

VISVA-BHARATI LIBRARY NETWORK

Annual Report 2018–19

(01 April 2018 to 31 March 2019)



**Visva-Bharati
Central Library
(Visva-Bharati Library Network)
2019**

Visva-Bharati Library Network

The origin of Visva-Bharati Library Network is traced back to Rabindranath Tagore starting a college (Visva-Bharati) in Santiniketan in the year 1921 with the proceedings of the Nobel Prize he won in 1913. The Library was developed and enriched with great care by Gurudev himself. On his death in 1941, his personal collection was added to this library.

Currently, the Library Network comprises of the Central Library, 13 Sectional (Bhavana) Libraries and 30 Seminar Libraries. All the libraries in the system are fully automated and networked. Though located at various places in the two campuses, they function virtually as a single unit.

Continuation of Remote Access (Open Athens) & Discovery Services for accessing of e-resources in 24x7 as well as quick and simple to discover required resources.

All the modules of the LibSys (Library Management Software) have been in operation in Central Library as well as sectional libraries.

LSearch Library Apps is in operational (Library on palm or Library on Mobile) to execute the uninterrupted connection among Library and its users.

Completion of uploading of digitized resources contains 29689 books of Central Library, Kala Bhavana Library, Rabindra Bhavana Library and Sangit Bhavana Library to facilitate accessibility.

QR code on library services and resources has been initiated to encourage the users' community to use the library in fewer headaches.

Uploading of Ph. D. theses in the Shodhganga (a reservoir of Indian theses @ INFLIBNET) database after awarded is continuing in addition to uploading of Research Proposal in the Shodhgangotri (Repository of Indian Research in Progress) database.

Participated in the National Digital Library (NDL) to ensure easy and quick access of full texts digitized resources of Indian old and rare collections. More than 700 hundred logins have been created for the purpose. Linking of Visva-Bharati Digital Library with NDL is under progress.

URKUND anti-plagiarism software for checking volume of similarity/significance for thesis and other publications is being done with several awareness program.

Library Timing:

Central Library:

All days except weekly holidays (Wednesdays & Thursday): 7 am - 8 pm

Wednesdays and Thursday: 10 am - 5 pm *The Central Library is open all days of the year except three closed holidays viz., Republic Day, Independence Day and Gandhi Jayanti, Poush Utsav, Basantotsav, Gandhi Punyaha, etc.*

Sectional Libraries: Most of them are open during 9.30 am – 6pm. Weekly off days differ from library to library. However, all are closed on Wednesdays.

Annual Report of the Central Library for the period 2018-19
(1st April 2018 to 31st March 2019)

1. Total Number of Books /Periodicals added during the Year 2018-19

a) Books purchased (Print)	1,939
b) E-books purchased (Perpetual) & subscription	Nil
c) Books received as gift	331
d) Total books added during the year (a+c)	2,270
e) Titles of journal subscribed (for Central Library 228(including 55 Magazine, and for Sectional Libraries 145)	373
f) Newspapers procured (Central Library 18(titles) and Sectional Libraries 33nos.)	51
f) Issues of journals received as gift	12,575
g) CD/DVDs (contained in journals) subscribed	35

2. Total Number of Books / Periodicals accessioned as on 31. 03. 2019

a)	Books: Purchased	:	4,33,982
	Books: Gift	:	9,828
	Total Books (Print)	:	4,43,810
	E-Books: Purchased	:	3,836
	E-Books- Subscribed	:	1,15,000
	Total E-Books	:	1,18,836
b)	Accessioned Issues of Journals & Newspaper (Subscribed)	:	12,666
c)	Accessioned Issues of Journals (Gift)	:	12,575
d)	Accessioned for Bound Journals	:	661

3. Total Number of Books transferred to Departmental /Sectional Libraries

Seminar Libraries	108
Sectional Libraries	7

4. Issue and Return of Books/ Periodicals

a) Books: Issued	61,131
b) Books: Returned	52,193
c) Books consulted at Reference Section (Ref. Doc., Gen. Stack doc.)	1,027
d) Books consulted at Reading Room	757
e) Periodicals consulted (loose issues, bound volumes & online)	19,386

5. Photocopy Services with number of documents and pages

a. Photocopy of loose issues (Periodical)	36 (407 pages)
b. Photocopy of documents from Stack and Reference	185 (3,317 pages)

6. Other Modern Technology-based Services

a) Number of CD / DVD consulted at Periodical Section	35
b) Total users Browsed E-Journal / Database at Periodical	19386
c) Total UGC-INFONET e-journals full-text downloads or views by users	86747

d) Total Users Used OPAC search Facilities	65644
e) Inter Library Loan service through DELNET & BCL	24
f) Number of documents digitized on reader's request	09
e) Total pages digitized on reader's request	172

7. Total Hits of JCCC@INFLIBNET and J-Gate Browsing

a) Inflibnet:	86747
b) JGate+:	6303
c) Sage online journals:	477
d) Indiatat:	2155

8. Membership for Inter - Library Loan (ILL) / Document Delivery Service (DDS)

- British Council Library, Kolkata (More than 7,000 e-journal and 1,00,000+ e-books)
- DELNET, New Delhi
- JCCC@INFLIBNET
- Indiatat.com
- J-gate (More than 37,000 e-journals)
- Odia Patra PatrikaSangraha (Digital Compilation of Odiya Periodicals) – 1856 - 1950

9. Library Members *

• Total Registered Members	29,716
<i>(Teachers – 734, Scholars – 2658, Students – 25230, Staff – 825, Others -269)</i>	
• Total number of Readers who visited Reading Room	22,432
• Total number of Readers who visited Periodical Section	19,386
<i>(Including 9,555 for surfing e-resources, 2,456 for Current Journals, 75 for bound journal, 2010 for scan yourself, 35 for rare book and 365 for theses consultation)</i>	
• Total number of Readers who visited at Reference Section	2,900
• Total number of Readers who used the Stacks	15,635
• Total number of users who accessed the library resources through library home page (172.16.2.2)	83,495

10. Temporary Members / Scholars who visited during the Period 139

Total No. of days/times Library used/visited by 139 temporary members	784
• No. of Persons: International	25
[Bangladesh – 10, UK – 3, Switzerland – 3, Spain – 2, USA – 2, Australia - 2, South Korea – 1, and Italy - 2]	
➤ No. of days used/visited:	108
• No. of Persons: West Bengal:	78
➤ No. of days used/visited:	477
• No. of Persons: Other States	39
➤ No. of days used/visited:	199

11. Library Hours

- On weekdays [except weekly off days (Wednesdays and Thursday) and holidays]:
7.00 a.m. - 8.00 p.m.
- Weekly off days - Wednesdays, Thursday: 10.00 a.m. - 5.00 p.m.

