



# Visva-Bharati

(Where the world makes its home in a single nest)

## Library e-Newsletter

2014: Volume 1, Issue 3: March

### News at a Glance

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### Circulation System of Visva-Bharati Library Network

The Visva-Bharati Library Network occupies a unique place in academic and research activities of the University. It is perhaps the most important central facility provided by Visva-Bharati to meet the informational, educational and recreational interests and needs of the user community.

Since inception, the library has grown in size and content. The Network today comprises of Central Library, 12 Sectional Libraries and 30 Seminar Libraries. It has been catering to the needs of around 9000 users. The Libraries hold a cumulative collection of more than 8 lakhs print resources and provide access to about 1,40,000 e-resources. The routine services of all the Libraries have been fully automated and networked using the library database management software 'LibSys' version 7 (Unicode compatible).

The Central Library of Visva-Bharati **remains open** from 7 am to 8 pm throughout the year on all normal working days. On Sundays, Wednesdays (weekly off) and holidays it is kept open from 10 am to 5 pm. The Sectional Libraries are kept open from 9.30 am to 6 pm except Samindra Sishu Pathagar (Patha Bhavana Library) which is open from 7 am to 1 pm (6.30 am to 12.30 pm during extreme summer & 7.30 am to 1.30 pm during extreme winter)

The Central Library **remains closed** on (only) four national holidays i. e. Republic Day, Independence Day, Gandhi Jayanti and Vasantotsava. All Sectional Libraries except four are off on Wednesdays, Sundays (weekly off) and holidays. The remaining four namely Samindra Sishu Pathagar, Kala Bhavana Library, Sangit Bhavana Library and Rabindra Bhavana Librtary are closed on Wednesdays, Thursdays (weekly off) and holidays.

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### NOTE

The Visva-Bharati Library Network is glad to bring out an e-Newsletter from January 2014. The principal aim is to educate its members on various resources, facilities and developments in order to promote increased usage, study and research.

As the name suggests it will be published (monthly) in electronic format and uploaded on the Library website:

<http://172.16.2.2/index1.html>

(Intranet)

<http://14.139.211.2/index1.html>

(Internet)

Suggestions are cordially invited.

Entry to the Library is restricted to the registered members who should produce the library card at the entry point, but others who are desirous of consulting the resources may do so with the permission of the Librarian by filling up the **Temporary Membership Form**.

**Membership** system of Visva-Bharati Library is centralized at the Central Library. The members are issued bar coded library cards from the Visva-Bharati Central Library. The **privilege** of borrowing books from the Visva-Bharati Library Network is restricted to registered members only.

No **Library fees** are charged from the students of Certificate, Diploma, UG and PG but a caution deposit is payable at the time of admission. The caution deposit is refunded on the closure or withdrawal of membership on production of *No Dues Certificate* from the Visva-Bharati Central Library. Membership of a student shall remain valid till he/she remains on the rolls of the Visva-Bharati. Pensioners and research scholars are required to pay membership fee and a deposit. The cards should not be handed over to any other user or outsider.

In case of loss of Library card, a **duplicate library** card is issued after collecting the *No Dues Certificate* from all Sectional Libraries and on payment of Rs. 50.00 at the Cash Counter of Accounts Office, Visva-Bharati.

The **number of books** that can be borrowed by the users from the Visva-Bharati Library Network depends upon the member category. Books are generally issued for 30 days and the term may be extended by a further period of 30 days if the same book is not reserved by other users. A member may get book(s) reserved by filling in a prescribed **reservation** form available at the Circulation Counter of Central Library or the respective Sectional Libraries. If the member fails to collect the books(s) within 5 days from the date of intimation the reservation will stand cancelled and such books are shifted back to the stack room.

**Network:** The network facilitates borrowing books from any Library by producing the Library Card. In other words, one can borrow books from any Library (Central & Sectional Libraries) and return them at the same Library. (*NB:* Kala Bhavana and Sangit Bhavana Libraries lend books only to their own students. Rabindra Bhavana Library does not lend books).

**Loss or damage** of books on loan should be immediately reported to the Librarian. Members are liable to replace such books or pay cost of the latest edition of the book as per decision of the Librarian.

All the departments of the Visva-Bharati should require the students of their departments to produce a **Clearance Certificate** from the University Librarian before appearing in the final examination. In the same fashion, research scholars shall be required to produce the clearance certificate from Central Library before submission of the theses / dissertations.

## Do you know...?

The Library offers various resources and services to the end-users. The feature will highlight one such in each of its issue. This issue focuses on the availability of digital academic journals **Project MUSE** through library portal.

## PROJECT MUSE

Project MUSE is a leading provider of digital humanities and social science content for the scholarly community. Since 1995 the MUSE journal collections have supported a wide array of research needs at academic, public, special, and school libraries worldwide. MUSE is the trusted source of complete, full-text versions of scholarly journals from many of the world's leading university presses and scholarly societies, with over 120 publishers currently participating. UPCC Book Collections on Project MUSE, launched in January 2012, offer top quality book-length scholarship, fully integrated with MUSE's scholarly journal content.

Project MUSE's mission is to excel in the broad dissemination of high-quality scholarly content. Through innovation and collaborative development, Project MUSE anticipates the needs of and delivers essential resources to all members of the scholarly community.

Free access to Project MUSE for users of Visva-Bharati Library System is provided by the University. To access Project MUSE, users have to log on library website ([http:// 172.16.2.2/index1.html](http://172.16.2.2/index1.html)) and then click on Online Journals (UGC-Infonet) to get link of INFLIBNET website (for E-resources) to connect Project MUSE.

