading Room and Periodical Reading Room from 10 a.m. to 5 p.m.
 - c) Total No. of days Library open: (a) 263 days + (b) 50 = 313 days
8. Books Classified & Catalogued and added to the Catalogue database by Central Library by using library software (LIBSYS) during 2006 -07:
- | | |
|--|--------|
| a) Newly purchased and processed books | 3816 |
| c) Retro Conversion of books | 35,912 |
| d) Retro Conversion of Bound Periodicals | 20,198 |

[Information for column 4,5,6 & 8, in tabular form, are given in Annexure I]

9. Inter Library Loan: Three books issued to Indian Institute of Mines, Dhanbad.
10. Publication: Library Bulletin –New Arrivals
11. Library Automation: The Central Library and all Sectional Libraries have been connected with the Gitanjali Net, the University Campus wide Network. Library has facilities of Internet, On-line searching, e-mail facilities, etc. for its users. Library also uses Internet and other e-facilities for library management purposes. It is used LIBSY software (Unicode compliant) for housekeeping purposes. Main library housekeeping works, viz. Acquisition of library documents, cataloguing; Serial control, Circulation etc. Creation of library databases including retrospective conversion of existing manual catalogue is going on in the Central Library by deploying internal manpower resources. Presently Library catalogue database includes 70,156 titles of documents (bearing 90,143 individual accession numbers), 43,000 bound volumes of journals and 654 theses. All the above 133797 volume of catalogue data are available in Library OPAC which are searchable through Internet.

Presently the library has the following e-resources, which are regularly browsed through Central Library Home Page.

E-Resources: - 4000 + e-journals through UGC Info net Consortia.
 1000 + free e-journals form publishers
 50 + on-line e-journals on subscription basis.
 700 + free online digitized books
 CD-ROM

12. Library Digitization: As a member of “Mega Digital Library Project of India” Central Library documents are being digitized on regular basis. Presently, 4000 titles of Central Library documents containing 22 lakhs pages have been scanned and digitized under this Project. Central Library has taken initiating to provide special service to its students reader through LAN by digitizing question papers of previous years. Question papers of 2005-06 have already been digitized.

13. Exhibition / other programme:

- a) Library Day was observed on 20 December 2006.
- b) Organized Book Exhibition cum Sale on the titles published by Publication Division, Ministry of Information and Broadcasting, Government of India during September 18-20, 2006.
- c) Organized Book Exhibition on the occasion of 89th National Seminar of Numismatic society of India during the period of December 01 to 03 2006.
- d) Organized Book Exhibition on the occasion of 75 years celebration of ‘Gita Beetan’ during the period of December 04 to 06, 2006.
- e) Librarian of the University of Burdwan Library and his team (eight members) visited Central Library to observe practical operation going on through library software LIBSYS in different working areas on January 12, 2007.
- f) Librarian and Head of the Department of library science with three colleagues, Hemchandracharya North Gujrat University along with 60 BLIS and MLIS students visited Central Library on 30.10.2006.
- g) The Central Library was used as venue for one day Workshop on ‘SPSS software’ jointly organized by SPSS South Asia Pvt. Ltd., Bangalore and Computer Centre, Visva-Bharati on June 25, 2006.
- h) The Central Library was used as venue for the Seminar Lecture on ‘Global Modern Art and the Indian Artists, 1922-1947’ delivered by Professor Partha Mitter, University of Sussex and Member: Wolfson College, Oxford on November 20, 2006.
- i) The Central Library was used as venue for the Special Annual Lecturer of Computer Centre, Visva-Bharati dedicated to the memory of Prof. Dipankar Chatterjee on February 05, 2007.
- j) The Central Library was used as venue for the Workshop on Scientific and Technical Terminology of Hindi and Bengali, organized by Commission for Scientific and Technical Terminology, Ministry of Human Resource Development, Govt of India and Official Language Cell, Visva-Bharati during February 16 - 17, 2007.

