

VISVA-BHARATI
CENTRAL LIBRARY

Memo No. CL/ /2006-07/

Date 18/04/2006

The Registrar
Visva-Bharati
Santiniketan

Sub: Annual Report of the Central Library for the period from 1st April 2005 to 31st March 2006.

Ref: Memo No.G/U-12(ARC)/321 Dated March 30, 2006.

Forwarded herewith one print copy of the Annual Report of the Central Library, Visva-Bharati for the period from 1st April 2005 to 31st March 2006 along with floppy disk (MS-WORD) formatting for your kind information and necessary action.

(Dr. Subodh Gopal Nandi)
Librarian
Central Library
Visva-Bharati

Annual Report of the Central Library for the period 2005-06
(1st April 2005 to 31st March 2006)

1. Total number of books /Periodicals during the year 2005-2006:
 - a) Books Purchased 6353
 - b) Books received as gift 164
 - c) Journals subscribed in 2005-2006 250
 - d) Journals received as gift 1234

2. Total number of books / Periodicals Accessioned as on 31.3. 2006:

Purchased - Books –	397464
Gift - Books –	3389
Total Books -	400853
Issues of Periodicals Accessioned 2005-2006 -	3300

3. Total number of books transferred to Departmental /Sectional Libraries:
 - a) Departmental/Sectional Libraries 0
 - b) Seminar Libraries 1396
4. Issued and Return of Books/ Periodicals:
 - a) Title Issued (Books) 27384
 - b) Title Returned (Books) 28276
 - c) Title consulted at Reference Section (Books) 28651
 - d) Title consulted at Reading Room (Books) 14208
 - e) Periodical consulted (loose issues & bound volumes) 4235

5. Library Members:
 - Total Registered Members 5489
(Teachers – 662; Research Scholars – 317; Students – 3587; Staff – 811 & Others - 112)
 - Total number of Readers visited at Reading Room 33083
 - Total number of Readers visited at Periodical Section 10342
 - Total number of Readers visited at Reference Section 15192
 - Total members of Readers entered into the stack room 12791

6. Temporary Members / Scholars Visited during the period:
 - International 03
 - National 06
 - Participants of Refreshers Courses 44
 - Other Casual Readers 18

7. Library Hours:
 - a) On weekdays (Thursday to Tuesday):
 - (i) Reading Room & Periodical Reading Room from 7 a.m. to 8 p.m.
 - (ii) All other Section of the Central Library from 7 a.m. to 5 p.m.

b) Wednesday and other holidays:
Reading Room and Periodical Reading Room from 10 a.m. to 5 p.m.

c) Total No. of days Library open: (a) 263 days + (b) 51 = 314 days

8. Publication: One Souvenir published on the occasion of Librarian's Day – 2005, on the topic Delivery of Books Act, Copyright and Indian National Bibliography.
9. Inter Library Loan: Three books issued to Indian Institute of Mines, Dhanbad.
10. Library Automation: The Central Library and all Sectional Libraries (except three) have been connected with the Gitanjali Net, the University Campus wide Network. All Libraries have Internet, On-line searching, e-mail facilities, etc. Creation of library databases is going on in the Central Library by using internal manpower resources. Retrospective conversion of existing manual catalogue is also going on by deploying the internal manpower. Library software LIBSYS–Unicode compliant is being used for the purposes of Acquisition of library documents, Cataloguing; Serial control, Membership registration, etc. Library OPAC is available in the Intranet. About 50,000 titles of documents (bearing 55,000 individual accession numbers) have already been entered in library catalogue databases. About 40,000 bound volumes of journals have been added into journal database as retrospective conversion. 650 theses are included into Thesis database.

Presently library is getting almost 4000 + e-journals through UGC Infonet Consortia. Some on-line e-journals are also available on subscription basis.

