

VISVA-BHARATI LIBRARY NETWORK

Annual Report 2016–17

(01 April 2016 to 31 March 2017)



**Visva-Bharati
Central Library
(Visva-Bharati Library Network)
2017**

Visva-Bharati Library Network

The origin of Visva-Bharati Library Network is traced back to Rabindranath Tagore starting a college (Visva-Bharati) in Santiniketan in the year 1921 with the proceedings of the Nobel Prize he won in 1913. The Library was developed and enriched with great care by Gurudev himself. On his death in 1941, his personal collection was added to this library.

Currently, the Library Network comprises of the Central Library, 12 Sectional (Bhavana) Libraries and 30 Seminar Libraries. All the libraries in the system are fully automated and networked. Though located at various places in the two campuses, they function virtually as a single unit.

It has been a year of path-breaking developments in the Library Network. New library home page has been developed in lieu of old one (<http://14.139.211.2/library/index.php>); Physical Stock (Book) Verification of all the libraries of the network (Central Library, 12 Bhavana / Sectional Libraries, and Seminar Libraries) have been completed through out-sourcing agency; More than 700 hundred logins has been created to ensure easy and quick access to full texts digitized resources through National Digital Library (NDL: <https://ndl.iitkgp.ac.in/>); The standing committee for writing-off of library books had met twice on 01/09/2016 and 15/11/2016 and recommended 1585 books and 2797 books respectively (total 4382 books) for writing-off; replaced 47 Personal Computers (PCs) in the Network, acquired one new Server (HP make) to strengthen the automated library services, Braille Unit of the Central Library has been revamped by providing three new PCs, Introduction of URKUND anti-plagiarism software; Organized one Book Fair, etc.

Library Timing:

Central Library:

All days except weekly holidays (Wednesdays & Sundays): 7 am - 8 pm (reading room up to 9pm)

Wednesdays and Sundays: 10 am - 5 pm (reading room up to 6pm)

Total no. of days Library was open in the year: (a) 241 days regular/2-shift days + (b) 96 days Weekly off-days/one-shift days + (c) 13 days other holidays one shift only reading room = 350 days. [*The Central Library is open all days of the year except three closed holidays viz., Republic Day, Independence Day and Gandhi Jayanti, Poush Utsav, Basantotsav, Gandhi Punyaha, etc.*]

Sectional Libraries: Most of them are open during 9.30 am – 6 pm. Weekly off days differs from library to library. However, all are closed on Wednesdays.

1. Total Number of Books /Periodicals added during the Year 2016-2017

a) Books purchased (Print)	2,226
b) E-books purchased (Perpetual) & subscription	Nil
c) Books received as gift	206
d) Total books added during the year (a+c)	2,432
e) Titles of journal subscribed	373
(for Central Library 250 (including 40 Magazine, and 18 Newspaper)	

	and for Sectional Libraries 123)	
f)	Issues of journals received as gift	11,566
g)	CD/DVDs (contained in journals) subscribed	24
2.	i. Total Number of Books (Print and Electronic) accessioned / purchased as on 31.03.2017	
	Books: Purchased	4,28,164
	Books: Gift	9,295
	Total Books (Print)	4,37,429
	E-Books: Purchased	3,836
	E-Books- Subscribed	1,15,000
	Total E-Books	1,18,836
2.	ii. Total Number of Periodicals accessioned/ subscribed as on 31.03.2017	
a)	Accessioned Issues of Journals & Newspaper (Subscribed) :	11,566
b)	Accessioned Issues of Journals (Gift) :	11,250
c)	Accessioned for Bound Journals :	NIL
3.	Total Number of Books transferred to Departmental / Sectional Libraries Seminar Libraries	358
4.	Issue and Return of Books/ Periodicals	
a)	Books: Issued	29,601
b)	Books: Returned	25,924
c)	Books consulted at Reference Section (Ref. Doc., Gen. Stack doc.)	3,519
d)	Books consulted at Reading Room	1,558
e)	Periodicals consulted (loose issues, bound volumes & online)	2,921
5.	Photocopy Services with number of documents and pages	
a.	Photocopy of loose issues (Periodical)	77 (615 pages)
b.	Photocopy of documents from Stack and Reference	116 (1,831 pages)
6.	Other Modern Technology-based Services	
a)	Number of CD / DVD consulted at Periodical Section	12
b)	Total users Browsed E-Journal / Database at Periodical	10,420
c)	Total UGC-INFONET e-journals full-text downloads or views by users	115837
d)	Total Users Used OPAC search Facilities	26384
e)	Inter Library Loan service through DELNET & BCL	18
f)	Number of document digitized on reader's request	08
g)	Total pages digitized on reader's request	44
h)	Article Delivery Services through mail	71
7.	Total Hits for browsing e-resources from different sources/databases:	
	E-Sodhsindhu (Inflibnet):	115837
	JGate+ (Inflibnet):	1330
	Sage online journals:	4546
	Indiastat:	6748
	JCCC (Inflibnet):	175 Hits
8.	Membership for Inter - Library Loan (ILL) / Document Delivery Service (DDS)	

- American Library, Kolkata
- British Council Library, Kolkata (More than 7,000 e-journal and 1,00,000+ e-books)
- DELNET, New Delhi
- Indian Library Association (ILA)
- IASLIC
- JCCC@INFLIBNET
- Indiastat.com
- J-gate (More than 37,000 e-journals)
- Odia Patra Patrika Sangraha (Digital Compilation of Odiya Periodicals) – 1856 - 1950