- c. Other holidays: 10.00 a.m. - 5.00 p.m. (Only Reading Room)
- d. Total no. of days Library was open in the year: (a) 236days regular/2-shift days+ (b) 94days Weekly off-days/one-shift days + (c) 11 days other holidays one shift only reading room = 351 days

12. Documents Processing

(Books Classified & Catalogued and added to the Catalogue database by Central Library by using library software (LibSys) during 2018 –19)

Books: Purchased		1,818
Books: Gift	330	
Retro-conversion/Editing/Updating		431
Total number of Books catalogued		2579
Total Uploading of Digitized Books		10,880

13. Braille Unit:

No. of User	No. of days / times visited	Used time (in hour)	Document Recording (pages)		
			No. of books	No. of Pages	No. of Students involved in recording
20	238	827	02	296	3

Braille Unit at Central Library is operational since August 2012. A second Braille Library Unit has also been started at Vinay Bhavana Library from 21February 2014.

14. Publications

- a) Monthly Library e-Newsletter (12 issues released)
- b) Library Bulletin – ‘Current Periodicals-2018’ for Visva-Bharati subscribed Journals.
- c) Library user’s manual has published
- d) Library reference manual has published

15. Exhibition of Books, Digitization and Celebrations:

- a) Total thirty-seven (37) exhibitions of books and allied materials on important personalities were organized in the Reference Section.
- b) Uploading of digitized books on the Library server has been partially fully and is accessible through Intranet. Current Theses available received in softcopy are also being uploaded.
- c) Celebrations:Swachha Bharat Abhiyan (2 October 2018); National Unity Day (October 31, 2018); The Library Day (20 December 2018) and Gandhi Punya (10 March 2019).

16. Library Automation:

Visva-Bharati Library is connected with the Campus- wide Fiber Optic Network named GitanjaliNet (INFLIBNET). Library system has 117 PCs,48printers (including 2 network printers cum copiers, and 22 barcode printers), one document camera, one web camera, one digital camera, three LCD Projectorsat its Central Library and 12 Sectional Libraries. Library offers services and facilities of browsing e-journals, online-databases, e-books to

its users. On-line searching, e-mail facilities for academic and research purposes, etc. have also been provided by the Library.

Library Management Software LibSys-7 (Unicode Web compliant) is being used for automating the library activity and services. All daily library operations and services i.e. Acquisition of library documents, Cataloguing, Serial control, Circulation, OPAC, L-Search Mobile Apps, e-mail alert on overdue books etc. are going on smoothly on this Library Management Software. Library catalogue database covering almost total holdings of Central Library, other Sectional Libraries and GranthanVibhaga are accessible now on Intranet(<http://172.16.2.2:8380/opac/>) / Internet (<http://14.139.211.2:8380/opac/>).

Presently, Visva-Bharati Library catalogue database holds 5,67, 957 titles of documents containing 7,04,208 individual accession numbers including 48,417 bound volumes of journals and 2,488 theses. In addition, e-books have been added to the collection(3,836 titles in perpetual mode and 1,15,000 titles through various consortia) from world famous publishers/aggregators (Elsevier, Cambridge Online, Springer, Sage, Taylor & Francis, Oxford University Press and British Council Library) which have been linked (alphabetical, subject-wise, publisher-wise) in the library web page for browsing from the campus.

Central Library has made an **Institutional Repository** of syllabuses of various courses. Question papers of different examinations held at Visva-Bharati since 2007 are also added to this Institutional Repository. These question papers / syllabuses can be accessed, downloaded and/or printed over the Campus Network through Central Library web page. This **Institutional Repository** is being regularly used by the library members. The Visva-Bharati Library invites its faculty members and research scholars to upload their publications in Institutional Repository (*Open Archive*) and encourages others to browse such publications. The Open Archive now contains near about 119 articles of faculties.

a. E-Resources:

The library has the following e-resources, which are regularly browsed through Library Home Page (<http://14.139.211.2> or <http://172.16.2.2>).

• E-journals through E-ShodhSindhu (INFLIBNET)	-	8,500 +
• Free e-journals from publishers	-	47 +
• E-Books Purchased (Perpetual) & Subscription/consortia	-	1,18,836
• Subscribed e-journals through J-Gate	-	37,000+
• Free online books	-	869 +
• DVDs of Old Digitized Documents	-	1074
• CD-ROMs	-	620 +
• Digitized Books	-	29,689

b. Data bases access facilities:

- British Council Library, Kolkata
- Cambridge Online
- DELNET, New Delhi
- Elsevier Science
- Emerald Management
- IndiaStat.Com

- J-Gate
- JSTOR
- ISID: Institute of Industrial Development
- Nature Archive 1987-1986
- Odia PatrapatrikaSangraha (digital compilation of Odiya periodicals) 1856-1950
- Oxford University Press
- SAGE e-Reference
- Sage Research Method Online (SRMO)
- Springer
- Taylor and Francis
- Wiley Blackwell

