VISVA-BHARATI
CENTRAL LIBRARY
(Visva-Bharati Library Network)

Memo No. CL/ 150 /2020-21/(3)   Date 19 September 2020

To,
Prof. Malay Mukhopadhyay
Chairperson, Editorial Committee of Annual Report 2019-20
Visva-Bharati, Santiniketan

Sub: Annual Report of the Central Library for the period from 1st April 2019 to 31st March 2020.

Ref: Memo No Admn/Stat/12/32/2020-21, dated 28th August 2020.

A print copy of the Annual Report of the Central Library, Visva-Bharati for the period of 1st April 2019 to 31st March 2020 are enclosed as required by you.

The soft copy have been send through mail (annualreport.vb.2019.2020@gmail.com , malaygeo56@gmail.com and jrdevvb@gmail.com) as noted in yourcircular dated 28th August 2020.

Thanking you.

(Dr N. C. Saha)
University Librarian (Acting)
Visva-Bharati, Santiniketan

Visva-Bharati Library Network

The origin of Visva-Bharati Library Network is traced back to Rabindranath Tagore starting a college (Visva-Bharati) in Santiniketan in the year 1921 with the proceedings of the Nobel Prize he won in 1913. The Library was developed and enriched with great care by Gurudev himself. On his death in 1941, his personal collection was added to this library.

Currently, the Library Network comprises of the Central Library, 13 Sectional (Bhavana) Libraries and 30 Seminar Libraries. All the libraries in the system are fully automated and networked. Though located at various places in the two campuses, they function virtually as a single unit.

Continuation of Remote Access (Open Athens) & Discovery Services for accessing of e-resources in 24x7 as well as quick and simple to discover required resources.

All the modules of the LibSys (Library Management Software) have been in operation in Central Library as well as sectional libraries.

LSearchMobile Apps is in operational (Library on palm or Library on Mobile) to execute the uninterrupted connection (for WebOPAC search and status of individual library membership account) among Library and its users.

Completion of uploading of digitized resources contains 29689 booksof Central Library, Kala Bhavana Library, RabindraBhavana Library and SangitBhavana Library to facilitate accessibility.

QR code on library services and resources has been initiated to encourage the users' community to use the library in fewer headaches.

Uploading of Ph. D. theses in the Shodhganga (a reservoir of Indian theses @ INFLIBNET) database after awarded is continuing in addition to uploading of Research Proposal in the Shodhgangotri (Repository of Indian Research in Progress) database.

Participated in the National Digital Library (NDL) to ensure easy and quick access of full texts digitized resources of Indian old and rare collections. More than 800 hundred loginshave been created for the purpose. Linking of Visva-Bhararti Digital Library with NDL is under progress.

URKUND anti-plagiarism software for checking of similarity/significance for thesis and other publications is being done with several awareness programs.

Library Timing:

Central Library:

All days except weekly holidays (Saturday&Sunday): 7 am - 8 pm

Saturday and Sunday: 10 am - 5 pm *The Central Library is open all days of the year except few holidays viz., Republic Day, Independence Day and Gandhi Jayanti, PoushUtsav, Basantotsav, Gandhi Punyaha, Saradobakash, Poush Mela, etc.*

Sectional Libraries: Most of them are open during 9.30 am – 6pmweekly off days are Saturday and Sunday while the same is Wednesday and Sunday for Rabindra Bhavana and

Patha Bhavana Library (service hour 6.30am to 1.00pm).

Annual Report of the Central Library for the period 2019-20
(1ˢᵗ April 2019 to 31ˢᵗ March 2020)

1. **Total Number of Books /Periodicals added during the Year 2019-20**
   a) Books purchased (Print)   **5671**
   b) E-books purchased (Perpetual) & subscription (Under Process)   Nil
   c) Books received as gift   **162**
   d) Total books added during the year (a+c)   **5,833**
   e) Titles of journal subscribed
      (for Central Library 201(including 53 Magazine,
      and for Sectional Libraries 145)   **346**
   f) Newspapers procured (Central Library 19(titles) and Sectional Libraries 33nos.)**52**
   g) Issues of journals received as gift   **12876**
   h) CD/DVDs (contained injournals)subscribed   **37**

i) **Total Number of Books / Periodicals accessioned as on 31. 03. 2020**
a)   Books: Purchased   :   442425
         Books: Gift   :   G9690
         Total Books (Print)   :   452115
         E-Books: Purchased   : (Under progress)   Nil
         E-Books- Subscribed   :   1,15,000
         Total E-Books   : 3836+1280 (2018-19) =   1,20,116
   b) Accessioned Issues of Journals & Newspaper (Subscribed) :   14,314
   c) Accessioned Issues of Journals (Gift)   :   12,876
   d) Accessioned for Bound Journals   :   528

j) **Total Number of Books transferred to Departmental /Sectional Libraries**
      Seminar Libraries   87
      Sectional Libraries   163

k) **Issue and Return of Books/ Periodicals**
   a. Books: Issued   27,635
   b. Books: Returned   24,428
   c. Books consulted at Reference Section (Ref. Doc., Gen. Stack doc.)   3,139
   d. Books consulted at Reading Room   26,947
   e. Periodicals consulted (loose issues, bound volumes & online)   19,223
l) **Photocopy Services with number of documents and pages**
   a. Photocopy of loose issues (Periodical)   20 (202 pages)
   b. Photocopy of documents from Stack   207 (4152 pages)
   115(2300) and Reference 92(1852)