14. Conference, Seminar, Workshop, etc. attended by the Library staff:

- i) Dr. Subodh Gopal Nandi, Librarian, Central Library:

- a) Attended National Workshops on Empowering Librarianship in IT Applications: Database Management and E-resources organised by Smt. Hansa Mehta Library, Baroda from July 10-14, 2006.
 - b) Participated in the Intensive Workshop on Official Language Hindi, organized by Official Language Cell, Visva-Bharati at Hindi Bhavana, Visva-Bharati, Santiniketan during September 09-11, 2006.
 - c) Participated and presented the paper “The National Library of India: on Modernization, Digital Information System and Manpower Planning” in the National Conference on the National Library of India as an Intellectual Resource: Challenges and Prospects [NACONAL, 2006] organized by the National Library, Kolkata during November 13 – 14, 2006.
 - d) Participated and delivered lecture on “Library Technical Terms in Bengali” in the Workshop on Scientific and Technical Terminology of Hindi and Bengali, organized by Commission for Scientific and Technical Terminology, Ministry of Human Resource Development, Govt of India and Official Language Cell, Visva-Bharati during 16th – 17th February 2007 at Conference Hall, Central Library, Visva-Bharati, Santiniketan.
 - e) Participated and presented the paper ‘Role of Open Source Software to Measure Usage of Digital Library and Its Improvement’ in the 5th International CALIBER – 2007 (Convention on Automation of Libraries in Education and Research Institutions) organized by INFLIBNET Centre, Ahmedabad and Punjab University, Chandigarh during February 08-10, 2007.
- ii) Sri Nimai Chand Saha, Deputy Librarian, Central Library:
- a. Participated in the Workshop on “Preservation and Conservation of Manuscripts” organized by the National Manuscripts Commission in the University of Burdwan during 19th to 21st August 2006.
 - b. Participated and presented the paper entitled ‘Human resource aspects in Digital Library Era’ in all India convention (4th) of INFLIBNET Center for the Promotion of Library Automation and Networking in North Eastern Region (PLANNER) at Mizoram University, Aizwal, during 9-10, November, 2006.
 - c. Provided expert guidance to the Kalna College as per the requisition of the Principal, Kalna College for facing NAAC PEER team during March 22-25, 2007.
- iii) Sri Susanta Kumar De, Senior Assistant Librarian, Central Library:
- a) Participated in the Intensive Workshop on Official Language Hindi, organized by Official Language Cell, Visva-Bharati at Hindi Bhavana, Visva-Bharati, Santiniketan during September 09-11, 2006.
 - b) Participated in the “workshop on scientific and Technical Terminology of Hindi and Bengali” organized by Commission for Scientific and Technical Terminology, Ministry of Human Resource Development, Govt of India, During 16th – 17th February 2007 at Conference Hall, Central Library, Visva-Bharati, Santiniketan.

iv) Sri Achintya Kumar Mandal, Information Scientist, Central Library (Gitanjali Net):

- a. Attended “National Workshops on Empowering Librarianship in IT Application: Library Networking” organized by Smt Hansa Mehta Library, Baroda from June 5-9, 2006.
- b. Attended the programme “5th International CALIBER-2007” organized by INFLIBNET held at Panjab University, Chandigarh from January 8-10, 2007

v) Sri Sri Sanat Kumar Bhattacharya, Prof. Asst., Central Library:

Participated and presented a paper in the 4th Convention PLANNER–2006 organised by INFLIBNET and Mizoram University held at Mizoram University, Aizawl during November 09-10, 2006

vii) Sri Ramprasad Majumder, Prof. Asst., Central Library:

Attended the programme “National Workshops on Empowering Librarianship in IT Applications: Database Management and E-resources” Organised by Smt. Hansa Mehta Library, Baroda from July 10-14, 2006.

vii) Sri Atanu Kumar Sinha, Sr. Library Attendent, Central Library:

- a. Attended the programme “National conference on Information management in digital libraries (NCIMDiL) at IIT Kharagpur; 2-4 August, 2006.
- b. Participated and presented a paper in the 4th Convention PLANNER–2006 organised by INFLIBNET and Mizoram University held at Mizoram University, Aizawl during November 09-10, 2006.
- c. Attended the Seminar on “The Role of NSS for the Implementation of National Integration” at Indira Gandhi Centre for National Integration, Visva-Bharati on 11-12 November 2006.

15. Publications of Central Library staffs:

i) Dr. Subodh Gopal Nandi, Librarian, Visva-Bharati:

- a. Developing Skills of Library Professionals for using Information and Communication Technology (ITC) in Libraries. *In* Proceedings of the National Convention on Knowledge, Library and Information Networking (NACLIN 2006) organized by DELNET - Developing Library Network and Department of Library Science and Dhanvantri Library, University of Jammu, Jammu during September 27-30, 2006. p.425-434.
- b. The National Library of India: on Modernization, Digital Information System and Manpower Planning. *In* the Proceedings of National Conference on the National Library of India as an Intellectual Resource: Challenges and Prospects [NACONAL, 2006] organized by the National Library, Kolkata during November 13 – 14, 2006. p.374-392.