17. Seminar / Workshop / Exhibition / other programmes organized by Central Library, Visva-Bharati:

- **Organization of 28th IASLIC National Seminar:** Visva-Bharati Library Network has organized 28th national seminar of IASLIC on the theme “LIS Education in India: Current Scenario and Future Strategies” started on 27th November at 10 AM with a very unique event where a group of Divyang students from the famous Sangeet Bhavan sang the opening song. After lighting the lamp by dignitaries, Prof. Nirmalya Banerjee, In-Charge, University Library, Visva Bharati delivered welcome address, he elaborated the roles of Visva Bharati University in education and also explained the objectives and activities of library services and Visva Bharati Library Network. The release of the souvenir and the Abstract volume of the 28th national seminar of IASLIC took place next. Smt. Kalpana Dasgupta, in her inaugural address raised some befitting issues like needs of internship in LIS education, seamless integration of academic libraries and public libraries for greater goods and needs of the joined-up information systems in the country. Prof. B. K. Sen, Guest-of-Honor released a book written by Dr. Partha Pratim Roy, Dy. Librarian, VB and he also pointed out the needs of redefining library services in ICT environment. Prof. Sudhendu Mandal, ex-Director, National Library, Kolkata delivered his address as chief guest, where he narrated history and genesis of library development in the country and mentioned the philosophy and contributions made by Rabindranath Tagore in developing libraries in India. The conference director Prof. Amitabha Chatterjee talked on the history and development of LIS education in India. Sri Sajal Kanti Goswami, General Secretary, IASLIC explained the objectives and activities of IASLIC in a nutshell. Dr. J N Satpathy in his presidential address talked on the future goals of IASLIC. The inaugural session ended with a vote of thanks by Dr. Partha Pratim Roy, Jt. Organizing Secretary of the 28th national seminar of IASLIC. The inaugural session of the event has been anchored by Dr. N. C. Saha, Dy. Librarian and one of the Jt. Secretary of the event.
- **Observations of Librarians’ day-2018:** on the occasion of Librarians’ Day on 11 August, one invited lecture has been delivered by Dr. Subodh Gopal Nandi, formerly University Librarian, Visva-Bharati on

‘সামাজিকপ্রভাবেপ্রভাবিতলাইব্রেরীঃএকটিআলোচনা’(Socially Influenced Library: A discussion) followed by reunion of the present & ex-library staff where thirty-two retired library staff have been felicitated. It was attended by around seventy library professionals.

- Observation of Library Day-2018: ‘Library Day-2018’ was celebrated at Conference Hall, Central Library, VB on 18 December 2018. On the occasion, a lecture was organized on “Evaluation of Source of Information” which was delivered by Sri Keshab Chandra Sinha, Assistant Librarian (SG) and In-charge, Vinaya Bhavana Library & Additional Charge of Bangladesh Bhavana Library, Visva-Bharati Santiniketan. It was attended by thirty-six (36) library professionals.
- Two (02) special lecture: first special lecture on “Public Relation and University Library” has been delivered by Dr Sushanta Banerjee, Director, American Information and Resources Center, Kolkata on 03 June 2018 which was attended by twenty-three library professionals. Another special lecture on “Current Trends in LIS Education and Role of Library in US Society” has been delivered by Jennifer M. Turner, one of Fulbright Scholar. This event has been jointly organized by VBLN and Life-long Learning and Education, PSV, Visva-Bharati in association with RRRLF, Kolkata on 01 March 2019. The event was attended by sixty-five candidates.
- Five (05) **Users Learning Programmes** on ‘How to use Library Resources’ were organised for new library members of different departments on 26, 28, 31 August; 16, 17 September 2018. Total 187 students and 06 faculty members of CJMC, Rural Development, Rural Extension Centre, Social Work, Cheena Bhavana, have attended the programme.
- Eleven (11) **Special Sessions** on URKUND- Plagiarism Checking Software, Shodhganga, Sodh Gangotri, Zotero, Remote Access, etc. have been arranged on 24 April; 12 June; 17 & 18 September 2018; 19, 21, 22 January; 02 & 16 February and 26 March 2019 for Library staff, Faculty Members and Scholars respectively. Total 209 candidates have been participated in the respective programme.
- Four (04) **Demonstration Programm** on Oxford Spotify online, Jgate Plus, Web of Science, Indian Citation Index (ICI), have been arranged on 29 May; 12 June; 31 July; 06 November 2018 for Library staff, Faculty Members and Scholars respectively. Total 99 candidates have been participated in the respective programme.
- Two (02) **Special awareness program** on ‘Safe drive, save Life’ on 31 July and ‘Ananda Yoga’ 02 February 2019 have been arranged for the Staff of Visva-Bharati.
- Four (04) teams consisting 148 candidates (including faculties and students) of different institutes from Bangladesh, China, Orissa, West Bengal, have visited Central Library, Visva-Bharati as a part of their educational tour on 18 January, 04 February, 12 & 29 March 2019.
- To train the Library Professionals of VBLN, one special training program on ‘LibSys’ was organized on 07 August 2018 which was attended by twenty-one candidates. Further, two awareness programshave also been organized for the Library Professionals of VBLN.

- Conference Hall, Central Library was used as venue for thirty-three (33) functions spread over the Reporting Year by the different departments of the university as well as university administration.

18. Conference/ Seminar/ Workshop/Invited Lecture etc. attended by the Library staff:

All Staff: All staff with little exception of the Visva-Bharati Library Network participated and acted in one or other capacity in

- a) The three-day 28th IASLIC national seminar during 27- 29 November 2018. All the Library Officers/In-charge of VBLN have been assigned as Organizing Secretary/ Assistant Organizing Secretary and also members of the Editorial board of the Souvenir.
- b) Lecture session on 11 August 2018 on the occasion of “Librarians’ Day-2018”.
- c) Lecture session on 18 December 2018 on the occasion of “Library Day-2018”.
- d) Both the special lecture on 03 June 2018 and 01 March 2019.
- e) Special sessions, demo programs and training programs too.