9. Library Members *

- Total Registered Members 8003
(Teachers – 787, Scholars – 2274, Students – 3974, Staff – 833, Others -135)
- Total number of Readers visited Reading Room 13,676
- Total number of Readers visited Periodical Section 33,335
(Including 10,420 for surfing e-resources, 2,527 for Current Journals, 394 for thesis consultation, 680 for scan documents and 60 for access rare books)
- Total number of Readers visited at Reference Section 7,876
- Total number of Readers used the Stacks 26,958
- Total number of users accessed the library resources through library home page (http://14.139.211.2/library/index.php) 43,939

10. Temporary Members / Scholars visited during the Period 481

- Total No. of days/times Library used/visited by 414 temporary members 2,922
- No. of Persons: International 26
[Bangladesh – 9, Japan – 5, China – 3, Germany – 2, and 1 each from USA, UK, Italy, Newzeland, Australia, Switzerland, and Sweden]
- No. of days used/visited: 401
- No. of Persons: West Bengal: 387
 - No. of days used/visited: 2,527
- No. of Persons: Other States 68
 - No. of days used/visited: 253

11. Documents Processing

(Books Classified & Catalogued and added to the Catalogue database by Central Library by using library software (LibSys) during 2016 –17)

- Purchased Books: 2,227
- Gift Books: 206
- Retro-conversion/Editing/Updating 618
- Total number of Books catalogued 3,051
- Books enlisted as damaged and placed before the Standing Committee for Writing-off- (Meeting 01/09/2016 – 1585 books and 15/11/2016 – 2797 books) - 4,382

12. Braille Unit:

No. of User	Total No. of Braille Books	No. of days/times visited	Used time (in hour)	Document Recording (pages)		
				No. of books	No. of Pages	No. of Students involved in

						recording
15	4	248	509	0	0	0

13. Publications

- Monthly Library e-Newsletter (12 issues released)
- Library Bulletin – ‘Current Periodicals-2017’ for Visva-Bharati subscribed Journals.
- Library users’ manual has revised and uploaded to the library website.
- Library reference manual has revised and uploaded to the library website.

14. Exhibition of Books, Digitization and Celebrations:

- 19 exhibitions of books and allied materials on important personalities were organised in the Reference Section.
- Regular uploading of theses (available in softcopy) on Shodhganga Database and Library Resource base by using LibSys is going-on. Total 175 theses are uploaded during the year.
- Celebrations: The Library Day - 20 December 2016; Vigilance Awareness Week - 31 October to 05 November 2016 and Gandhi Purnima - 10 March 2017.

15. Library Automation:

Visva-Bharati Library is connected with the Campus- wide Fiber Optic Network named GitanjaliNet (INFLIBNET). Library system has total 164 PCs (including 47 old PCs replaced with new one), 02 laptop (including 01 old replaced with new one), 32 printers (including 2 network printer cum copiers, 1 slip printer and 20 barcode printers), one document camera, one web camera, one digital camera, two LCD Projectors at its Central Library and 12 Sectional Libraries. Library offers services and facilities of browsing e-journals, online databases, e-books to its users. On-line searching, e-mail facilities for academic and research purposes, etc. have also been provided by the Library.

Library Management Software LibSys-7 (Unicode Web compliant) is being used for automating the library activity and services. All daily library operations and services i.e. Acquisition of library documents, Cataloguing, Serial control, Circulation, OPAC, e-mail alert on overdue books etc. are going on smoothly on this Library Management Software. Requisite form fill-up through online by using LibSys has also been introduced from this year. Library catalogue database covering almost total holdings of Central Library, other Sectional Libraries and Grantham Vibhaga are accessible now on Intranet (<http://172.16.2.132/library/index.php>) / Internet (<http://14.139.211.2/library/index.php>).

Presently, Visva-Bharati Library catalogue database holds 5,78,843 titles of documents containing 6,98,697 individual accession numbers including 41,518 bound volumes of journals and 2002 theses. A number of ‘Current Periodicals-2017’ contains 373 titles, 40 magazines, and 18 daily newspapers, etc. In addition, e-books have been added to the collection (3,836 titles in perpetual mode and 1,15,000 titles through various consortia) from world famous publishers/aggregators (Elsevier, Cambridge Online, Springer, Sage, Taylor & Francis, Oxford University Press and British Council Library) which have been linked (alphabetical, subject-wise, publisher-wise) on the library web page for browsing from the campus.

Central Library has made an **Institutional Repository** of syllabuses of various courses. Question papers of different examinations held at Visva-Bharati since 2007 are also added to

this Institutional Repository. These question papers/syllabuses can be accessed, downloaded and/or printed over the Campus Network through Central Library web page. This **Institutional Repository** is being regularly used by the library members. The Visva-Bharati Library invites its faculty members and research scholars to upload their publications in Institutional Repository (*Open Archive*) and encourages others to browse such publications. The Open Archive now contains near about 94 articles of Visva-Bharati fraternity (Faculty – 67, Library Staff - 24, Scholars – 03).

a. E-Resources:

The library has the following e-resources, which are regularly browsed through Library Home Page (<http://172.16.2.132/library/index.php> or <http://14.139.211.2/library/index.php>).