- c. Library and Open Source Software: some issues. *In* Proceedings of 52nd All India Library Conference of Indian Library Association organized by ILA and Hemawati Nandan Bahuguna Garhwal University during December 26-29, 2006.
 - d. A Role of Open Source Software to Measure Usage of Digital Library and Its Improvement. *In* 5th International CALIBER – 2007 (Convention on Automation of Libraries in Education and Research Institutions) Proceedings on ‘Information and Knowledge Management in Networked World’ organized by INFLIBNET Centre, Ahmedabad and Punjab University, Chandigarh during February 08-10, 2007. p. 776-787.
 - e. Achintya K. Mandal, Dr.Subodh Gopal Nandi, Network Planning of Public Libraries and Community Library Information Centers (CLIC) to Acquire Information on Healthcare Facilities of West Bengal. *In* National Seminar Proceedings on ‘Librarianship in 21st Century’ organized by UGC-SAP-DRS Post-Graduate Department of Library and Information Science, Sambalpur University, Sambalpur, Orissa during 16-17 February 2007. p.148-156.
- ii) Sri Nimai Chand Saha, Deputy librarian, Central Library
- a. Nimai Chand Saha & Mrinal Kanti Das: Human Resource Aspects in Digital library Era. *In* the proceedings of 4th PLANNER 2006, organized by INFLIBNET Center at Mizoram University, Aizwal during 9-10 November 2007.
 - b. Nimai Chand Saha, Alik Kumar Mukherjee & Dwarka Nath Banerjee: Copyright implications in Open Access Environment: Issues and Management. *In* the Proceedings of the XXII National Seminar organized by IASLIC held at IIT Roorke, during 13-16 December 2006.
 - c. Nimai Chand Saha, Sushanta Kumar Dey & Mrinal kanti Das: Identification of quality indicators in LIS education. *In* the Proceedings of the XXII National Seminar organized by IASLIC held at IIT Roorke, during 13-16 December 2006.
 - d. Nimai Chand Saha, Nitai Chandra Ghatak & Kanika Debnath: Developing human resource for the Medical Libraries in the digital environment for the 21st century: issues and strategies. *In* the proceedings of MLAI – 2006 at PGIMER, Chandigarh during 18-20 December 2006.
 - e. Nimai Chand Saha, Suchismita Sarkar & Tapas Kumar Mondal: Preservation of digital resources in the 21st century: strategies, challenges and the library professionals. *In* the proceeding of International CALIBER 2007, organized by INFLIBNET Center at Punjab University, Chandigarh during 8-10 February 2007.
- iii) Sri Susanta Kumar De, Senior Assistant Librarian, Central Library:
- a. Nimai Chand Saha, Sushanta Kumar De & Mrinal kanti Das: Identification of quality indicators in LIS education. *In* the

Proceedings of the XXII National Seminar organized by IASLIC held at IIT Roorke, during 13-16 December 2006.

- iv) Sm. Kanika Debnath, Assistant Librarian, Central Library:
 - a. Nimai Chand Saha, Nitai Chandra ghatak & Kanika Debnath: Developing human resource for the Medical Libraries in the digital environment for the 21st century: issues and strategies” In the proceedings of MLAI – 2006 at PGIMER, Chandigarh during 18-20 December 2006.

- v) Sm. Suchismita Sarkar, Assistant Librarian, Central Library:
 - a. Nimai Chand Saha, Suchismita Sarkar & Tapas Kumar Mondal: Preservation of digital resources in the 21st century: strategies, challenges and the library professionals. *In* the proceeding of International CALIBER 2007, organized by INFLIBNET Center at Punjab University, Chandigarh during 8-10 February 2007.

- vi) Sri Achintya Kumar Mandal Information Scientist, Central Library:
 - a. Nikhil R. Pal, Achintya K. Mandal, S.Pal, J.Das, V. Lakshmanan, Fuzzy Rule Based Approach For Detection Of Bounded Weak Echo Region In Radar Images. *Journal of Applied Meteorology*, 2006, Vol.45, Issue 9, PP.1304-1312.
 - b. Achintya K. Mandal, Dr.Subodh Gopal Nandi, “Role of Open Source Software to Measure Usage of Digital Library and its Improvement: a case study. 5th International CALIBER-2007, Panjab University, Chandigarh, pp.776-787
- Award:** Biography included Who’s Who in Science and Engineerign 2006-2007 (9th Edition) by MARQUIS, 890 Mountain Ave., Suit 4 P.O.Box 39, New Providence NJ 07974

- vii) Sri Sanat Kumar Bhattacharya, Prof. Asst., Central Library:

Guidelines for Digital Preservation. *In* Proceedings of the 4th Convention Planner– 2006 organised by INFLIBNET and Mizoram University held at Mizoram University, Aizawal, during 9-10 November 2006.