Dr.Nimai Chand Saha

Invited Lectures

- Invited as Guest and to present a paper in the 8th International Science Congress jointly organized by the World Science Congress and Department of Library and Information science, Jadavpur university, Jadavpur during 21-23 November 2018 and present one paper entitled ‘University Library Services in the 21st century: Some Issues’ on 21 November 2018.
- Invited as resource person to chair a technical session in a two-day National Seminar on ‘Libraries for All: Exploring the role of Public Libraries and Information Centres for Sustainable Development’ organized by Department of Library and Information Science, Rabindra Bharati University, Kolkata, during 07-08 March 2019 and chaired the technical session – II on 07 March 2019.
- A two-day National Seminar on “Education for Sustainable development: Building a better World” has been organized by the Department of Education, Vinaya Bhavana, Visva-Bharati, Santiniketan during 15-16 February 2019. For the said event as invited, chaired in the technical session- II (2.30pm – 4.00pm) on 15 February 2019 at the Conference Hall, Central Library.
- Invited to deliver Plenary lecture by the Organizing Secretary of Two-day National Seminar entitled ‘LiNE (Libraries in Next Era) -2018’ on ‘Digital Learning Landscape’ organized by DLIS, Kalyani University and KUDLISAA during 29-30 December 2018. But, due to sudden and sad demise of Prof. J. K. Sarkhel on the seminar dais on 29th December the same has been deferred. Again, as invited on 09 February delivered the plenary lecture on ‘Dissemination of Library Services in the Digital Environment: Is it a Challenge to the only Library Professional?’ and also preside the valedictory session of the event.
- Invited to deliver lecture in the Workshop on “Planning and Development of Online Courses with reference to MOOCs” organized by A. K. Dasgupta Centre for Planning and Development, Visva-Bharati and delivered lecture on ‘Digital Library and Plagiarism issues in respect of MOOCs’ on 08 February 2019 (3.45pm and 5.00pm)

- Invited as a resource person by In-charge, Center for Journalism and Mass Communication (CJMC), Visva-Bharati to deliver one lecture in a seven-day national workshop on ‘Referencing, and Harvesting from Open Access Resource: As Research Tools and Techniques’ and “Plagiarism Checking and Literature Review in Research” on 05 and 07 February 2019 respectively (2.00pm to 4.50pm).
- Invited as a resource person by the Course Coordinator of the Refresher Course in Library and Information Science at the UGC-HRDC, University of Calcutta, Kolkata and delivered one lecture on ‘Library as a Third Space’ on 11 September 2018 (2.30pm to 4.30pm).
- Invited to deliver lecture in the XXXII Training Programme on ‘Science Communication and media Practice -2018’ organized by Indian Science News Association and Vigyan Prasar, DST, Government of India and delivered lecture on ‘Digital Resources in the 21st Century: Open Access Approach’ on 27 August 2018 (6pm – 8pm)
- Invited to deliver lecture in the Research Methodology Course in Social Sciences (5th batch) organized by A. K. Dasgupta Centre for Planning and Development, Visva-Bharati and delivered lecture on ‘Handling Citing & Referencing, Endnote & Footnote, Resource Harvesting and Plagiarism issues for Research & Publications’ on 03 July 2018 (10am to 1pm and 1.40pm to 3.10pm)
- Invited to deliver lecture in the Research Methodology Course in Social Sciences (4th batch) organized by A. K. Dasgupta Centre for Planning and Development, Visva-Bharati and delivered lecture on ‘Handling Citing & Referencing, Endnote & Footnote, Resource Harvesting and Plagiarism issues for Research & Publications’ on 24 June 2018 (10am to 1pm).
- Invited as Resource Person and delivered lecture on the topic “Role of Books and Libraries in Recent Times” in a **District** Level seminar organized by 17th West Midnapur District Book Fair Committee at Vidyasagar Uchha Vidyalaya Maidan, Ghatal, West Medinipur, on 16 January 2019 from 2.00pm to 3.00pm.
- Invited as Resource Person and delivered lecture on the topic “College Library Services, Higher Education and NAAC: Grounds Reality” in a seminar organized by Patrasayer College, Patrasayer, Bankura, on 10 January 2019 from 12.00pm to 2.00pm.
- Invited as Resource Person and delivered lecture on the topic “printed books to e-Publishing: Global demand, Library and Publications” in a **District** Level seminar organized by 37th Birbhum District Book Fair Committee at BolpurDakbangla Maidan, Bolpur, Birbhum on 16 December 2018 from 2.30pm – 3.30pm.
- Invited as speaker in the One-day discussion on ‘Current Issues of Library Services and Role of LIS Professionals’ organize by Library and Information Science Professionals’ Association of Bengal (LISPAB), Kolkata, and deliver one lecture on given topic on 03 November 2018 at the Heritage Building, renowned Sarat Chandra Chattapoadhyay’s residence, Kolkata.
- Invited as Resource Person in the One-day seminar on ‘Youth Organization and Village Library Services’ organize by Lifelong Learning and Continuing Education (REC - Rural Extension Centre), Visva-Bharati, and deliver one lecture on given topic on 24 August 2018 at the Department from 11.30am to 12.15pm.
- Invited as a Guest and Speaker by the General Secretary, Nazrul Academy, Churulia, Paschim Bardhaman in the 40th Nazrul Fair on the occasion of 119th Birth Anniversary of Kazi Nazrul Islam. As invited attend the event and delivered lecture on “Implication of Social thinking of Kazi Nazrul Islam and Kazi Abdul Odud in the Recent time” on 30 May 2018.
- Act as one of the Joint Organizing Secretary and Associate editor of the Souvenir as published for the three-day IASLIC 28th National Seminar organized by Visva-Bharati

Library Network (VBLN) and supported by Raja Rammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, during 27-29 November 2018.