11. Library Digitization: Visva-Bharati Library has been selected as a part of “Mega Digital Library Project of India”. The project has been launched in collaboration with the Million Book Universal Digital Library (UDL) Programme of Mellon University, USA. The Indian activity is being coordinated by IISc, Bangalore and CDAC, Kolkata has been appointed for the Digitization of Visva-Bharati Library documents. Presently, 10 lakhs pages of library holdings have been scanned under this Project.
12. Books Classified & Catalogued and added to the Catalogue database by Central Library in 2005 – 06:
- | | |
|---|-------|
| a) Newly purchased and processed with LIBSYS | 3474 |
| b) Newly purchased and processed manually | 674 |
| c) Retro Conversion through LIBSYS: books | 6701 |
| d) Retro Conversion through LIBSYS: Bound Periodicals | 19800 |
13. Exhibition / other programme:
- a) One day Seminar Librarian's Day – 2005 on the topic “Delivery of Books Act, Copyright and Indian National Bibliography”, which was held under joint collaboration of BLA, IASLIC, National Library, Kolkata and Visva-Bharati Library at Natyaghar, Santiniketan on August 28, 2005. All staff

members of Central Library and Sectional Libraries, V.B. actively participated in the programme and the event was very successful and appreciated by each and every delegate representing different types of Libraries of West Bengal and Uttar Pradesh.

- b) Library Day was observed on 20 December 2005.
- c) Organised Book Exhibition on the occasion of 66th Sessions of Indian History Congress during the period of January 28 – 30, 2006.
- d) Organised Book Exhibition on the occasion of Einstein Symposium during the period of January 28 – 30, 2006.
- e) Central Library was used as venue of the In-house Training Programme on Disciplinary Rules and Procedures for Teachers, Officers and other members of Visva-Bharati organized by the Registrar, Visva-Bharati for the period from December 13 - 15, 2005.
- f) Central Library was used as venue for Technical Session for 66th Sessions of Indian History Congress during the period of January 28 – 30, 2006.

14. Conference, Seminar, Workshop, etc. attended by the Library staff:

- i) Dr. Subodh Gopal Nandi, Librarian, Central Library:
 - a) Organising Secretary of the one day Seminar Librarian's Day – 2005, on "Delivery of Books Act, Copyright and Indian National Bibliography" held under joint collaboration of BLA, IASLIC, National Library, Kolkata and Visva-Bharati Library at Natyaghar, Santiniketan on August 28, 2005.
 - b) Participated and presented a paper entitled 'Digitization, Knowledge Preservation: Case Study on Visva-Bharati Library' in XXV All India Conference of the Indian Association of Special Libraries and Information Centres (IASLIC) held at IIT Madras, Chennai during 26 – 29 December 2005.
 - c) Participated in the three days In-house Training Programme on Disciplinary Rules and Procedures for Teachers, Officers and other members of Visva-Bharati organized by The Registrar, Visva-Bharati for the period from December 13 - 15, 2005.
 - d) Delivered invited talks on three topics at Workshop organized by Rural Extension Centre, PSV, Sriniketan during February 14 – 15, 2005.
- ii) Sri Susanta Kumar De, Senior Assistant Librarian, Central Library:

Participated in the "Digital Library of India Project Workshop and Review Meeting" organized by SV Digital Library, Tirumala Tirupati Devasthanam, Tirupati held on 11-12 July 2005. Attended UGC sponsored 18th Refresher Course in "Computerised Information Processing" held at Jadavpur University, Kolkata during July 07 – 27, 2004.
- iii) Sm. Kanika Debnath, Assistant Librarian, Central Library:

Attended UGC sponsored 53rd Orientation Programme at UGC Academic Staff College, University of Burdwan, Burdwan during June 07 – July 04, 2005.
- iv) Sm. Suchismita Sarkar, Assistant Librarian, Central Library:

- a) Participated in the “Digital Library of India Project Workshop and Review Meeting” organized by SV Digital Library, Tirumala Tirupati Devasthanam, Tirupati held on 11-12 July 2005.
 - b) Attended the programme “Round-the-table-discussion” on e-journal, etc. held at Central Library, Jadavpur University, Kolkata on 23 February 2006.
- v) Sri Achintya Kumar Mandal, Information Scientist, Central Library (Gitanjali Net):
- a) Attended the programme “Round-the-table-discussion” on e-journal, etc. held at Central Library, Jadavpur University, Kolkata on 23 February 2006.
- vi) Sri Sri Sanat Kumar Bhattacharya, Professional Assistant, Central Library:
Participated and presented a paper in the 4th International CALIBER – 2006 organised by INFLIBNET and Gulberga University held at Gulberga University, Gulberga, Karnataka during February 1-4, 2006.
- vii) Sri Ramprasad Majumder, Professional Assistant, Central Library:
Attended the programme “Round-the-table-discussion” on e-journal, etc. held at Central Library, Jadavpur University, Kolkata on 23 February 2006.

15. Publications of Central Library staffs:

- i) Dr. Subodh Gopal Nandi, Librarian, Central Library:
 - a. Digitization, Knowledge Preservation: Case Study on Visva-Bharati Library In “the Proceedings of the XXV All India Conference of IASLIC held at IIT Madras, Chennai during 26-29 December, 2005”. P.95-100.
 - b. Need for Training on Information and Communication Technology (ITC) for Library Professionals. In “Proceedings of the 51st All India Library Conference of Indian Library Association on Libraries, Information Literacy and Lifelong Learning” held at Kurukshetra during 16-18 December 2005.
 - c. Copy right, library and library services. In “Souvenir published on the accession of Librarian’s Day – 2005, Seminar Librarian’s Day – 2005, on the topic Delivery of Books Act, Copyright and Indian National Bibliography”. P.31-36.
- ii) Sri Achintya Kumar Mandal Information Scientist, Central Library (GitanjaliNet):
 - a. Novel Approach to Identify Good Tracer Clouds From a Sequence of Satellite Images. *IEEE Transactions on Geoscience and Remote Sensing*. Vol. 43 (4). P.813 – 818. (April, 2005)
 - b. Fuzzy Rule Based Approach for Detection of Bounded Weak Echo Regions in Radar Images. *Journal of Applied Meteorology and Climatology*. (In Press, March, 2006)

iii) Sri Sanat Kumar Bhattacharya, Professional Assistant, Central Library: Metadata harvesting. In Proceedings of the 6th International CALIBER – 2006 organised by INFLIBNET and Gulberga University held at Gulberga University, Gulberga, Karnataka during February 1-4, 2006.

16. Total Number of Central Library Staff members = 57, presently vacant post = 7.
Category wise list enclosed separately as Annexure – I.

17. Information relating to Sectional Libraries enclosed as Annexure II

(Dr. Subodh Gopal Nandi)
Librarian
Central Library
Visva-Bharati

ANNEXURE – I

Staff Members of Central Library (Category wise)