6. **Other Modern Technology-based Services**
   a) Number of CD / DVD consulted at Periodical Section   37
   b) Total users Browsed E-Journal / Database at Periodical   8665
   c) Total UGC-INFONET e-journals full-text downloads or views by users 59788
   d) Total Users Used OPAC search Facilities   68975
   e) Inter Library Loan service through DELNET & BCL   17
   f) Number of documents digitized on reader's request   12

g) Total pages digitized on reader's request   3012

7. Total Hits of JCCC@INFLIBNET and J-Gate Browsing

        a) Inflibnet: (Journal + database)   53521

        b) JGate+:   6303

        c) Sage online journals: 712

        d) Indiastat: 1955

8. Membership for Inter - Library Loan (ILL) / Document Delivery Service (DDS)
- British Council Library, Kolkata (More than 7,000 e-journal and 1,00,000+ e-books)
- DELNET, New Delhi
- JCCC@INFLIBNET
- J-gate (More than 37,000 e-journals)

9. Current title of E-journals purchased
- Bentham Science Collection- 63 E-Journals
- IOP Science Collection- 73 E-journals

10. Current title of E-journals accessed from ESS (Inflibnet):   7032+

- American Chemical Society - **49 Journals**
- American Institute of Physics- **19 Journals**
- American Physical Society- **15 Journals**
- Annual Reviews- **43 Journals**
- Economic & Political Weekly- **1 Journal**
- JSTOR- **3165 Journals**
- Oxford University Press- **262 Journals**
- Project Muse- **676 Journals**
- Springer Link 1700 Collection and Nature Journal- **1724 Journals**
- Taylor and Francis- **1078 Journals**

11. Current title Online database accessed from ESS (Inflibnet):   05

- Institute for Studies in Industrial Development (ISID) Database
- JGate Plus (JCCC)
- MathSciNet
- Web of Science
- URKUND Plagiarism Detection Software

12. Current title of Database subscribed :   09
- British Council Library
- Indiastat.com
- OdiaPatrapatrikaSangraha (Digital Compilation of Odia Periodicals) 1856-1950
- Developing Library Network(DELNET)
- Open Athens from Ebsco(Remote Access)
- Discovery Service from Ebsco
- Secret Files from World Wars to Cold War from Taylor & Francis
- China and the Modern World: Hong Kong, Britain and China, 1841-1951 from Cengage Learning India Pvt. Ltd.
- EPWRF India Time Series

13. Library Members *
- Total Registered Members   8,007
  (Teachers – 551, Scholars – 920, Students – 6014, Staff – 500, Others -19)
- Total number of Readers who visited Reading Room   26947
- Total number of Readers who visited Periodical Section   19223
  (Including 8665 *for surfing e-resources,* 2578 *for Current Journals,*
  85 *for bound journal,* 1985 *for scan yourself,* 32 *for rare book and*
  621 *for theses consultation)*
- Total number of Readers who visited at Reference Section   3,139
- Total number of Readers who used the Stacks   16,480
- Total number of users who accessed the library resources through library home page
  (172.16.2.2)   97,687

14. Temporary Members / Scholars who visited during the Period   626
    Total No. of days/times Library used/visited by 626 temporary members   1878
- **No. of Persons: International**   93
  [Bangladesh – 31, UK – 9, Switzerland – 5, USA – 4, Australia - 2, Maurisus-1,
  Newzealand-1, Japan-12, China-22, Srilanka-5and Sweden -1]
  - No. of days used/visited: 139
- No. of Persons: West Bengal: 401
  - No. of days used/visited: 2005
- No. of Persons: Other States   132
  - No. of days used/visited: 264

15. Library Hours
1. On weekdays [except weekly off days (Saturday and Sunday) and holidays]:
       7.00 a.m. - 8.00 p.m.
2. Weekly off days - Saturday, Sunday: 10.00 a.m. - 5.00 p.m.
3. Other holidays: 10.00 a.m. - 5.00 p.m. (Only Reading Room)
4. Total no. of days Library was open in the year: (a) 236days regular/2-shift days+ (b) 83days Weekly off-days/one-shift days + (c) 11 days other holidays one shift only reading room = 340 days

16. Documents Processing
(Books Classified & Catalogued and added to the Catalogue database by Central Library by using library software (LibSys) during 2019 –20)
Books: Purchased   **4017**
Books: Gift   **162**
Retro-conversion/Editing/Updating   **18**
Total number of Books catalogued   **4197**
Total Uploading of Digitized Books   12

17. Braille Unit:

No. of User	No. of days / times visited	Used time (in hour)	Available No. of Recording Device
19	257	532	06

Braille Unit at Central Library is operational since August 2012. A second Braille Library Unit has also been started at VinayBhavana Library from 21February 2014.

18. Publications
   a) Monthly Library e-Newsletter (12 issues released)
   b) Library Bulletin – 'Current Journals-2019' for Visva-Bharati subscribed Journals.
   c) Library user's manual has published
   d) Library reference manual has published

19. Exhibition of Books, Digitization and Celebrations:
   a) Total thirty-seven (39) exhibitions of books and allied materials on important personalities haveorganized in the Reference Section.

   b) Uploading of digitized books on the Library server has been donefully and is accessible through Intranet. Current Theses available received in softcopy are also being uploaded.

   c) Celebrations:Swachha Bharat Abhiyan (2 October 2019); National Unity Day (October 31, 2019);The Library Day (20 December 2019) and Gandhi Punya (10 March 2020).