Academic Distinction:

- Acted as co-guide with Prof. Sabujkoli Sen (Mitra) of one research scholar named Debjani Roy who has been awarded with Doctor of Philosophy in Journalism and Mass Communication, Vidya Bhavana, Visva-Bharati vide memo no. Exam.Ph.D/2018-19, dated 12 August 2018. The title of her thesis was “Role of print media for preserving culture: a study with special reference to local publications of the Birbhum District, West Bengal.
- Appointed (honorary) as member of the Editorial Board of the International Journal of Library and Information Science (IJLIS) on and from 09 November 2018. This Academic Journals is a publisher of peer-reviewed open access journals. Academic Journals currently publishes over 100 open access journals covering art and humanities, engineering, medical science, social sciences, biological sciences, physical sciences and agricultural sciences.
- Invited to deliver audio-video lecture on Academic content for MLIS (E3: Public Library System) under the school of Professional Studies of Netaji Subhas Open **University** (NSOU) and delivered lecture on 12 December 2018 at A/V studio, NSOU Regional Centre, Ghoshpara Station Road, Kalyani Nadia from 12pm – 2.30pm.
- Acted as external examiner on 11 September 2018 as nominated by the authority of Calcutta University to examine one dissertation of M.Phil. Scholar of library and Information Science under the supervision of Prof. Swapna Banerjee, professor, DLIS, Calcutta University, Kolkata
- As invited delivered twenty-one (21) lectures (one hour each) on different aspects Research methods for the candidates of Ph.D. course work 2018-19 of the Department of Physical Education, Vinaya Bhavana, Visva-Bharati on 04, 05, 06,07,08,10,18,19,20,21 and 22 January 2019.
- As invited, delivered nine (09) lectures on best use of VB Library, Plagiarism Checking, Remote Access, Resource harvesting, Citing & Referencing, Construction of Thesis, literature review, Statistical techniques, etc. etc. as facets of research to the students of M.Phil. 2018-29, Department of English. Lecture date – 01, 02,08,09,29 September and 06 October 2018.
- Delivered lecture in the special sessions, library orientation programs, etc. etc. as arranged by VBLN for its staff and users.

Sri Sujit Kujur

- Act as a resource person to demonstrate the topic “EndNote as Reference Management Tools & Exposure to Web of Science” on two-day workshop on Research Methodology” organized by Visva-Bharati Library Network, Visva-Bharati, Santiniketan during 24-25 November 2017, at Conference Hall, Central Library, Visva-Bharati.
- Act as an Assistant Organizing Secretary of Finance & Registration Committee and Assistant Editor of the Souvenir as published in the three-day IASLIC 28th National Seminar organized by Visva-Bharati Library Network (VBLN) and supported by Raja

Rammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, during 27-29 November 2018.

- Assistant Editor of the Visva-Bharati Library Network e-Newsletter during November 2018 to January 2019 issues.
- Member of Editorial Board of the journal entitled as “The Journal of Social Science and Humanity Research (JSSHR)”.
- Compiled Theses collection, VBLN, 2019
- Acted as an Assistant Editor of Library e-Newsletter of Vol. 2, Issues – 11: May 2014; Vol. 2, Issues – 1: January 2015; and Vol. 2, Issues – 2: February 2015.

Dr Koushik Ghosh

- Delivered an invited lecture as a resource person on “Public Library Day-2018”, held at District Library, Suri on 27th August 2018 organized by District Library.
- Participated and presented a paper entitled “Tagore’s Dream of Rural Reconstruction and the Role of Library” in the IASLIC 28th National Seminar on LIS Education in India: Current Scenario and Future Strategies on dated 27th – 29th November, 2018, Organized by Visva-Bharati Library Network, Santiniketan, Visva-Bharati at Santiniketan.
- Participated in two-day “*Springer Nature eBook Conclave*” organized by Springer Nature, held at The Lalit Jaipur, Jaipur, Rajasthan on 29th -30th August, 2018.
- Participated in “*UGC-Sponsored Refresher Course*” in *Library & Information Science at UGC-HRDC*, University of Calcutta from September 04-25, 2018.
- Performed duties as an *Assistant Organizing Secretary of Refreshment Sub-Committee, Cultural Sub-Committee and Assistant Editor* of the Souvenir as published in the three-day IASLIC 28th National Seminar organized by the Visva-Bharati Library Network (VBLN) and supported by Raja Rammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, Santiniketan, on 27th – 29th November, 2018.
- Performed my duties as a *Member, District Book Fair Committee, Convener, Souvenir Committee and Jt. Convener, Seminar Committee* of Birbhum District Book Fair Committee-2018, organized by Local Library Authority (LLA), Birbhum, at Dackbanglow Moidan, Bolpur, during December, 14-20, 2018.
- Participated in Seven-day *Faculty Development Programme on “Rural Entrepreneurship”* organized by Institute of Rural Reconstruction, Visva-Bharati and sponsored by Mahatma Gandhi National Council of Rural Education (MGNCRE), Hyderabad, MHRD, Govt of India, held at PSV Community Hall, Sriniketan, on 9th - 15th March, 2019.

Sri Debabrata Hazari

- Act as one of the Assistant Organizing Secretary of Refreshment Sub-committee and Associate editor of the Souvenir as published in the three-day IASLIC 28th National Seminar organized by Visva-Bharati Library Network (VBLN) and supported by Raja Rammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, during 27-29 November 2018.

Sri Ramprasad Mazumdar

- Act as an Assistant Organizing Secretary of Hall Arrangement Sub-committee and Assistant Editor of the Souvenir as published in the three-day IASLIC 28th National Seminar organized by Visva-Bharati Library Network (VBLN) and supported by Raja Rammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, during 27-29 November 2018.

Sectional Library

Dr ParthaPratim Ray

- Act as one of the Joint Organizing Secretary and Associate editor of the Souvenir as published in the three-day IASLIC 28th National Seminar organized by Visva-Bharati Library Network (VBLN) and supported by Raja Rammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, during 27-29 November 2018.