• E-journals through E-ShodhSindhu (INFLIBNET)	-	9,013
• Free e-journals from publishers (Complementary)	-	47 +
• E-Books Purchased (Perpetual) & Subscription/consortia	-	1,18,836
• Free online books	-	869 +
• DVDs of Old Digitized Documents	-	1074
• CD-ROMs	-	620 +
• Digitized Books	-	29,689

b. Data bases access facilities:

- American Library, Kolkata
- British Council Library, Kolkata
- Cambridge Online
- DELNET, New Delhi
- Elsevier Science
- Emerald Management
- India Stat.Com
- J-Gate
- JSTOR
- ISID: Inst of Industrial Development
- Nature Archive 1987-1986
- Odia Patrapatrika Sangraha (digital compilation of Odiya periodicals) 1856-1950
- Oxford University Press
- SAGE e-Reference
- Sage Research Method Online (SRMO)
- Springer
- Taylor and Francis
- Wiley Blackwell

16. Seminar / Workshop / Exhibition / other programmes organized by Central Library, Visva-Bharati:

- Five (05) Users Learning Programmes on ‘How to use Library Resources’ were organised for new library members of different departments on July 15, 21, August 06, 30, September 01. Total 82 students and 3 Library Officer of Central Library and Hindi Bhavana have attended the programme.

- Speech on *Transparency in Procurement of Goods and Services* on 05 November by Dr. Prashant Meshram, Accounts Officer, VB. Twenty-four (24) participants attended the Lecture.
- Training on Online Library Membership Registration has been organized for the library staffs on July 2, 2017. Total 24 staffs have attended the programme.
- An awareness programme on Fire Fighting System has been organized on 12 July 2017. Total 48 staffs and security have attended the programme.
- An awareness programme on the product CUP & SRMO was organized on 4 August 2017. Total 16 faculties of different department have attended the programme.
- A meeting on stack arrangement organized for the staffs of the Central Library and 13 staffs attended the meeting.
- Seven (07) visits from the different universities to the Central Library on September 15, October 27, November 5 (2 different visits) in 2016, January 31, February 18, March 11 and 23 in 2017 by Dept. Library and Information Science, Calcutta University (11 students and 1 faculty), Dept. Library and Information Science, Gauhati University (28 student and 1 faculty), Sambalpur University (27 student and 1 faculty), Salesian College, Siliguri (6 student and 1 faculty), visit of Hon'ble M.I.C. Sadiquallah Chowdhury and team (29), Dept. Library and Information Science, Rabindra Bharati University (29 student, 2 faculty and 2 Library Officer Central Library, VB), participants of national workshop (63 participant in two days).
- Two two-days Workshop on 'Research Methodology' for faculty and Ph. D. Scholars have been organised during 16-17 February and 27-28 March 2017. The first round was jointly co-ordinated by Sri Koushik Ghosh and Sri Pradip Hembram, 48 participants (contains scholars - 41 and faculty members -07) have attended the programme. The second round was jointly co-ordinated by Sri Sujit Kujur and Dr. Sanat Bhattacharya and 40 participants (contains scholars -37 and faculty members -03) have attended the programme. Most of the Library Officers (Dr. Nimai Ch. Saha – "Bibliography, Reference and its citation as some essential components of theses and ethical aspects of research including Plagiarism" only one programme 27-28 March, Dr. Partha Pratim Roy- 'Research Output and Ethics', Sri Keshab Chandra Sinha-'Sources of Information', Sri Tapas Kumar Das-'VB Library services and Review of Literature', Sri Ajay Kumar Sharma-'Zotero' , Smt. Sabahat Nausheen-'Remote access and Discovery Services', Sri Sujit Kujur- 'Plagiarism checking,End Note &Web of Science', Dr. Sanat Bhattacharya- 'Technical Writing as Research Output', Sri Koushik Ghosh- 'Journals(Print & Online) E-SodhSindhu,Information Services' , Sri Ramprasad Mazumdar- 'Library Website, Web OPAC & E resource Browsing', etc.) had been invited as resource person to deliver lecture on the topic noted with the names in both the events.
- One two-day workshop organized on 'Reference Management Tools' organised by Visva-Bharati Library Network, Visva-Bharati, Santiniketan held at Conference Hall, Central Library during 28-29 November 2016 where Library Officers (Dr. Nimai Ch. Saha-'Referencing / Citing Sources and Avoiding Plagiarism', Dr. Partha Pratim Roy- 'Introduction to Research and Research Ethics', Sri Ajay Kumar Sharma-'Zotero', Smt. Sabahat Nausheen-'Mendeley', Sri Sujit Kujur- 'EndNote', etc.) have/were invited to act as resource person. The programme have jointly been co-ordinated by Sri Koushik Ghosh and Sri Keshab Chandra Sinha.

- One two-day 'Workshop on Ubuntu & Koha', organized in association with Computer Centre, Visva Bharati & the Visva-Bharati Library Network for practising Librarians of Birbhum and Burdwan Disctrict during July 25 - 26, 2016 at Central Library, Visva-Bharati. The library officers like Sri Ramprasad Mazumdar – 'Installation and customization of UBUNTU & KOHA and all the four Practical Session', Dr. V. K. Thomas - *Open Source Software: 'Recent developments'*, Sri. Santosankar Dasgupta - *'Windows and UBUNTU similarities and features'* Dr. Nimai Chand Saha - 'Open Education, Open Source, Open Library: New Era of Library Services', Sri Ajay Kumar Sharma – all the four Practical Session, Sri Sujit Kujur - all the four Practical Session, have been invited to act as resource person to conduct the workshop properly. Sri Koushik Ghosh and Tapas Kr Das acted as organizing Secretary of the event.
- Conference Hall, Central Library was used as a venue for twenty-six (26) meeting and functions spread over the Reporting Year.