20. Library Automation:
Visva-Bharati Library is connected with the Campus- wide Fiber Optic Network named GitanjaliNet (INFLIBNET). Library system has 119 PCs,48printers (including 2 network printers cum copiers, and 22 barcode printers), one document camera, one web camera, one digital camera, three LCD Projectorsat its Central Library and 12 Sectional Libraries. Library offers services and facilities of browsing e-journals, online-databases, e-books to its users. On-line searching, e-mail facilities for academic and research purposes, etc. have also been provided by the Library.

Library Management Software LibSys-7 (Unicode Web compliant) is being used for automating the library activity and services. All daily library operations and services i.e. Acquisition of library documents, Cataloguing, Serial control, Circulation, OPAC, L-Search Mobile Apps, e-mail alert on overdue books etc. are going on smoothly on this Library Management Software. Library catalogue database covering almost total holdings of Central Library, other Sectional Libraries and GranthanVibhaga are accessible now on Intranet(http://172.16.2.2:8380/opac/) / Internet (http://14.139.211.2:8380/opac/).

Presently, Visva-Bharati Library catalogue database holds 5,78,534 titles of documents containing 7,67,324individual accession

 numbers including 48,417bound volumes of journals and 2,828 theses. In addition, e-books have been added to the collection(5,116) titles in perpetual mode and 1,15,000titles through various consortia) from world famous publishers/aggregators (Elsevier, Cambridge Online, Springer, Sage, Taylor & Francis, Oxford University Press and British Council Library) which have been linked (alphabetical, subject-wise, publisher-wise) in the library web page for browsing from the campus.

Central Library has made an **Institutional Repository** of syllabuses of various courses. Question papers of different examinations held at Visva-Bharati since 2007 are also

added to this Institutional Repository. These question papers / syllabuses can be accessed, downloaded and/or printed over the Campus Network through Central Library web page. This **Institutional Repository** is being regularly used bythe library members. The Visva-Bharati Library invites its faculty members and research scholars to upload their publications in Institutional Repository (*Open Archive)* and encourages others to browse such publications. The Open Archivenow contains near about132 articles of faculties.

a. **E-Resources:**
The library has the following e-resources, which are regularly browsed through Library Home Page (http://14.139.211.2 or http://172.16.2.2).

- E-journals through E-ShodhSindhu (INFLIBNET) - 7,032
- E-Journals (Subscribed) - 136
- Free e-journals from publishers - 47 +
- E-Books Purchased (Perpetual)
  & Subscription/consortia - 1,18,836
- Subscribed e-journals through J-Gate - 37,000+
- Free online books - 869 +
- DVDs of Old Digitized Documents - 1074
- CD-ROMs - 620 +
- Digitized Books - 29,689

b. **Current title Online database accessed from ESS (Inflibnet):** **05**

- Institute for Studies in Industrial Development (ISID) Database
- JGate Plus (JCCC)
- MathSciNet
- Web of Science
- URKUND Plagiarism Detection Software

c. **Current title of Database subscribed during the year**: 09

- British Council Library
- Indiastat.com
- OdiaPatrapatrikaSangraha (Digital Compilation of Odia Periodicals) 1856-1950
- Developing Library Network(DELNET)
- Open Athens from Ebsco (Remote Access)
- Discovery Service from Ebsco
- Secret Files from World Wars to Cold War from Taylor & Francis
- China and the Modern World: Hong Kong, Britain and China, 1841-1951 from Cengage Learning India Pvt. Ltd
- EPWRF India Time Series

d. **Current title of E-journals from ESS (Inflibnet):** 7032+

- American Chemical Society - **49 Journals**
- American Institute of Physics- **19 Journals**
- American Physical Society- **15 Journals**
- Annual Reviews- **43 Journals**
- Economic & Political Weekly- **1 Journal**
- JSTOR- **3165 Journals**

- Oxford University Press- **262 Journals**
- Project Muse- **676 Journals**
- Springer Link 1700 Collection and Nature Journal- **1724 Journals**
- Taylor and Francis- **1078 Journals**

e. **Current title of E-journals purchased during the year:** 136
- Bentham Science Collection- 63 E-Journals
- IOP Science Collection- 73 E-journals

21. **Seminar / Workshop / Exhibition / other programmes organized by Central Library, Visva-Bharati:**

- **Bicentennial Birthday Celebration of pandit Ishwar Chandra Vidya Sagar:**
Bicentennial birthday Celebration of Pandit Ishwar Chandra Vidyasagar has been organized by Visva-Bharati Library Network (Central Library), Visva-Bharati on 26th September 2019. The program started with a rally from Upasana-griha to Central Library, Visva-Bharati at 8.30am.
There was an Exhibition of Books on/by Vidysagaralongwith the short sketch of his life has been arranged in front of the library near Circulation Desk and the audience appreciated the initiative after visiting the same.
The program was formally inaugurated at Conference Hall of the Central Library by floral tribute to great thinkers of the Nation both Pandit Ishwar Chandra Vidyasagar and Rabindrantah Tagore, which followed with Vedic Mantras and Welcome song by the students of Patha Bhavana. Prof Nirmalya Banerjee, Prof-in-Charge, University Library has delivered the welcome address. Then Prof. Amal Kumar Pal, Department of Bengali and Director (Acting), Culture and Cultural Relations, Rabindra Bhavana, Visva-Bharati has delivered invited speech on "Vidyasagar in the eye of Rabindranath" (রবীন্দ্রদৃষ্টিতেবিদ্যাসাগর). He gave an illuminated insight into the lives of Rabindranath Tagore and Vidyasagar, his in-depth research on the topic unveiled many untold stories about the two pioneers of modern Bengal. His lecture was overwhelmed by the audience and made everyone speechless. Then, presidential and thought-provoking lecture has been delivered by Prof. Bidyut Chakrabarty, Hon'ble Vice Chancellor, Visva-Bhaarti, where he praised the lecture of Prof. Amal Pal and initiatives of the VBLN. Hon'ble Vice Chancellor also ignited the young minds for progressive development. His inspiring thoughts and initiatives showed the way for further progress of the University. Lastly, vote of thanks has been delivered by Smt. SabahatNausheen, Asst. Librarian (Stage - II) and In-charge Rabindra Bhavana Library. Around 165 participants have witnessed the event.