Sri Keshab Chandra Sinha

- Act as one of the Joint Organizing Secretary and Associate editor of the Souvenir as published in the three-day IASLIC 28th National Seminar organized by Visva-Bharati Library Network (VBLN) and supported by Raja Rammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, during 27-29 November 2018.

Sri Tapas Kumar Das

- Act as an Assistant Organizing Secretary of Transport & Accommodation Sub-committee and Assistant Editor of the Souvenir as published in the three-day IASLIC 28th National Seminar organized by Visva-Bharati Library Network (VBLN) and supported by Raja Rammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, during 27-29 November 2018.

Sri Ajay Kumar Sharma

- Successfully completed the online Refresher Course in Library & Information Science organized through SWAYAM MOOCs (ARPIT) - March 2019 which is approved by UGC {vide Circular no.: D.O. No. F.2-16/2002(PS) Pt.fl..II dated 03 December 2018} and as equivalent to one Refresher Course for purpose of Career Advancement.
- Invited to deliver lecture on "Zotero: An Open Source Reference Management Software" in a special session organized by the Visva-Bharati Library Network, Visva-Bharati, Santiniketan on April 24, 2018 at Conference Hall, Central Library, Visva-Bharati.
- Act as an Assistant Organizing Secretary of Finance & Registration Committee and Assistant Editor of the Souvenir as published in the three-day IASLIC 28th National Seminar organized by Visva-Bharati Library Network (VBLN) and supported by Raja Rammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, during 27-29 November 2018.

Academic / Administrative Distinctions

- Member of the Editorial Committee for Visva-Bharati Website".
- Member of the National Advisory Board of "ICDT 2019" to be held at Rajiv Gandhi

National University of Law, Punjab on 06 – 08 September 2019.

- Assistant Editor of the Visva-Bharati Library e-Newsletter (October 2018 to January 2019 Issues).
- Member of the Editorial board of the journal entitled "International Journal of Academic Research in Library & Information Science (IJARLIS)".
- Associate Editor of the journal entitled "International Journal of Information Sources and Services (IJSS)".
- Member of the Editorial board of the journal entitled "Sangeet Galaxy".
- Editor of the journal entitled "International Journal of Digital Library Services".
- Webmaster of 28th IASLIC National Seminar Website (<https://visva-bharati.wixsite.com/iaslic2018>)
- Webmaster of Visva Bharati Library Network. (<http://14.139.211.2/library/index.php> or <http://172.16.2.132/library/index.php>)
- Webmaster of Cheena Bhavana, Visva-Bharati. (<http://visva-bharati.wix.com/cbvbs>).

Dr. Sanat Bhattacharya

- Presented paper titled “Information Technologies – a tool for knowledge management: case study” in the National Seminar on “Recent trends in Knowledge organisation” organised by the Library & Information Department, Jadavpur University, Kolkata during 08-09 February 2019.
- Presented paper titled “Community Education through Rural Library: Tagore’s thought and action” in the IASLIC 28th National Seminar, 2018 on “LIS Education in India: current Scenario and future strategies” organised by Central Library, Visva-Bharati, Santiniketan, Birbhum during 27-29 November 2018.
- Act as an Assistant Organizing Secretary of Cultural and Hall Arrangement Sub-committee, and Assistant Editor of the Souvenir as published in the three-day IASLIC 28th National Seminar organized by Visva-Bharati Library Network (VBLN) and supported by Raja Rammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, during 27-29 November 2018.

Sri Pradip Hembram

Act as an Assistant Organizing Secretary of Transport & Accommodation Sub-committee and Assistant Editor of the Souvenir as published in the three-day IASLIC 28th National Seminar organized by Visva-Bharati Library Network (VBLN) and supported by Raja Rammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, during 27-29 November 2018.

Smt. Susmita Palit (Saha)

Act as an Assistant Organizing Secretary of Invitation & Reception Sub-committee for the three-day IASLIC 28th National Seminar organized by Visva-Bharati Library Network (VBLN) and supported by Raja Rammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, during 27-29 November 2018.

Sri Ashish Thakur

Act as an Assistant Organizing Secretary of Invitation & Reception Sub-committee for the three-day IASLIC 28th National Seminar organized by Visva-Bharati Library Network (VBLN) and supported by Raja Rammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, during 27-29 November 2018.

19. Publications

Dr. Nimai Chand Saha

Book:

Saha, Nimai Chand; Chatterjee (Ganguly), Arpita (2019). Information Needs and Seeking Behaviour of Tribal Community. Germany: Lap Lambert Academic Publishing GmbH & Co. KG. [ISBN -978-620-2-06078-3], p.173.

e-Newsletter

Act as an Associate Editor of Monthly Library e-Newsletter during 2018-19.

Chapter in a Book

Saha, Nimai Chand (September 2018); SamanyoParisoreAsamanyaoByaktitwo: Dr. Norman Henry Bethun. In Srijit Mukherjee (Ed.), Durgapur: ABOSAR, pp. 28-35. [Bengali Version]. ISBN- 978-93-85561-03-2

Conference Proceeding

Bhattacharya, Sanat and Saha, Nimai Chand: “Community Education through Rural Library: Tagore’s thought and action”. In the IASLIC 28thNational Seminar-2018 on “LIS Education in India: current Scenario and future strategies” jointly organized by Visva-Bharati Library Network, Santiniketan and IASLIC Kolkata in association with RRRLF, Kolkata, during 27-29 November 2018.

Sri Sujit Kujur

Article in International/National Peer Reviewed Journal:

Published an article entitled “Use of Web 2.0 Application Tools in Libraries” in a Journal title “Pearl: a Journal of Library and Information Science, Vol. 13, No.1, January-March 2019 (pp.86-92). ISSN – 0973-7081; Online ISSN – 0975-6922.

Chapter in a Book

Published a Book Chapter entitled “Social Media in Academic Libraries: with Special Reference to Visva-Bharati Library Network” in a book title “New dimensions of libraries for promoting quality education and research” edited by Dr. S. K. Satpathy (pp.115-130). New Delhi, India: Metro Books; ISBN 9788193874936.