17. Conference/ Seminar/ Workshop/ Invited Lecture etc. attended by the Library staff:

All Staff: All staff with little exception of the Visva-Bharati Library Network participated and acted in one or other capacity in the programme organized during the year.

Dr. Nimai Chand Saha

- Invited to chair a technical session in the National Seminar organized jointly by SC, ST, OBC, Employees Association of Visva-Bharati in association with Visva-Bharati on 'Human Rights and Social Justice' and the 126th Birth Anniversary of Dr. B. R. Ambedkar during 13-14 April 2017 and chaired in the Parallel technical session I at (Gitanjali Net, Central Library) on 13 April 2017 at 12.30 – 2.00pm.
- Invited to chair a technical session in a three-day National Seminar (including one day Re-union meet) on 'Efficient Library and Information Services in the digital era' and Re-union organized by Department of Library and Information Science, Burdwan University, during 24-26 March 2017 and chaired the technical session on 25 March 2017.
- Invited as resource person to chair a technical session in a one-day National Seminar on 'Towards Knowledge Society & Role of Academic Libraries: Problems and Prospects' organized by Department of Library and Information Science, Rabindra Bharati University, Kolkata, on 18 March 2017 and chaired the technical session - II.
- Invited as resource person to deliver one lecture in the National Workshop on 'Manuscriptology and Palaeography' organized by the Department of Sanskrit, Pali & Prakrit, Visva-Bharati in association with NMM, New Delhi & RRRLF Kolakta during 04-24 March 2017 and delivered one lecture on 'Save Manuscripts and Save Culture in the e-society' on 10 March 2017 at 10.15am - 11.45am
- Invited as a resource person by the Course Coordinator of the Refresher Course in Library and Information Science at the UGC-HRDC, University of North Bengal, Darjeeling and delivered two lectures on 'Disaster vis-à-vis Disorder Management in Libraries: Prospects & Aspects' and 'Joint Use Library vis-à-vis Community Library: Problems and Prospects' during 07 November (2.30pm to 5.30pm and 08 November (10.30am to 1.30pm) 2016, respectively.
- Invited as resource person to deliver a lecture in a one-day National Seminar on 'Relating the Digital and Social Space in Educational Context' organized by N. S. Polytechnic

College, Abhirampur, Burdwan, on 25 May 2016 at 10.00am, and delivered lecture on 'Open Society, Open Education and Open Source Resources: A Missing Link'.

- Invited to deliver lecture in the Research Methodology Course in Social Sciences organized by A. K. Dasgupta Centre for Planning and Development, Visva-Bharati on 13 December 2016 (session time: 10am to 1.30pm) and delivered lecture on 'Reference writing and Plagiarism Checking'.
- Invited as a resource person by the TDB College authority in a one day seminar on 'Changing Scenario of Higher Education and College Libraries' on 26 September 2016 and delivered lecture on 'Expectation of the Learners and Existence of the Libraries: Bridging the Gap'.
- Invited as speaker by Pratchi Trust (founded by Prof. Amartya Sen), Santiniketan to deliver one lecture in the one day workshop on "Community Library as Bridging the Gap in between Community, Education and Development: Problems and Prospects" at the Conference Hall, Central Library, Visva-Bharati on 05 May 2016.
- Invited as an expert by the authority of TDB College to provide expertise for the development of the College Library for facing NAAC peer team visit. Accordingly, visited the college on 16 and 25 November 2016 to provide guide and also to prepare Library Profile, Library at a Glance, Decoration of the library, in addition to files, records, stacks, etc.
- Invited as speaker in a one-day District level seminar on 'Public Library Services and Awareness' organized by Birbhum District Library at Bolpur Town Library on 22 November 2016 and delivered speech on 'Public Library Services in recent days: Changes and challenges'.
- Invited as guest in the 350th discussion by the President and Secretary of 'AJAY' one of the popular local publication of Katwa, Burdwan on 06 November 2016 and delivered a lecture on "role of local publication in preserving cultural history".
- Delivered one invited speech on the eve Public Library Day-2016 at Birbhum District Library, Suri on 'Role of Public Library in the present Society: Changes and Challenges' on 29 August 2016.
- Delivered one invited speech on the eve Public Library Day-2016 at Lokepara Govt. Sponsored Rural Library, Kuliara, Birbhum on 'Importance of Rural Library in daily life' on 27 August 2016.
- Invited by the Principal, St. Teresa's School, Bolpur as an expert to provide necessary guide for the development as well as modernize the school library to meet the current needs of the school students and visited the college library on 18 July 2016.
- Invited by the Head Master, Bolpur High School, Bolpur as an expert to provide necessary guide for the development as well as modernize the school library to meet the current needs of the school students and visited the college library on 16 July 2016.
- Invited by the Principal, T. D. B. College, Raniganj, Burdwan as an expert to provide necessary guide for the development as well as preparation of the college library regarding accreditation by NAAC and visited the college library on 05 June 2016.

- Invited as speaker by N. S. Polytechnic College, Abhirampur, Burdwan to deliver one lecture on personality development and delivered lecture on the topic “Personality Development: Why and How?” at the campus of the Institute on 25 April 2016.
- Invited as special guest of honour & speaker by N. S. Polytechnic College, Abhirampur, Burdwan on the occasion of inaugural ceremony of ‘Mega Job Fair - 2016’ and delivered lecture on the topic “Job fair as a platform to get job” at the campus of the Institute on 22 April 2016.