- viii) Sri Dwarka Nath Banerjerjee, Prof. Asst., Central Library:

Nimai Chand Saha, Alik Kumar Mukherjee & Dwarka Nath Banerjee: Copyright implications in Open Access Environment: Issues and Management. *In* the Proceedings of the XXII National Seminar organized by IASLIC held at IIT Roorke, during 13-16 December 2006.

- ix). Sri Atanu Kumar Sinha, Sr.Library Attenedent, Central Library:
 - a. Open Source Institutional repositories: Digital Library Myths and challenges: An overview. *In* Proceedings of the IASLIC XXII National Seminar held at IIT Roorkee on 13-16 December 2006.

- b. Bridging Digital Divide in Rural India: Vision-2020. *In Proceedings of the IASLIC XXII National Seminar held at IIT Roorkee on 13-16 December 2006.*
- c. Knowledge Management and Management Information system: A need based approach in the Digital Environment. *In Proceedings of the 5th International seminar of CALIBER organized by INFLIBNET held at Panjab University on 8-10 February 2007.*

16. Total Number of Central Library Staff members = 59, presently vacant post = 7.
Category wise list enclosed separately as Annexure – I.

17. Information relating to Sectional Libraries enclosed as Annexure II

(Dr. Subodh Gopal Nandi)
Librarian
Central Library
Visva-Bharati

ANNEXURE—I

Information regarding column 4,5,6 & 8.

Circulation: -

Category	Teacher	Scholar	Student	Staff	Others	Grand Total
Library Users	702	351	3605	901	121	5680
Books issued to	3890	3223	18167	3356	318	28954
Books returned from	3788	3125	17387	3248	295	27843

Acquisition Section: -

Number of books purchased subject wise: -

Subject	Number
Languages	551
Humanities and Social Sciences	591
Science	174
Computer Science	55
Commerce & management	124
Education	2
Engineering & Technology	5
Medical Sciences	20
Agriculture Sciences	2
Music	1
Others	4
Total:-	1529

Periodical Section: -

Foreign Journals	173
Indian Journals	103
Magazines	20
News Papers	14
Total:-	310

Technical Section:-

Books Processed and Retro conversion during the year (Month wise)

Month	Books processed	Retro conversion
April-2006	471	2765
May-2006	422	2924
June-2006	407	3142
July-2006	181	2210
August-2006	425	1952
September-2006	353	2255
October-2006	91	1361
November-2006	287	2173
December-2006	232	3345
January-2007	316	3998
February-2007	416	4784
March-2007	215	5003
Total: -	3816	35,912

Users visit at different sections of Central Library (month-wise):

Month	Reading Room	Periodical Section	Stack Room	Reference Section
April-2006	1678	846	1012	1413
May-2006	1181	687	589	1419
June-2006	821	658	488	1403
July-2006	653	1125	2176	1423
August-2006	1489	1480	2365	1346
September-2006	1240	1046	1671	1386
October-2006	307	447	467	1401
November-2006	1430	1623	1444	1415
December-2006	749	562	801	1431
January-2007	769	562	736	1428
February-2007	1200	1053	1093	1441
March-2007	1657	941	1159	1396
Total: =	13174	11030	14001	16902

Staff Members of Central Library (Category wise)