- Observations of Librarians' day-2019: on the occasion of Librarians' Day on 19 August, tree plantation, Raksha Bandhan and Re-union of the present and ex-library staff where sixty-fourstaff was present. On the occasion of Librarians day an invited speech entitled "Visva-Bharati Library: Past and Present has been delivered by Sri Sourendra Nath Bandyopadhyay, former Deputy Librarian.

- Observation of Library Day-2019: 'Library Day-2019' was celebrated at Conference Hall, Central Library, VB on 20 December 2018. On the occasion, a lecture was organized on "Visva-Bharati Library: Look back" which was delivered by Sri Swapan Ghosh, former Professional Assistant, Visva-Bhaarti,Santiniketan. It was attended by fifty-two (52) library professionals.

- Five (05) Users Learning Programmes on 'How to use Library Resources' were organized for new library members of different departments on 29 July, 06, 20, August, 09, 29 September 2019. Total 268 students and 05 faculty members of Physical

Education, SilpaSadana. Geography and Comparative Literature, have attended the program.

- Eleven (14) Special Sessions on URKUND- Plagiarism Checking Software, Shodhganga, SodhGangotri, Zotero, Remote Access& Discovery Services, Indexing and Impact factor, etc. have been arranged on 2, 6, April; 16 June; 13-14, 16, 18 July, 1, 7 December 2019, 27-28 January, 17-20 Feb 2020 for Library staff, Faculty Members and Scholars respectively. Total 227 candidates have been participated in the respective program.

- Seventeen (17) Demonstration Programm on e-resources have been arranged by the world class e-publishers like, OUP, CUP, T&F, Springer nature, Elsevier, McGraw-Hill, Wiley, Bloomsbury, Benthem Science, Brill, Sage, Gale, Speaking tiger, Pearson, etc. etc. Oxford Spotify online, Jgate Plus, Web of Science, Indian Citation Index (ICI), have been arranged on 13-14 July, 21-22 July, 2019; 20 Feb.2020 for Library staff, Faculty Members and Scholars respectively. Total 254 no candidates have been participated in the respective program.

- Four (04) teams consisting 148 candidates (including faculties and students) of different institutes from BhavanipurAnchalik College, Barpeta, Asam (26 February); Lucknow University, UP (15 September); Rajatpur High School, Bolpur, WB (01 July); Calcutta University, WB (21 October)have visited Central Library, Visva-Bharati as a part of their educational tour.

- Special Awareness Program on Sensitization Program on PWD Act-2016 has been organized on 19 February 2020 in association with Ali Yavar JungNational Institute of Speech and Hearing Disabilities (Divyangjan)B.T.Road, Bonhooghly, Kolkata 700 090. Total seventy-five candidates have been participated in the program

- To train the Library Professionals of VBLN, one special training program on 'LibSys' and "URKUND" was organized on 24 January 2020 which was attended by twelve candidates. Further, two awareness programshave also been organized for the Library Professionals of VBLN.

- Users librarian meet: two meeting has been arranged on 25 May 2019 and 22 January 2020 with the library staff and users to interact on various issues relating to Library Resources, Services and Facilities, total 65 and 28 candidates have attended the meeting respectively.

- Conference Hall, Central Library was used as venue for thirty-three (33) functions spread over the Reporting Year by the different departments of the university as well as university administration.

22. Conference/ Seminar/ Workshop/Invited Lecture etc. attended by the Library staff:

All Staff: All staff with little exception of the Visva-Bharati Library Network participated and acted in one or other capacity in

Dr Nimai Chand Saha
Invited Lectures
1. Invited as Resource Person by the Organizing Committee to act as panelist in the panel discussion of Two-days National Seminar on "Special Needs towards Inclusive Library

Services in India" as well as to present an invited talk on "Mirror of inclusive library services at Visva-Bharati" organized by National Institute of Locomotor Disabilities (NILD), Kolkata during 16-17 November 2020.

2. Invited as a resource person by the Coordinator of the 116th Orientation Program at the UGC-HRDC, University of Burdwan, PurbaBardhaman and delivered one lecture on 'Information Literacy Towards Academic Integrity" on 27 November 2019 (2.15pm – 5.15pm).

3. Invited as a resource person by the Course Coordinators of the UGC sponsored Specific Refresher Course in Library and Information Science by the DLISc, Calcutta University, Kolkata on 'Libraries Connecting Community…"and delivered lecture on 'Library as a wheel of Community Development: Towards Connecting" on 14 November 2019 (12.30pm – 2.00pm).