<i>Serial No</i>	<i>Name of the Staff Member</i>	<i>Designation</i>
1.	Dr. Subodh Gopal Nandi	Librarian
2.	Sri Susanta Kumar De	Senior Assistant Librarian
3.	Sri Dilip Kumar Roy	Senior Assistant Librarian
4.	Sm. Lakshmi Subbiah	Assistant Librarian
5.	Sm. Kanika Debnath	Assistant Librarian
6.	Sm. Suchismita Sarkar	Assistant Librarian
7.	Sri Achintya Kumar Mandal	Information Scientists
8.	Sm. Namita Sen Majumder	Professional Assistant
9.	Sri Santi Kumar Panday	Prof. Asst. (Retired 31/07/05)
10.	Sri Sanat Bhattacharya	Professional Assistant
11.	Sri Biswanath Kisku	Professional Assistant
12.	Smt. Susmita Palit	Professional Assistant
13.	Parikshit Mandal	Prof.Asst. (Resigned 29/07/2005)
14.	Ram Prasad Majumder	Professional Assistant
15.	Sri Kishalaya Chatterjee	Professional Assistant
16.	Sm. Nibedita Bose	Professional Assistant
17.	Sri Prabir Kumar Singha Roy	Professional Assistant
18.	Sri Birendra Kishore Biswas	Professional Assistant
19.	Sri Dwarka Nath Banerji	Professional Assistant
20.	Sri Nirmalendu Banerjee Sm. Anjana Mandal	Sr. Asst. (Promoted 01/09/2005) Sr. Asst. (Joined 03/09/05)
21.	Sri Amiya Hazra	Semi-Professional Assistant
22.	Smt. Maya Bhattacharya	Semi-Professional Assistant
23.	Sri Pradip Hembram	Semi-Professional Assistant
24.	Sri Prasun Kanti Ghosal	Semi-Professional Assistant
25.	Sri Sukumar Das	S P A (Joined 18/02/2006)
26.	Sm. Soma Mandal	S P A (Joined 21/02/2006)
27.	Sm. Ansuman Banerji	S P A (Joined 11/03/2006)
28.	Sri Nikhil Saha	Senior Binder
29.	Smt. Shibani Dasgupta	Office Assistant
30.	Sri Santi Ranjan Das	Office Assistant
31.	Sri Sibsadhan Konar	Jr. Office Asst.-cum Typist
32.	Sri Utpal Mukherjee	Jr. Office Asst.-cum Typist
33.	Sri Susobhan Banerjee	Jr. Office Asst.-cum Typist
34.	Sri Sougata Samanta	Junior Library Attendant
35.	Sri Atanu Kumar Sinha	Junior Library Attendant

36.	Smt. Arpita Chatterjee	Junior Library Attendant
37.	Sri Soumitra Kumar Chakraborty	Junior Library Attendant
38.	Sri Bama Charan Pal	Junior Library Attendant
39.	Sri Debashis Roy	Junior Library Attendant
40.	Deb Kumar Chatterjee	Junior Library Attendant
41.	Sri Jatindra Nath Saha	Junior Library Attendant
42.	Sri Saradindu Sarkar	Junior Library Attendant
43.	Sri Chandra Sekhar Roy	Junior Library Attendant
44.	Sri Subhajit Roy	Junior Library Attendant
45.	Sri Subir Bhattacharya	Junior Library Attendant
46.	Sri Durgapada Hazra	Peon
47.	Sri Sukumar Majhi	Peon
48.	Sri Biswajit Biswas	Peon
49.	Sri Uttam Kumar Mondal	Peon
50.	Sri Prabir Kumar Chatterjee	Peon
51.	Sri Rathindra Nath Pal	Peon
52.	Sri Sachidulal Ghosh	Gate-Man
53.	Sri Dilip Kumar Hazra	Sweeper

Total Number of Staff members of Central Library = 57, presently vacant post = 7

ANNEXURE II

Information related to Sectional Libraries:

Sectional Libraries	Number of books purchased / received as gift		Periodical Titles Subscribed / Gift		Books Issued/ Reference used		Total No. of books at the end of the year
Cheena-Bhavana	53	494	08	03	920	555	40453
Siksha-Bhavana	380	0	14	0	3797	1087	12467
Rabindra-Bhavana	493	54	39	40	0	7940	44691
Patha-Bhavana	781	25	12	05	8222	5438	31593
Philosophy & Religion	70	0	21	0	9655	4845	13039
Hindi-Bhavana	198	44	05	25	3272	1741	33129
Sangit-Bhavana	701	32	16	01	9476	1899	29455
Palli Siksha-Bhavana	1198	02	123	107	3700	7500	41146
Kala-Bhavana	267	13	10	06	394	340	14746
Palli Samgathana Vibhaga	285	15	10	07	3452	1200	49276

Due to non-availability of current year's information from the following Sectional Libraries report prepared on the basis of last year's statistics, i.e. 2004-05.

Sectional Libraries	Number of books purchased / received as gift		Periodical Titles Subscribed / Gift		Books Issued/ Reference used		Total No. of books at the end of 2004-05
Vinaya-Bhavana	237	05	13	0	1948	1714	21852
Siksha-Satra	44	03	29	Nil	5574	577	20274

Total Number of Staff members of Sectional Libraries = 56 presently vacant post = 4