Academic attachments:

- Appointed as Guest Faculty in the Department of Library & Information Science, Burdwan University, Burdwan and take-up classes once in a week (Wednesday)
- Delivered 10 lectures (one hour each) as a resource person on different aspects Research Methods to the candidates of Ph.D. course work-2016-17 for the Department of Physical Education, Vinaya Bhavana, Visva-Bharati during 16 – 22 December 2016.
- Delivered 14 lectures (one hour each) as a resource person on different aspects Research Methods to the candidates of Ph.D. course work-2016-17 for the Department of Social Work, PSV, Visva-Bharati during 16 January – 10 April 2017.
- Delivered 11 lectures (one hour each) as a resource person on different aspects Research Methods to the candidates of Ph.D. course work-2016-17 for the Department of Silpa Sadana, PSV, Visva-Bharati from 02 April – 13 May 2017.
- Co-guide for Ph. D. work at the Centre for Journalism & Mass Communication, Visva-Bharati from 2013.

Ms. Sabahat Nausheen

- Delivered a lecture on Web resources and Library resources in Qualitative Research as a Resource Person for ICSSR Sponsored Research Methodology Programme on 14.4.16
- Delivered a lecture on “**Public Participation in promoting integrity and eradicating corruption**” for Vigilance Awareness week at Silpa Sadan Conference Hall, Sriniketan on 5.11. 2016.
- Member of ICC for PSHWW, VB from 25.11.16
- Presented a paper titled “Persian and Urdu Manuscripts of Mughals: Reflection of Mughal’s Libraries” at International Seminar Organized by Dept of Arabic, Persian, Urdu and Islamic Studies, VB on 31.3.17.

Sri Sujit Kujur

- Participated in the two-day UGC sponsored National Seminar on “125 years’ celebration on Dr. B.R. Ambedkar: impact of his ideas and thoughts on Indian politics” organized by a group of teachers of Humanities of Saldiha College, Bankura, W.B. in collaboration with the Department of Economics, Abhednanda Mahavidyalaya, Sainthia, Birbhum, W.B. held on 3-4 September 2016.

Resource Person:

- Invited as resource person and presented a paper “**Dr. B. R. Ambedkar: a man of vision**” on two-day UGC sponsored National Seminar on “125 years’ celebration on Dr. B.R. Ambedkar: impact of his ideas and thoughts on Indian politics” organized by a group of teachers of Humanities of Saldiha College, Bankura, W.B. in collaboration with the

Department of Economics, Abhednanda Mahavidyalaya, Sainthia, Birbhum, W.B. held on 3-4 September 2016.

Academic / Administrative Distinctions:-

- Co-editor of the journal entitled as "The Journal of Social Science and Humanity Research".

Sri Koushik Ghosh

- Participated in one day workshop on "Community Library: A possibility to achieve a better-quality education in primary schools" jointly organized by Visva-Bharati Library Network, Santiniketan, Child Rights and You (CRY) and Pratichi (India) Trust, held at Conference Hall, Central Library, Visva-Bharati on 05 May 2016.
- Participated in "Refresher Course" in Library & Information Science at UGC-HRDC, North Bengal University from November 02-22, 2016.
- Presented an invited lecture as a resource person on "Public discussion cum training programme on Community Library", held at Elmhirst Institute, Santiniketan on 5th February 2017 organized by Pratichi (India) Trust.
- Presented an invited lecture as a resource person on "Workshop on Rural Libraries and Voluntary Effort", held at Department of Lifelong Learning and Extension, Rural Extension Centre (REC), Sriniketan on 19th March 2017 organized by Department of Lifelong Learning and Extension, Rural Extension Centre (REC).
- Participated in two-day Orientation Programme on "Rabindranath and his myriad creativity" organized by BOS Tagore studies unit, Visva-Bharati, held at Lipika Auditorium (1st Phase) and Natyaghar (2nd Phase), Visva-Bharati, Santiniketan on 19th and 26th March 2017.

Academic / Administrative Distinctions: -

- Elected as a Vice-President, Visva-Bharati Co-operative credit society Ltd. i.e. 26th July-2016.
- Nominated as a member of Working Committee of Visva-Bharati Sports Board as per order of the Vice-Chancellor, Visv-Bharati (Memo no. VBSB/GF/15/ 16-17 dated 18.08.16).
- Nominated as a Chairman, of the Library Committee of the Centre for Endangered Languages, Visva-Bharati by the Chairperson, CFEL, VB.
- Nominated as Secretary, Bolpur Town Library, Bolpur, Birbhum by the District Library Officer, Birbhum (Memo No. 575 (5)/ DLO/BIR dated 23.09.2016).
- Nominated as a member of District Book Selection Committee, Birbhum (Memo. No 35 (6)/ Book Selection/ DLO/ Bir/2016-17 dated 19.01.2017).