4. Invited as a resource person by the Course Coordinator of the 27th UGC sponsored Refresher Course in Library and Information Science by the DLISc, Jadavpur University, Jadavpur, Kolkata and delivered one lecture on 'Promoting Academic Integrity and Prevention of Plagiarism: Added features of the Librarianship" on 02 September 2019 (12.00pm – 1.30pm).

5. Invited to deliver lecture in the XXXIII Training Programme on 'Science Communication and Media Practice -2019' organized by Indian Science News Association and Vigyan Prasar, DST, Government of India and delivered lecture on 'Resource Discovery and Plagiarism: Towards safe Academic Journey' on 21 August 2019 (6pm – 8pm).

6. Invited as a resource person by the Coordinator of the 115th Orientation Program at the UGC-HRDC, University of Burdwan, PurbaBardhaman and delivered one lecture on 'Information Literacy and Resource Harvesting" on 14 August 2019 (2.15pm – 5.15pm).

7. Invited to deliver lecture in the "Research Methodology Workshop in Social Sciences" organized by A. K. Dasgupta Centre for Planning and Development (A center sponsored by the NITI AAYOG, Govt. of India), Visva-Bharati and delivered lecture on 'Simple ways of Referencing/ Citation/ and Bibliography in Research Work' on 08 August 2019 (10.00am to 12.30pm).

8. Invited as a resource person by the Course Coordinator of the week-long Workshop on MOOCs, E-content Development and Open Educational at the UGC-HRDC, University of Burdwan, PurbaBardhaman and delivered one lecture on 'Resource Harvesting and Plagiarism Issues in the World of MOOCs" on 24 July 2019 (10.30am – 1.30pm).

9. Invited to deliver lecture in the "National Research Methodology Workshop" organized by A. K. Dasgupta Centre for Planning and Development (A center sponsored by the NITI AAYOG, Govt. of India), Visva-Bharati and delivered lecture on 'Smart Referencing / citing and Plagiarism' on 29 June 2019 (10.00am to 1.00pm).

10. Invited as Resource Person and delivered lecture on the topic "Career Advancement Scheme (CAS): How Simply and Smoothly we can Attain?" in a seminar organized on "Career Advancement Scheme (CAS): Past, Present & Future" by Sree Chaitanya Mahavidyalaya, Habra-Prafullanagar, North 24 Parganas on 07 March 2020 12.00pm to 1.30pm.

11. Invited as Resource Person and delivered lecture on the topic "Only library can develop healthy and prosperous society" in a District Level seminar organized by 15th Purba Medinipur District Book Fair Committee at J. L. High School, Egra, Purba Medinipur on 29 December 2020 from 4.00pm – 6.00pm.

12. Invited as Resource Person and delivered lecture on the topic "Printed Books and Present Readers: Unlikeliness and its Remedies" in a District Level seminar organized by 2nd Jhargram District Book Fair Committee at Suri, Birbhum on 14 December 2019 from 3.30pm – 5.30pm.

13. Invited as Resource Person and delivered lecture on the topic "Public Library: Changing Situation and New Thinking" in a District Level seminar organized by 38th Birbhum District Book Fair Committee at Suri, Birbhum on 06 December 2019 from 3.00pm – 4.00pm.

14. Delivered invited lecture on "Bibliography, Reference and Its Citation as an Essential Component of Theses and ethical Aspects of Research including Plagiarism" on two-day workshop on Research Methodology" on 25 November 2019 organised by Visva-Bharati Library Network, Visva-Bharati, Santiniketan during 24-25 November 2019, at Conference Hall, Central Library, Visva-Bharati.

Academic Distinction:
- Acted as external examiner on 14 November 2019 as nominated by the authority of Calcutta University to examine one dissertation of M.Phil. Scholar of library and Information Science under the supervision of Prof. Swapna Banerjee, professor, DLIS, Calcutta University, Kolkata

- As invited delivered twenty-one (11) lectures (one hour each) on different aspects Research methods for the candidates of Ph.D. course work 2019-20.

- As invited, delivered eleven (11) lectures on best use of VB Library, Plagiarism Checking, Remote Access, Resource harvesting, Citing & Referencing, Construction of Thesis, literature review, Statistical techniques, etc. etc. as facets of research to the students of M.Phil. 2019-20.

Sri SujitKujur

Resource Person:
1. Act as a resource person to demonstrate the topic "Exposure to Web of Science &EndNote as Reference Management Tools" on two-day workshop on Research Methodology" organised by Visva-Bharati Library Network, Visva-Bharati, Santiniketan during 24-25 November 2019, at Conference Hall, Central Library, Visva-Bharati.

DrKoushikGhosh
1. Presented an invited lecture on "ICT application in respect of Services, Facilities, and Resources at Visva-Bharati Library Network' on the occasion of National Seminar on ICT and Library in Higher Education: An Indian Perspective organized by IQAC & Central Library, ChandidasMahavidyalaya, Khujutipara on dated 28th February, 2020.

2. Presented an invited lecture on the occasion of New Building Inaugural Programme organized by SahidKhudiram Library, Kuldiha, Durgapur, Buwdwan on dated 16th March, 2020.

3. Delivered invited lecture on "Journal (Print & Online) and E-resources as sources of Primary Document in Research, E-shodhsindhu&Sodhganga" on two-day workshop on Research Methodology" on 24 November 2019 organised by Visva-Bharati Library Network, Visva-Bharati, Santiniketan during 24-25 November 2019, at Conference Hall, Central Library, Visva-Bharati.