Sri Koushik Ghosh

- Ghosh, Koushik. “Human Library and Tagore’s Ashram Siksha: A Study” in the Souvenir of 28th IASLIC National Seminarorganized by the Visva-Bharati Library Network (VBLN) and supported by RajaRammohan Roy Library Foundation (RRRLF), Kolkata at Lipika Auditorium, Visva-Bharati, Santiniketan, on 27th – 29th November, 2018. Pp.18-20.
- Saha, G., Paul, S., Saha, P., & Ghosh, K. &. (Eds.). (2018). Vision of Rabindranath tagore on Co-operative Society and Community Development. Kolkata, WB: Aaheli Publishers.

- Ghosh, Koushik. “Role of library as a Community Development with special reference to Tagore”. Vision of Rabindranatha Tagore on Co-operative Society and Community Development. Kolkata: Aaheli Publishers, 2018. Pp. 296-304.
- **Ghosh, PrasunKanti** and Ghosh, Koushik, “Community Information service with Special Reference to Ruppur Gram Panchayat: A Study”. Vision of Rabindranatha Tagore on Co-operative Society and Community Development. Kolkata: Aaheli Publishers, 2018. Pp.305-325.

Souvenir

- Editorial. Acted as one of the editors of the 37th Birbhum District Book Fair Souvenir-2018-19. Organised by Birbhum District Local Library Authority at Duck Bungalow Maidan, Bolpur during December 14-20. Pp. 1-3.
- Ghosh, Koushik. Rabindrabhabnai Janosikhar Prosare Granthagar. 37th Birbhum District Book Fair Souvenir-2018-19. Organised by Birbhum District Local Library Authority at Duck Bungalow Moidan, Bolpur during December 14-20. Pp. 05-08.

Sri Prasun Ghoshal

Book Chapter

Ghosh, PrasunKanti; and Ghosh, Koushik. “Community Information service with Special Reference to Ruppur Gram Panchayat: A Study” Vision of Rabindranatha Tagore on Co-operative Society and Community Development. Kolkata: Aaheli Publishers, 2018. Pp.305-325.

Sri Smritimoy Ghosh

Book Chapter

Paper entitled “Social Media in Academic Libraries: with Special Reference to Visva-Bharati Library Network” in a book title “New dimensions of libraries for promoting quality education and research” edited by Dr. S. K. Satpathy (pp.115-130). New Delhi, India: Metro Books; ISBN 9788193874936.

Sri Jishnu Mondal

Book Chapter

Paper entitled “Social Media in Academic Libraries: with Special Reference to Visva-Bharati Library Network” in a book title “New dimensions of libraries for promoting quality education and research” edited by Dr. S. K. Satpathy (pp.115-130). New Delhi, India: Metro Books; ISBN 9788193874936.

Sectional Library

Sri Ajay Kumar Sharma

- Zotero: A Tool for Researchers, by Ajay Kumar Sharma, In Manoj Kumar Verma (Eds.), Information Resource Management in Digital Era, Delhi: Shree Publishers & Distributors, 2019. ISBN: 9788183299701. [Book chapter]
- Joomla as an Alternate System of Institutional Repository in Visva-Bharati University, by Ajay Kumar Sharma, In "Library Waves - A Biannual Peer Reviewed Journal", 4(2), Jul - Dec, 2018. Pp. 113-118.

Dr. Sanat Bhattacharya

Journal Article

“Library Service & Economics”. Granthagar Journal, Vol.68, No.11[p.4]

Conference Proceeding

Bhattacharya, Sanat and Saha, Nimai Chand: “Community Education through Rural Library: Tagore’s thought and action”. In the IASLIC 28thNational Seminar-2018 on “LIS Education in India: current Scenario and future strategies” jointly organized by Visva-Bharati Library Network, Santiniketan and IASLIC Kolkata in association with RRRLF, Kolkata, during 27-29 November 2018.

Sri AtanuKumar Sinha

Journal Articles

- RabindranathersambayabhabnayVisva-bharati Co-operative Credit Society Limited. Sonartari, Special Issue 2018
- Information seeking behavior and role of mass media in socio-economic empowerment of the Santals of Birbhum, West Bengal. International Research: Journal of Library & Information Science, 8(2): 237-246, ISSN- 2249-0213, June 2018.
- How to read and write a paper for seminar and conference: a guide. Sonartari, Special Issue 2018. December 2018
- SamabayiRabindranatherpalli- punarfathabbhabnaiSriniketanparba. Souvenir of Visva-Bharati Samabaya Samiti in occasion of 100 years. December 2018.
- Dipesh RoychaudhirirektiSakshatkar: phiredekha Santiniketan. Abasar, 9(1425): 19-33. December 2018
- Information seeking behavior and role of mass media in socio-economic empowerment of the Santals of Birbhum, West Bengal. Indian Journal of Adult Education, 80(1):86-94, ISSN – 0019-5006, January-March 2019

Book Chapter

Indigenous knowledge of medicinal plants among the /santals of Birbhum District, West Bengal: an ethno-botanical investigation. In vision of Rabindranath Tagore on Co-operative Society and community Development. Pp. 341-349, ISBN – 8189169688

Editorial Member:

- Jointly edited by Dr. Goutam Saha, Dr. Sujit Kumar Pal, Dr. ProsenjitSaha, Dr. Koushik Ghosh and Sri Atanu Kumar Sinha a Seminar Volume of Visva-Bharati Co-operative Credit Society Limited and Department of Lifelong Learning &Extention, Visva-Bharati title “Vision of Rabindranath Tagore in Co-operative Society and Community Development”, published by Aaheli Publisher, 2018.
- Joint editor of Sonartari, 3(1), published by Visva-Bharati Karmi Sabha

Newspaper Articles

- ‘Kabir Krishi-Bhabnarsarthakrupayan’, Anandabazarpartika, Birbhum Edition, 6 February 2019.
- ‘Gandhi-punyaha: ektijibanbondherpratik’, Janadarpan, 12th Bulletin, 16 March 2019.