### Browse

Use the simple Search box at the top of the page or the Advanced Search link from the top of the page to find book and journal content. Refine results with the filtering options on the left side of the Advanced Search page or on your search results page. Click the *Browse* box to see a selection of books and journals by: **Research Area**, **Titles A-Z**, **Publisher**, **Books** only, or **Journals** only.

### Search

Start your search using either the simple search box that appears on each page or go to the advanced search page (link on upper right of page) to construct a more targeted search.

#### Simple Search

- ❖ Enter term(s) in the search box. Use quotations to search for a phrase
- ❖ If desired, use Boolean operators (AND, OR, NOT) (case sensitive) to combine terms in different ways.
- ❖ Select either Content, Title, Author, or Publisher from the dropdown list



*Content*: Searches titles, citations, journal articles, book chapters, abstracts/summaries

*Title*: Searches the title of a journal article or the title of a book

*Author*: Searches for content by a particular author

*Publisher*: Searches for all books and journals by a particular publisher.

#### Advanced Search

- ❖ Enter term(s) in the search box(es). Use quotations to search for a phrase.
- ❖ Select either Content, Title, Author, or Publisher. (see above for descriptions)
- ❖ Select All, Any or None



Example retrieves (ALL) articles with braves and (ANY) with either Milwaukee or Atlanta or both

*All*: Automatically combines terms (automatic AND) to search within Content, Title, Author, or Publisher.

*Any*: Automatically inserts OR between the search terms.

*None*: Excludes content with any term(s) typed in the search box following None.

### Use Facets to limit Search Results

- ❖ Use the facets on the left side of the search results page to refine your results.

The number after each facet is the number of books, journals, journal articles or journal reviews relative to your search within that particular option. Facets include *Content Type, Research Area, Author, Publisher, Journal Name, Language and Year*.

### Save your Search

- ❖ All searches can be saved using the Bookmark or Favorites feature on your browser.
- ❖ On the search results page, click the Bookmark or Favorites option to save the search to a folder of your designation.
- ❖ Searches will rerun when the URL is clicked in your Bookmarks or Favorites.
- ❖ The URL for the search results can also be emailed to yourself or to others.

## *New Arrivals (Books and Periodicals)*

### Books

### Journals



Observation of *Gandhi Purnyaha* at Central Library —A Partial View

## **Some Recent Initiatives / Development**

### ❖ **Library Orientation Programme**

An orientation programme for the Department of Biotechnology was organized in the Conference Hall of the Central Library on 25 February 2014. Faculty and students (48 in no.) participated in the programme. Dr. V. K. Thomas (University Librarian) and Shri Sujit Kujur (Assistant Librarian) spoke on the occasion. Ms Kanika Debnath initiated the programme with a brief introduction.

### ❖ **Observation of Gandhi Punyaha Day**

Like previous years, *Gandhi Punyaha* has been observed at Central Library on 10 March 2014 from 1.30 pm to 2.30 pm.

### ❖ **PSV Library News**

A meeting of Rural Library Committee of Rural Extension Centre (REC) was held on 24 January 2014 to discuss services in the 39 rural libraries in Bolpur and Illumbazar Blocks.

### ❖ **Infrastructural Development**

Library authority has extended the infrastructural support to the Sectional Libraries and some Seminar Libraries of Visva-Bharati by providing computers, bar code label printers, bar code scanners, furniture etc.

### ❖ **IT Support**

M/s SS Infotech has been retained to provide IT related technical support to the Visva-Bharati Library Network with the aim to provide uninterrupted services to users.

### ❖ **Library Orientation Programme (LOP)**

A Power Point Presentation (PPT) of LOP has been uploaded on the Visva-Bharati Library website under Announcement Menu. It is accessible through <http://172.16.2.2/index1.html>

### ❖ **Scanning Facility at Central Library**

Visva-Bharati Central Library has extended scanning facility to its users. Two scanners have been installed at the Periodical Section and Stack Room. Users may operate them by themselves.

### ❖ **Gramin-Kabi-O-Sahityik Sammelan**

Some staff members of Visva-Bharati Library Network have played leading role in organizing the *Gramin-Kabi-O-Sahityik Sammelan* held on 7 February 2014. They were Shri Keshab Chandra Sinha (Jt. Convener), Shri Prasun Kanti Ghoshal, Smt. Krishna Das, Shri Niladri Pakrashi, Shri Rabi Das, Shri Biswajit Mazumder and Shri Soumitra Chakrabarty. Shri Sougata Samanta was also involved as Jt. Secretary, Karmi Mandali, Santiniketan.

## Conferences/Seminars/Workshops in Library & Information Science

1. National Conference on *Role of Libraries in Indian Culture and Management* will be organized at University College of Science, Mohanlal Sukhadia University, Udaipur, Rajasthan during 11-12 April, 2014. For details, visit: <http://www.mlsu.ac.in/showpdf.php?action=showpdf&id=180&cat=Conferences>
2. Tecnia Institute of Advanced Studies, Madhuban Chowk, Rohini (Delhi) and Satija Research Foundation for Library and Information Science (SRFLIS) are jointly holding an International Conference on the topic *Content to Connectivity- Paradigm Shift in Knowledge Innovation, Information Representation, Information Management Systems and Librarianship* during 11-12 April, 2014. For details, visit: <http://www.tecna.in/TecniaSRFLISindiaSummit-2014/home.php>
3. National Conference on *Emerging Trends, Advancements and Challenges of Academic and Public Libraries* will be organized at SVKM's Narsee Monjee Institute of Management Studies (NMIMS), Deemed to be University, Mumbai at Shirpur Campus, Dist- Dhule (Maharashtra) during 13-14 June 2014. For details, visit: <http://nmimsconference.weebly.com/>

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