Sri Ramprasad Mazumdar

1. Delivered invited lecture on "Library Website and WebOPAC: gateway to Research Material" on two-day workshop on Research Methodology on 25 November 2019 organised by Visva-Bharati Library Network, Visva-Bharati, Santiniketan during 24-25 November 2019, at Conference Hall, Central Library, Visva-Bharati.

Sri Smritimoy Ghosh

1. Participated and presented a paper in the Two Days National Seminar on "Ethno Historical Perspective of North East India with special reference to North Bengal' Organised by the Maulana Abul Kalam Azad Institute of Asian Studies in collaboration with Dept. of History, Gyan Jyoti College &BharatiyaItihasSankalan Samity on 13-14 February, 2020 at Gyan Jyoti College, Siliguri. West Bengal.

Sectional Library
Sri Ajay Kumar Sharma
Academic / Administrative Distinctions

- Member of the Editorial Committee for Visva Bharati Website".
- Member of the National Advisory Board of "ICDT 2019" to be held at Rajiv Gandhi National University of Law, Punjab on 06 – 08 September 2019.
- Assistant Editor of the Visva-Bharati Library e-Newsletter (October 2019 to January 2020 Issues).
- Member of the Editorial board of the journal entitled as "International Journal of Academic Research in Library & Information Science (IJARLIS)".
- Associate Editor of the journal entitled as "International Journal of Information Sources and Services (IJSS)".
- Member of the Editorial board of the journal entitled as "Sangeet Galaxy".
- Editor of the journal entitled as "International Journal of Digital Library Services".
- Webmaster of Visva Bharati Library Network. (http://14.139.211.2/library/index.php or http://172.16.2.132/library/index.php)
- Webmaster of Cheena Bhavana, Visva-Bharati. (http://visva-bharati.wix.com/cbvbs).

Invited Speech

1. Invited to deliver lecture on " Zotero: The Reference management Software" in a special session organized by the Visva-Bharati Library Network, Visva-Bharati, Santiniketan on February 17, 2020 at Conference Hall, Central Library, Visva-Bharati.

2. Invited to deliver lecture on "Zotero: An Open Source Reference Management Software" in a special session organized by the Visva-Bharati Library Network, Visva-Bharati, Santiniketan on June 16, 2019 at Conference Hall, Central Library, Visva-Bharati.

3. Delivered invited lecture on "Zotero: A Reference Management Tool" on 24 November 2019 organised by Visva-Bharati Library Network, Visva-Bharati, Santiniketan during 24-25 November 2019, at Conference Hall, Central Library, Visva-Bharati.

Seminars / Conferences / Workshops Participation:

1. Invited to deliver lecture on " Zotero: The Reference management Software" in a special session organized by the Visva-Bharati Library Network, Visva-Bharati, Santiniketan on February 17, 2020 at Conference Hall, Central Library, Visva-Bharati.

2. Participated in Sensitization Program on "Rights of the Persons with Disabilities Act 2016" organized by Visva-Bharati Library Network in collaboration with Ali Yavar Jung National Institute of Speech and Hearing Disabilities (Divyangjan) "Under the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment", Govt. of India on 26 February 2020 at Conference Hall, Central Library, Visva-Bharati.

3. Invited to deliver lecture on "Zotero: An Open Source Reference Management Software" in a special session organized by the Visva-Bharati Library Network, Visva-Bharati, Santiniketan on June 16, 2019 at Conference Hall, Central Library, Visva-Bharati.

Dr ParthaPratim Roy

1. Delivered invited lecture on "An Insight into Theses as Research Output" on two-day workshop on Research Methodology" on 24 November 2019 organised by Visva-Bharati Library Network, Visva-Bharati, Santiniketan during 24-25 November 2019, at Conference Hall, Central Library, Visva-Bharati.

Sri Keshab Chandra Sinha

1. Delivered invited lecture on "Sources of Information as an Essential Integration for Research" on 24 November 2019 organised by Visva-Bharati Library Network, Visva-Bharati, Santiniketan during 24-25 November 2019, at Conference Hall, Central Library, Visva-Bharati.

Dr Sanat Bhattacharya
1. Presented a paper on "Best practices adopted at Visva-Bharati Library: an overview" in the National Seminar on Sustainable Library" organised by Department of Library and Information Science, Jadavpur University, Kolkata during 24-25 January, 2020.

2. Delivered lecture on "Visva-Bharati Library and its activity" in the National Seminar organised by IQAC & Central Library, ChandidasMahavidyalaya, Kujutipara, Birbhum, west Bengal on 28th February, 2020.

Ms. Sabahat Nausheen

1. Delivered invited lecture on "Mendley: A Reference Management Tool" on 24 November 2019 organised by Visva-Bharati Library Network, Visva-Bharati, Santiniketan during 24-25 November 2019, at Conference Hall, Central Library, Visva-Bharati.

Sri Pradip Hembram

2. Delivered invited lecture on "Role of Remote access & Discovery Service in Research" on 25 November 2019 organised by Visva-Bharati Library Network, Visva-Bharati, Santiniketan during 24-25 November 2019, at Conference Hall, Central Library, Visva-Bharati.

Anshuman Banerjee:
1. Attended national Workshop on " Integration Koha with vufind" organised by the Dept of Library and Information science, The University of Burdwan from 12/02/2020 to 18/02/2020

23. Publications

Dr Nimai Chand Saha

Book:

1. Saha, Nimai Chand; Paul, Nirmalendu (2019). KSHETRASAMIKSHA GRANTHAMALA (1): PURBASTHALI UTTAR. Kolkata: Gyandarpan, p.170. ISBN: 978-81-932050-7-5

2. Nimai Chand Saha, Bikash Majhi et.al. (2020) (Editor) "Human Rights and Social Justice: Issues and Concern". New Delhi: New Delhi Publisher. ISBN – 978-93-88879-73-6.