- ‘Rabindra-bhavnaiSriniketaner Krishi-pariklpana’, AnandabazarPatrika, Birbhum edition, 6 March 2019.
- ‘Nache, gane, abirbasabtutsavaudjapan’, AnandabazarPatrika, Birbhum edition, 10 March 2019.

(Prof. Nirmalya Banerjee)

Prof.-in-Charge

University Library, Visva-Bharati
Santiniketan

ANNEXURE—I

Detailed Information on Point 1

Acquisition Section:

Number of books purchased subject wise: -

Subject	Number
Languages	1486
Humanities and Social Sciences	72
Science	145
Home Science	
Computer Science	
Commerce & Management	
Education	
Engineering & Technology	
Medical Sciences	
Agriculture Sciences	
Veterinary Sciences	
Law	
Others (Music, Arts, Religion, Career Counseling, etc.)	236
Total: -	1939

Periodical Section: -

Foreign Journals	56
Indian Journals	99
Magazines	55
News Papers	18
Total subscribed for Central Library: -	228

Detailed Information on Point9

Circulation Section: -

Category	Teacher	Scholar	Student	Staff	Pensioner	Grand Total
Library Users	734	2658	25230	825	269	29716

User Visits at Different Sections of Central Library (month-wise)

Month	Reading Room	Periodical Section	Stack Room	Reference Section
April-2018	2683	1951	968	236
May-2018	1566	1415	948	182
June-2018	1028	931	945	164
July-2018	1518	1867	1841	214
August-2018	1923	1789	1546	264
September-2018	2986	2343	1664	465
October-2018	979	932	876	149
November-2018	2638	1447	1379	171
December-2018	1541	1183	1110	158
January-2019	1448	1669	1487	338
February-2019	2035	1802	1444	285
March-2019	2087	2057	1427	274
Total	22432	19386	15635	2900

*Detail information.

Information related to Sectional Libraries

Sectional Libraries	Total books as on 31.03.19	Number of books accessioned		Periodical Titles		Books Issued & Returned	Reference services	Total No. of Users
		Purchased	Gift	Subscribed	Gift			
Cheena-Bhavana	41590	33	70	13	2	193	3418	152
Siksha-Bhavana	19982	617	383	8	-	4906	4810	1464
Patha-Bhavana	37965	328	28	10	1	9015	5410	3840
Darshan Sadan	9557	0	0	43	0	1595	660	640
Hindi-Bhavana	36311	133	32	1	8	3825	0	320
Sangit-Bhavana	36972	197	12	8	0	8571	3853	905
PSV	37390	76	20	6	-	995	1531	313
Vinaya-Bhavana	21965	254	1	05	25	4270	1562	8066
Rabindra-Bhavana	48477	108	764	13	18	NA	5632	296
PSB	51278	510	6	40	14	13072	17737	1530
Kala-Bhavana	17213	102	0	8	1	2848	4587	356
Siksha-Satra	26117	284	39	-	-	7781	10285	1252
	384817	2642	1355	155	69	57071	59485	19134

ANNEXURE – II

Staff Members of Central Library (Category wise)

<i>Sl. No</i>	<i>Name of the Staff Member</i>	<i>Designation</i>
1.	Prof. Nirmalya Banerjee	Prof.-in-Charge, University Librarian
2.	Dr. Nimai Chand Saha	Deputy Librarian
3.	Sri Sujit Kujur	Assistant Librarian
4.	Sri Debabrata Hazari	Assistant Librarian
5.	Dr. Koushik Ghosh	Assistant Librarian
6.	Sri Ram Prasad Majumdar	Information Scientist (Equivalent to Asst. Librarian)
7.	Sri Smritimoy Ghosh	Professional Assistant
8.	Sri Jishnu Mondal	Professional Assistant
9.	Smt. Mridula Bhattacharya	Professional Assistant
10.	Sri Niladri Pakrashi	Professional Assistant
11.	Sri Prasun Kanti Ghoshal	Professional Assistant
12.	Sri Sarada Ranjan Banerjee	Professional Assistant
13.	Sri Sougata Samanta	Professional Assistant
14.	Sri Biswajit Majumdar	Professional Assistant
15.	Sri Suman Sarkar	Semi-Professional Assistant
16.	Sri Biswajit Pramanik	Semi-Professional Assistant
17.	Smt. Tanushree Bhowmik Hazra	Semi-professional Assistant
18.	Sri Subhajit Roy	Semi-professional Assistant
19.	Sri Rabi Das	Semi-professional Assistant
20.	Smt. Nibedita Das	Sr. Office Asst. (not attending office since Nov 2016)
21.	Sri Shanti Ranjan Das	Office Assistant (transferred to Registrar Office on 18 August 2018)
22.	Sri Susobhan Banerjee	Office Assistant
23.	Sri Debashis Roy	Office Assistant
24.	Sri Shyamal Hazra	Office Assistant (transferred from Registrar Office on 20 August 2018)
25.	Smt. Lekha Chattaraj	Jr. Office Asst. cum Typist
26.	Sri Rathindra Nath Pal	Jr. Office Asst. cum Typist
27.	Sri Jagabandhu Roy	Sr. Compositor
28.	Sri Sukumar Majhi	Peon
29.	Sri Biswajit Biswas	Peon
30.	Sri Uttam Kumar Mondal	Peon
31.	Sri Somraj Hazra	MTS (transferred to PM Hospital on 18 August 2018)
32.	Sri Prakash Hazra	MTS (transferred from Academic & Research on 18 August 2018)

Total Number of existing Staff at Central library = 29

Total number of existing Staff at Central library = 31

(Prof.-in-Charge)
 University Librarian
 Visva-Bharati, Santiniketan