Sri Smritimoy Ghosh

Attended and presented a paper "Use of Social Media in Academic Libraries: With Special reference to Central Library, VB" in three-day National Seminar on 'Efficient Library and Information Services in the digital era' and Re-union organized by Department of Library and Information Science, Burdwan University, during 24-26 March 2017

Sri Jishnu Mondal

Publication of a paper "Use of Social Media in Academic Libraries: With Special reference to Central Library, VB" in three-day National Seminar on 'Efficient Library and Information Services in the digital era' and Re-union organized by Department of Library and Information Science, Burdwan University, during 24-26 March 2017

Sri Biswajit Majumdar

Publication of a paper "Use of Social Media in Academic Libraries: With Special reference to Central Library, VB" in three-day National Seminar on 'Efficient Library and Information Services in the digital era' and Re-union organized by Department of Library and Information Science, Burdwan University, during 24-26 March 2017

Sectional Library

Dr Partha Pratim Ray

- Delivered lecturer as resource person on Citation, Bibliography and Referencing Styles at ICSSR sponsored Research Methodology Course, Vinaya Bhavana, Visva-Bharati on Monday, 18 April 2016.
- Delivered lecture in orientation programme at PSB library on Visva-Bharati Library Rules, Regulation and Resources with Special Reference to E-Resources on 11 July 2016 at 2.30 p.m. in the Journal Section of PSB Library to B.Sc. (Ag) students.
- Delivered six lectures in the Dept. of Library and Information Science, Univ. of Kalyani under Lecture Series for the session 2016-17.
- Delivered two lectures as a resource person on different aspects of Research Methodology to the students of Ph. D Course Work of the Department of Social Work, Visva-Bharati December, 2016.
- Delivered a lecture on "Tagore's Philosophy of Library and Library Resources" at Rural Extension Centre, PSV, Visva-Bharati on 19th March 2017.
- Delivered five audio/visual lectures on "Research Methodology" at Netaji Subash Open University, Kalyani, on 22 & 29 March 2017.

Ajay Kumar Sharma

- Participated in a training programme for "Teachers of Chinese as a Foreign Language" jointly organized by Cheena Bhavana in association with Consulate Office of the People's Republic of China in Kolkata, held at Cheena Bhavana, Visva-Bharati during 06-19 February 2017.
- Delivered a speech on "Azadi 70- Yaad Karo Kurbani" at the Cheena Bhavana, Visva Bharati on 20 August 2016 on the occasion of the celebration of Azadi 70- Yaad Karo Kurbani.

Academic / Administrative Distinctions

- Assistant Editor of the Visva-Bharati Library e-Newsletter (January 2017 & February 2016 Issues).
- Associate Editor of the journal entitled as "International Journal of Information Sources and Services (IJSS)".
- Member of the Editorial board of the journal entitled as "Sangeet Galaxy".
- Editor of the journal entitled as "International Journal of Digital Library Services".
- Webmaster of Visva Bharati Library Network. (<http://14.139.211.2/library/index.php> or <http://14.139.211.2/library/index.php>)
- Webmaster of ABSLA (All Bengal School Librarian's Association). (<http://www.absla.org/>)
- Webmaster of Cheena Bhavana, Visva-Bharati. (<http://visva-bharati.wix.com/cbvbs>)

Academic Foreign Visit

- He has successfully completed the Chinese Study at the College of International Students of Yunnan University, Kunming, China from June 02, 2016 to June 12, 2016.

Dr. Sanat Bhattacharya

- Participated “International Colloquium on Cyber Governance, threats of Security” jointly organised by Maulana Abul Kalam Azad University of Technology, West Bengal & Integrated Science Education & Research Centre Siksha-Bhavana, Visva-Bharati held on 16th August 2016 at the Central Library of Visva-Bharati, Santiniketan.
- Participated in UGC Sponsored “Refresher Course in Library & Information Science” from November 02, 2016 to November 22, 2016, at Human Resources Development Centre (HRDC), University of North Bengal, Darjeeling, West Bengal.
- Participated in two days Regional (East-II) workshop on “Institutional Digital Repository” during March 10-11, 2017 Jointly organised by University Library, University of Calcutta and IIT Kharagpur under National Digital Library project sponsored by the Ministry of HRD, Government of India.

Invited Lecture:

- Invited as a Resource Person and delivered a lecture on the topic “Sources of Information” in the “Two days Library Orientation Programm” for Ph.D Course Work organised by Visva-Bharati Library Network during 28-29th January 2016 at the Conference Hall, Central Library, Visva-Bharati.
- Dr. Sanat Bhattacharya, Assistant Librarian has been invited as a guest Lecturer at the Department of Library and Information Science, Netaji Subhas Open University, Kolkata to teach Cataloguing theory of BLIS 2016-17 students of Netaji Subhas Open University held at Gurudas College, Kolkata on 19/02/2017 & 26/02/2017 from 10 am to 1 pm.

Sri Soumitra Kumar Chakraborty

- Participated in an awareness programme on Fire Fighting System organized with the help of Existing Vendor (M/s Ultra Marketing, Fire People, Kolkata) at the Conference Hall, Central Library at 12 pm on July 12, 2016.

18. Publications

Dr. Nimai Chand Saha

Book

- Mondal, Bipul Chandra; Saha, Nimai Chand (2016). Study based on Information needs and Seeking Behaviour of the Users College of Medicine & J. N. M. Hospital, Kalyani, Nadia, WB. Germany: Lap Lambert Academic Publishing GmbH & Co. KG. [ISBN - 978-3-659-87356-0].
- Relevance of Dr. B. R. Ambedkar for Inclusive Development in India: Inclusive Development, Women Empowerment and Social Justice; Volume-I, edited by Sukumar Pal, Nimai Chand Saha, et.al. New Delhi: New Delhi Publisher, 2017. ISBN – 978-93-85503-58-0. (As an editor).

Chapter in a Book

- Saha, Nimai Chand (2017). Protection of the marginalized communities: Big gap in between Theory and Reality. In *Relevance of Dr. B. R. Ambedkar for Inclusive Development in India: Inclusive Development, Women Empowerment and Social Justice; Volume-I*, edited by Sukumar Pal, Nimai Chand Saha, et.al. New Delhi: New Delhi Publisher, 2017; p. 34-45. ISBN – 978-93-85503-58-0.