3. "Inclusive Library Services: Indian Perspectives" edited by P.S. Mukhopadhyay; K. C. Satpathy; Nimai Chand Saha, et.al. New Delhi: New Delhi Publisher, 2020. ISBN – 978-89-38887-96-7. Basically, this is an outcome of paper presented in the Two-day National Seminar organized by NILD, Kolkata during 16 – 17 November 2019.

e-Newsletter

Act as an Editor of Monthly Library e-Newsletter during 2019-20.

Chapter in a Book

1. Saha, Nimai Chand (February 2020). "Towards Egalitarian Society of Dr B. R. Ambedkar and marginalized Community in the Context of Globalization" In 'Human Rights and Social Justice: Issues and Concern' edited by Nimai Chand Saha, Bikash Majhi et.al. New Delhi: New Delhi Publisher, 2020, p. 09-18. ISBN – 978-93-88879-73-6.

2. Saha, Nimai Chand (November 2019). "Mirror of Inclusive Library Services at Visva-Bharati" In 'Inclusive Library Services: Indian Perspectives' edited by by P.S. Mukhopadhyay; K. C. Satpathy; Nimai Chand Saha, et.al. New Delhi: New Delhi Publisher, 2020, p. 35-43. ISBN – 978-89-38887-96-7.

Sri SujitKujur

1. Published an article entitled "Study of LIS and Information Technology" in a Journal title "RESEARCH REVIEW International Journal of Multidisciplinary", Vol. 4, Issue 4, April 2019 (pp.1684-1685); ISSN – 2455-3085 (Online).

2. Published an article entitled "Study of BibliographicalDatabase" in a Journal title "RESEARCH REVIEW International Journal of Multidisciplinary", Vol. 4, Issue 5, April 2019 (pp.1684-1685); ISSN – 2455-3085 (Online).

Dr KoushikGhosh
Compilation:

1. Current Journals: Journals, Magazines, Newspaper-2019

Publication:

1. **GHOSH (KOUSHIK)**. *Tagore's dream of Rural Reconstruction and the role of Library.* LIS Education in India: Current Scenario and Future Strategies**. IASLIC 28ᵗʰ National Seminar**, Santiniketan, November, 27-29, 2018. Pp.321-330.

Sri SmritimoyGhosh

1. Published an abstract entitled "Introspection on the Learning and Libraries in Ancient India : Special Reference to Eastern Indian Educational Institute" in the pre-seminar Abstract Publication of Two Days National Seminar on "Ethno Historical Perspective of North East India with special reference to North Bengal' Organised by the MaulanaAbulKalam Azad Institute of Asian Studies in collaboration with Dept. of History, GyanJyoti College &BharatiyaItihasSankalanSamity on 13-14 February, 2020 at GyanJyoti College, Siliguri, West Bengal.

Sectional Library
DrParthaPratim Ray
1.   Paintings and drawings of Rabindranath Tagore: a bibliometric study. *Annals of Library Science.66*, 1; April 2019. 16-23.ISSN: 0972-5423 (Print). 0975-2404(Online).

2.   Rabindranath's Educational Philosophy and Laws of Library Science: An Analytical Study. *Librarians Voice*.2, 3;October.2019.1,12-18p.(www.librariavoice.org)

3.   Sahaj Path: manuscript, Publication and Textual Comparison: A Study. *Granthagar*.69,6-7; Sept.-Oct.2019. 19-22; 4-9   p. ISSN: 0017-324X.

Dr Sanat Bhattacharya

1. Bhattacharya, Sanat (2019)." Bibliography: Bengali Books published in Kolkata Book Fair" in the Granthagar Journal, vol. 69, Issue no.8 November 2019

2. Bhattacharya,Sanat (2020). "Best practices adopted at Visva-Bharati Library: an overview" in the Librarian special seminar vol.26, Issue 1&2 January 2020

3. Bhattacharya,Sanat (2020). "UnishSotokerThakurbarirStreeskishayGronthagarerBhumika" in the Khoai Journal Vol.38, Issue 38

Sri AtanuKumarSinha
Article Published in Journals (UGC approved):
1. Need of Digitisation of Indigenous Knowledge on Medicinal Plants: A Study on the Santals of Birbhum District, West Bengal - Library Herald, 57(2): 195-204. June 2019. 0024-2292; DOI: 10.5958/0976-2469.2019.00011.3

2. Impact of Tourism on Santal in and around Santiniketan- Jointly with Professor Amit Kumar Hazra- International Conference on **'Roadmap for the Development of Rural Tourism in and around Birbhum'**, organized by Visva-Bharati in collaboration with Ministry of Tourism, Govt. of India & Tourism Department, Govt. of West Bengal, held at Lipika Auditorium, Santiniketan on November 16-18, 2019.