<i>Serial No</i>	<i>Name of the Staff Member</i>	<i>Designation</i>
1.	Dr. Subodh Gopal Nandi	Librarian
2.	Sri Nimai Chand Saha	Deputy Librarian (Joined on 01/07/06)
3.	Sri Susanta Kumar De	Senior Assistant Librarian
4.	Sri Dilip Kumar Roy	Senior Assistant Librarian (Retired 31/07/06)
5.	Sm. Lakshmi Subbiah	Assistant Librarian (Retired 30/06/06)
6.	Sm. Kanika Debnath	Assistant Librarian
7.	Sm. Suchismita Sarkar	Assistant Librarian
8.	Sri Achintya Kumar Mandal	Information Scientists
9.	Sm. Namita Sen Majumder	Professional Assistant
10.	Sri Sanat Bhattacharya	Professional Assistant
11.	Sri Biswanath Kisku	Professional Assistant
12.	Smt. Susmita Palit	Professional Assistant
13.	Ram Prasad Majumder	Professional Assistant
14.	Sri Kishalaya Chatterjee	Professional Assistant
15.	Sm. Nibedita Bose	Professional Assistant
16.	Sri Prabir Kumar Singha Roy	Professional Assistant
17.	Sri Birendra Kishore Biswas	Professional Assistant
18.	Sri Dwarka Nath Banerji	Professional Assistant
19.	Sri Pradip Hembram	Prof. Assistant (Joined on 30/11/2006)
20.	Sri Tapan Kumar Barui	Prof. Assistant (Joined on 03/12/2006)
21.	Sri Pritam Gurey	Prof. Assistant (Joined on 15/12/2006)
22.	Sm. Anjana Mandal Sri Ram Kumar Roy	Sr. Asst. (Transferred on 17/08/2006) Sr. Asst. (Joined 17/08/2006)
23.	Sri Amiya Hazra	Semi-Professional Assistant
24.	Smt. Maya Bhattacharya	Semi-Professional Assistant
25.	Sm. Soma Mandal	Semi-Professional Assistant
26.	Sm. Ansuman Banerji	Semi-Professional Assistant
27.	Sm Mridula Bhattacharyay	S P A (Joined 04/05/2006)
28.	Sri Sarada Ranjan Banerji	S P A (Joined 02/11/2006)
29.	Sri Sougata Samanta	S P A (Joined 30/10/2006)
30.	Sri Nikhil Saha	Senior Binder
31.	Smt. Shibani Dasgupta	Office Assistant
32.	Sri Santi Ranjan Das	Office Assistant
33.	Sri Sibsadhan Konar	Jr. Office Asst.-cum Typist
34.	Sri Utpal Mukherjee	Jr. Office Asst.-cum Typist

35.	Sri Susobhan Banerjee	Jr. Office Asst.-cum Typist
36.	Sri Atanu Kumar Sinha	Junior Library Attendant
37.	Smt. Arpita Chatterjee	Junior Library Attendant
38.	Sri Soumitra Kumar Chakraborty	Junior Library Attendant
39.	Sri Bama Charan Pal	Junior Library Attendant
40.	Sri Debashis Roy	Junior Library Attendant
41.	Deb Kumar Chatterjee	Junior Library Attendant
42.	Sri Jatindra Nath Saha	Junior Library Attendant
43.	Sri Saradindu Sarkar	Junior Library Attendant
44.	Sri Chandra Sekhar Roy	Junior Library Attendant
45.	Sri Subhajit Roy	Junior Library Attendant
46.	Sri Subir Bhattacharya	Junior Library Attendant
47.	Sri Durgapada Hazra	Peon
48.	Sri Sukumar Majhi	Peon
49.	Sri Biswajit Biswas	Peon
50.	Sri Uttam Kumar Mondal	Peon
51.	Sri Prabir Kumar Chatterjee	Peon
52.	Sri Rathindra Nath Pal	Peon
53.	Sri Sachidulal Ghosh Sri Debojyoti Ghosh	Gate-Man (Transferred on 28/12/2006) Gate-Man (Joined on 24/03/2006)
54.	Sri Dilip Kumar Hazra	Sweeper

Total Number of Staff members of Central Library = 59, presently vacant post = 7

ANNEXURE III

Information related to Sectional Libraries:

Sectional Libraries	Total No. of books at the end of the year	Number of books purchased / received as gift		Periodical Titles Subscribed / Gift		Books Issued/ Reference used		Total No. of Users
Cheena-Bhavana	40514	61	172	08	03	252	282	252
Siksha-Bhavana	13215	252	00	13	00	2658	1088	1129
Patha-Bhavana	31916	0	22	11	04	8256	5471	1299
Darshan Sadan	13183	144	00	21	00	10558	5177	318
Hindi-Bhavana	33183	32	14	08	29	355	247	198
Sangit-Bhavana	29555	99	00	24	00	344	46	211
Palli Samgathana Vibhaga	49340	49	15	12	08	4530	5872	549
Vinaya-Bhavana	22421	72	00	13	00	2002	2078	656
Rabindra-Bhavana	44956	160	105	18	71	00	1110	
Palli Siksha Bhavana	41470	323	01	138	105	4564	8445	731
Kala-Bhavana	14798	00	51	10	06	399	342	412
Siksha-Satra	21336	74	26	23	00	1766	215	712

Due to non-availability of current year's information from the following Sectional Libraries report prepared on the basis of last year's statistics, i.e. 2005-06.

Sectional Libraries	Total No. of books at the end of the year	Number of books purchased / received as gift		Periodical Titles Subscribed / Gift		Books Issued/ Reference used	
	20274	44	03	29	Nil	5574	577

Total Number of Staff members of Sectional Libraries = 56, presently vacant post = 4