Article in International/National Peer Reviewed Journal

- Karmakar, Kali Prasanna; Saha, Nimai Chand (March 2017). School Library Services in the Open Access Era: A Brief Discussion [Bengali Version]. *Granthagar*. Vol. 66 (12); p.12 – 18. ISSN -0017-324X.

e-Newsletter

- Act as an Associate Editor of Monthly Library e-Newsletter during the year 2016-17.
- Reviewed four articles against Manuscript sent by International Journal of Library and Information Science an Open Access Journal (Manuscript No: IJLIS-17.01.16-0663 on 11 February 2016; IJLIS-27.01.16-0669 on February 14, 2016; IJLIS-22.01.16-0666 on February 24, 2016; IJLIS-12.03.16-0684 on March 16, 2016. URL of the Journal: <http://www.academicjournals.com>.

Sri Sujit Kujur

- Compiled & Revised Visva-Bharati Library Network: LIBRARY USER MANUAL 2017
- Compiled & Revised Theses collection, VBLN, 2017
- Making page setup of all the twelve monthly Library e-Newsletter during the year 2016-17.

Dr. Kiushik Ghosh

Editorial:

1. Performed his duties as an Assistant Editor, in E-Newsletter, Visva-Bharati Library Network: 2016: Volume 3, Issue 11, November (Article title: Green Library concept: Application at Visva-Bharati Central Library).
2. Performed his duties as an Assistant Editor, in E-Newsletter, Visva-Bharati Library Network: 2017: Volume4, Issue 03, March (Article title: Report on Workshop on Research Methodology).

Compilation:

1. Current Journals: Journals, Magazines, Newspaper-2017

Published Research Papers:

1. **Ghosh, Koushik.** *Library O Rabindranath*. Akalabya. Vol: XIX No. 1, October, 2016. pp. 2227-2230.
2. **Ghosh, Koushik..** *Library Movement in West Bengal*. The Journal of Social Science and Humanity Research. Vol: IV No. 1 & 2, Jan-Dec, 2016. ISSN: 2321-8908 pp. 59-69

Sectional Library

Dr. Partha Pratim Ray

- Matrimonial (Socio-Economic) Choice and Bradford's Law: A Study. With Prof. B.K.Sen. *Library Herald*.54, 3; September 2016.290-300. ISSN:0024-2292
- Publication of Rabindranath Tagore: Bibliometric Search. *Granthagar*.66, 8; November. 2016. 4-14 p. ISSN: 0017-324X.
- Indoor Aeromicroflora at Institute of Agriculture Library (Visva-Bharati): A Study. *SRELS Journal of Information Management*. 54, 1; February 2017. p.29-33. ISSN: 0972-2467(Print), 0976-2477(Online).
- Knowledge Dissemination and Development: Tagorean Perspective. *Library Herald*.55, 1; March 2017. p.44-52. ISSN :0024-2292

Smt. Kanika Debnath

- Act as an Assistant Editor of Library e-Newsletter of Vol. 3, Issues – 4: April 2016; Sangit Bhavana Library: a journey from Gurudev era to the present. *Visva-Bharati Library Network e-Newsletter*, 3(4), 1-3

Sri Ajay Kumar Sharma

- *Implementation of RFID technology in Library*, by Sanjib Ghosh, Ajay Kumar Sharma and Nirmalendu Pal, In Three days National Seminar on “Efficient Library and Information Services in Digital Era”, held at DLIS, Burdwan University, Burdwan, during 24th March to 26th March 2017 [Abstract].
- *An Insight Views of the Cheena Bhavana Library*, by Ajay Kumar Sharma, In "International Journal of Information Sources and Services", 3(4) July - August 2016. 74-79p. (ISSN 2349-428X)

Dr. Sanat Bhattacharya

- Bhattacharya, Sanat (2017). “Prabhat Kumar Mukhopadhyay the Librarian and Litterateur: an analysis” in the *Granthagar Journal* during February 2017, Kolkata: Bengal Library Association.

Sri Atanu Kumar Sinha

- Information Communication for Sustainable Tribal Development: Influence of Family Climate and Socio-economic Status towards Information Attitude and Level of Adjustment among Santals in and around Santiniketan, Birbhum. *Calcutta University Journal of Information Communication*, XVI (June 2016): 5-16 (ISSN: 0973 5771).
- Attitude towards Education and Level of Adjustment among Santals of Birbhum District, West Bengal: A Study of Influence of Family Climate and Socio-economic Status. *Indian Journal Adult Education*, 77(2): 59-68.
- Visva-Bharati Library Network E-Newsletter: Ekti Parjalochana. *Granthagar*, 66(12): 4-11. (ISSN: 0017-324X).