(Dr N.C. Saha)
University Librarian (Acting),
Visva-Bharati, Santiniketan

DetailedInformation on Point 1

Acquisition Section:

Number of books purchased subject wise: -

Subject	Number
Languages	2427
Humanities and Social Sciences	2757
Science	210
Home Science	
Computer Science	36
Commerce & Management	
Education	53
Engineering & Technology	12
Medical Sciences	03
Agriculture Sciences	110
Veterinary Sciences	
Law	
Others (Music, Arts, Religion, Career Counseling, etc.)	63
Total: -	**5671**

Language/version of Purchased books

English	4060
Bengali	1048
Others	563
Total subscribed for Central Library: -	**5671**

Periodical Section: -

Foreign Journals	56
Indian Journals	99
Magazines	55
News Papers	18
Total subscribed for Central Library: -	**228**

Detailed Information on Point9

Circulation Section: -

Category	Teacher	Scholar	Student	Staff	Pensioner	Grand Total
Library Users	551	920	6014	500	19	**8007**

User Visits at Different Sections of Central Library (month-wise)

Month	Reading Room	Periodical Section	Stack Room	Reference Section
April-2019	2683	1951	968	236
May-2019	1566	1415	948	182
June-2019	1028	931	945	164
July-2019	1518	1867	1841	214
August-2019	1923	1789	1546	264
September-2019	2986	2343	1664	465
October-2019	979	932	876	149
November-2019	2638	1447	1379	171
December-2019	1541	1183	1110	158
January-2020	1448	1669	1487	338
February-2020	2035	1802	1444	285
March-2020	2087	2057	1427	274
Total	**22432**	**19386**	**15635**	**2900**

*Detail information.

Information related to Sectional Libraries 2019-20

Sectional libraries	Books up to 31 March 2020	Books Added		Journals Added		Issue	Return	Total	Distinguished Visitor	Users
		Purchase	Gift	Subscribed	Gift					
Cheena Bhavana	41767	49	128	13	2	73	63	136	293	139
Siksha Bhavana	21847	1431	434	---	---	7275	5003	12278	24	3230
Path Bhavana	39384	1240	179	---	---	2363	2126	4489	95	4754
Darshan Bhavana	9742	---	2	33	2	860	705	1565	560	690
Hindi Bhavana	36994	576	107	1	8	2307	2209	4516	42	422
Sangit Bhavana	37409	422	15	8	1	3830	3920	7750	26	782
PalliSangathan	37789	395	4	---	---	71	42	113	74	392
Vinaya Bhavana	22433	468	---	---	---	1647	1658	3305	347	581
Rabindra Bhavana	49408	265	666	---	---	000	000	000	1363	000
PalliSiksha	52846	1566	2	40	14	6679	6402	13081	213	1684
Kala Bhavana	17716	462	41	7	---	1505	1506	3011	15	352
SikshaSatra	27398	1281	9	---	---	1460	1311	2771	48	1454
All Sectional Libraries	394733	8155	1587	218	27	28070	24945	53015	3100	14480
Central Library	449343	439653	9690							
GranthanVibhaga	8600									
Bangladesh Bhavana	3100									
Total	855776	However, database holds 7,67,324 copies and rest around 85300 books purchased & accessioned initially at central Library and thereafter those books have been transferred to different sectional Libraries for the interest of the users and re-accessioned in the concern sectional library i.e. these 85300+ books having double accessioned.								

ANNEXURE – II

Staff Members of Central Library (Category wise)

Sl. No	Name of the Staff Member	Designation
1.	Prof. Nirmalya Banerjee	Prof.-in-Charge (University Library), retired from his regular service on 31 October 2019
2.	Dr Nimai Chand Saha	University Librarian(Acting)
3.	Sri Sujit Kujur	Assistant Librarian (Stage-II)
4.	Sri DebabrataHazari	Assistant Librarian
5.	Dr Koushik Ghosh	Assistant Librarian (Stage-II)
6.	Sri Ram Prasad Majumdar	Information Scientist (Equivalent to Asst. Librarian)
7.	Sri SmritimoyGhosh	Professional Assistant
8.	Sri JishnuMondal	Professional Assistant
9.	Smt. Mridula Bhattacharya	Professional Assistant
10.	Sri NiladriPakrashi	Professional Assistant
11.	Sri PrasunKanti Ghoshal	Professional Assistant
12.	Sri Biswajit Majumdar	Professional Assistant
13.	Sri Suman Sarkar	Semi-Professional Assistant
14.	Sri Biswajit Pramanik	Semi-Professional Assistant
15.	Sri Rabi Das	Semi-professional Assistant
16.	Sri Chandra Sekhar Roy	Semi-professional Assistant (Transferred from Darshan Sadana Library on 14 June 2019)
17.	Smt. Madhumita Sengupta	Sr. Office Assistant (transferred from Vidya Bhavana Office on 22 December 2019)
18.	Sri Debasish Roy	Office Assistant (transferred to Registrar Office on 22 December 2019)
19.	Sri Susobhan Banerjee	Patha Bhavana (transferred from central library on 16 March 2020)
20.	Smt. Jyotsna Chatterjee	Office Assistant (transferred from Vidya Bhavana Office on 16 March 2020)
21.	Sri ShyamalHazra	Office Assistant
22.	Smt. LekhaChattaraj	Jr. Office Asst. cum Typist
23.	Sri Rathindra Nath Pal	Jr. Office Asst. cum Typist
24.	Sri Jagabandhu Roy	Sr. Compositor
25.	Sri SukumarMajhi	Peon
26.	Sri Biswajit Biswas	Peon
27.	Sri Uttam Kumar Mondal	Peon
28.	Sri Prakash Hazra	MTS

Total Number of existing Staff at Central library = 25
Total number of existing Staff at Sectional Libraries = 31

(**Dr. N.C. Saha**)
University Librarian
Visva-Bharati, Santiniketan