Smt. Manasi Santra

- Das, Adwaita Kr. & Santra, Manasi (2016). Community information support for the development of disabled children with special reference to the people of Sutahata Block,

East Midnapore, a district of West Bengal. *College Libraries, an English quarterly*, 31(III-IV), 66-76

- Das, Adwaita Kr. & Santra, Manasi (2017). Community based information support among the parents of disabled persons in Purba Medidinipur district, W.B. (India). *International Research Journal of Multidisciplinary Science and Technology*, 2(1), 34-39

Prof.-in-Charge, University Library
Visva-Bharati, Santiniketan

ANNEXURE—I

Detailed Information on Point 1

Acquisition Section:

Number of books purchased subject wise: -

Subject	Number
Languages	880
Humanities and Social Sciences	672
Science	185
Home Science	
Computer Science	
Commerce & Management	
Education	24
Engineering & Technology	
Medical Sciences	05
Agriculture Sciences	
Veterinary Sciences	
Law	
Others (Music, Arts, Religion, Career Counseling, etc.)	639
Total: -	2378

Periodical Section: -

Foreign Journals	90
Indian Journals	102
Magazines	40
News Papers	18
Total subscribed for Central Library: -	250

Detailed Information on Point 9

Circulation Section: -

Category	Teacher	Scholar	Student	Staff	Pensioner	Grand Total
Library Users	787	2274	21524	833	135	25553

User Visits at Different Sections of Central Library (month-wise)

Month	Reading Room	Periodical Section	Stack Room	Reference Section
April-2015	2336	3687	859	196
May-2015	2318	3152	736	228
June-2015	660	2129	687	158
July-2015	803	3408	1365	210
August-2015	898	3482	1751	228
September-2015	1002	4192	1701	141
October-2015	220	1258	415	43
November-2015	1536	2627	1029	192
December-2015	1103	1359	819	111
January-2016	726	2652	2017	121
February-2016	813	2522	1074	136
March-2016	1261	2867	1026	205
Total	13676	33335	13479	1969

*Detail information.

Information related to Sectional Libraries

Sectional Libraries	Total books as on 31.03.17	Number of books accessioned		Periodical Titles		Books Issued & Returned	Reference services	Total No. of Users
		Purchased	Gift	Subscribed	Gift			
Cheena-Bhavana	45448	27	87	12	2	862	2367	170
Siksha-Bhavana	16872	898	0	-	-	-	-	10863
Patha-Bhavana	36611	405	247	14	-	7459	20260	3078
Darshan Sadan	9577	0	0	-	-	834	570	445
Hindi-Bhavana	35617	218	122	-	8	6283	-	349
Sangit-Bhavana	36104	409	82	8	4	9446	7478	1565
PSV	36916	215	18	6	1	294	404	425
Vinaya-Bhavana	20871	285	102	5	24	-	-	7115
Rabindra-Bhavana	48015	269	179	39	44	NA	1779	61
PSB	49760	324	0	30	15	10132	16017	1169
Kala-Bhavana	16842	142	3	9	1	565	2813	343
Siksha-Satra	25079	352	17	-	-	32975	10442	1140
	377712	3544	857	123	99	68850	62130	26723

ANNEXURE – II

Staff Members of Central Library (Category wise)

<i>Sl. No</i>	<i>Name of the Staff Member</i>	<i>Designation</i>
1.	Dr. V. K. Thomas	University Librarian up to 15 December 2016
2.	Prof. Nirmalya Banerjee	Prof.-in-Charge, University Library from 16 December 2016
3.	Dr. Nimai Chand Saha	Deputy Librarian
4.	Smt. Suchismita Sarkar	Assistant Librarian (Senior Grade) retired on 28 February 2017
5.	Ms. Sabahat Nausheen	Assistant Librarian and Additional Charge of PSV Library.
6.	Sri Sujit Kujur	Assistant Librarian
7.	Sri Debabrata Hazari	Assistant Librarian and Additional Charge of Darshan Sadana Library.
8.	Sri Koushik Ghosh	Assistant Librarian
9.	Ram Prasad Majumdar	Information Scientist (Equivalent to Asst. Librarian)
10.	Sri Niladri Pakrashi	Professional Assistant
11.	Sri Animesh Roy	Professional Assistant
12.	Sri Amiya Hazra	Professional Assistant
13.	Sri Smritimoy Ghosh	Professional Assistant
14.	Sri Jishnu Mondal	Professional Assistant
15.	Smt. Mridula Bhattacharya	Professional Assistant
16.	Sri Prasun Kanti Ghoshal	Professional Assistant
17.	Sri Sarada Ranjan Banerji	Professional Assistant
18.	Sri Suman Sarkar	Semi-Professional Assistant
19.	Sri Biswajit Pramanik	Semi-Professional Assistant
20.	Sri Biswajit Majumdar	Semi-Professional Assistant
21.	Sri Goutam Laha	Semi-Professional Assistant
22.	Sri Tushar Kanti Pal	Semi-Professional Assistant retired on 31 October 2016
23.	Smt. Tanushree Bhowmik Hazra	Semi-Professional Assistant
24.	Ms. Nibedita Das	Sr. Office Assistant
25.	Sri Debashis Roy	Jr. Office Asst.-cum Typist
26.	Smt. Lekha Chattaraj	Jr. Office Asst.-cum Typist
27.	Sri Rathindra Nath Pal	Promoted to Jr. Office Asst.-cum Typist from Peon on 06 October 2016.
28.	Sri Jagabandhu Roy	Sr. Compositor
29.	Sri Santi Ranjan Das	Office Assistant
30.	Sri Susobhan Banerjee	Office Assistant
31.	Sri Subhajit Roy	Library Attendant
32.	Sri Rabi Das	Library Attendant
33.	Sri Sukumar Majhi	Peon
34.	Sri Biswajit Biswas	Peon
35.	Sri Uttam Kumar Mondal	Peon,
36.	Sri Somraj Hajra	Sweeper

Total Number of existing Technical Staff members of Sectional Libraries = 35 (Including additional Charge by three Assistant Librarian)

Prof.-in-Charge
University Librariy
Visva-Bharati, Santiniketan